

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, April 18, 2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, M. Aliasgari, A. Colburn, A. Nayak, E. Klink, D. Hamm, A. Russo, S. Apel, J. Cormack, K. Scissum Gunn, A. Kinsey

Absent: N. Meyer-Adams, K. Janousek, P. Soni, J. Yewhalashet, J. Hamilton

1. Call to Order – 2:01pm
2. Approval of Agenda – AN moves, seconded and approved.
3. Approval of Minutes: Meeting of April 11, 2023 – NS moves, seconded and approved
4. Special Orders
  - 4.1. Report: Provost Scissum Gunn
    - Wants to recognize the Day at the Beach Yield event. Over 11,000 students and families were on campus, as well as over 100 faculty, staff and student volunteers. Provided opportunities to have questions answered, meet with department reps, learn more about financial aid, etc. KSG thanks S. Apel for his participation in the event. This event was related to other efforts to increase enrollment and yield. KSG is hoping that the various enrollment strategies will help us meet our enrollment targets, if not exceed them.
    - KSG mentions RPP meeting yesterday which included the 2023-24 budget projections. Notes that AC had asked about budget last week. A few take away points: 1) it will be a challenge to align what look like additional dollars in our base budget with “pass through” costs (e.g. rises in health insurance). Although the budget may look larger, we are still operating at a deficit. Another factor influencing budget – rising utility rates. May have to use some of our reserves. Take home on budget – 2023-24 will not be a panic year, not a flush year, but will be a ‘wake up’ year as we look toward the reality of cuts in 2024-25
    - NS asks about potential changes in campus allocations where a campus would receive more money if they go over targets. KSG says this is still being discussed – referred to as “Strategic enrollment planning.” If it goes forward, we will have to meet and exceed our targets. SA comments that we will not get any money this coming year (2023-24), but if we are over enrolled this year, there may be some extra funding next year. There needs to be a balance between the campus who are succeeding in enrollment and those

who are not. Do not want to put the under enrolled campuses into any more financial hardships.

- MA inquires about the centralized administration of budgets to campuses. SA clarifies the current budget allocation process.
- Several searches are wrapping up. COTA is starting this week. Library visits and finalists to be scheduled soon
- Equity and Diversity action plan update – KSG would like EC to continue to work on these issues.
- PFH asks about a program – “faculty in residence” at the dorms and student halls. PFH believes the program was put on hold. AN says it was a good program.
- MA notes that this Friday is a Muslim holiday. He would like clarification about whether or not faculty can observe it. SA says faculty can request accommodations.
- AR notes some comments related to the Cozen report, specifically with regards to “bullies” on campus. KSG says there are resources, processes, and avenues available, and believes a good starting point for referring faculty/staff/students is through OED. SA says HR and Faculty Affairs usually handle those issues, and notes that most resources are designed for when things rise to a legal issue. EK notes the importance of the campus being careful with these issues and following due process.

## 5. New Business

### 5.1. Setting the agenda for the Academic Senate meeting, April 27, 2023

- EC views draft agenda for meeting. PFH is concerned that the RTP policy may not be passed due to extremely large number of amendments being proposed. NS offers that next year he may propose that after the second reading has started, no more amendments are accepted. Discussion and questions ensue. AC says section 8 was not changed due to the campus not asking for it to be changed. AC suggests the most substantive amendments be addressed first and the less substantive ones be left for “later.” PFH would like to encourage senators to bring some of the discussion related items back to their Colleges instead.

### 5.2. Interview Questions for COTA Dean Finalist Interviews

- EC discusses draft questions; EC will use a slightly modified version of the questions from the COE Dean previously used. MA asks why all the candidates have not yet been announced. KSG says it is due to the multiple searches happening at the same time.

### 5.3. Update from Campus Academic Senate Chair Meeting

- PFH summarizes the Council of Academic Senate Chairs meeting.
- Issues included: 1) Cozen / Title IX Implementation Team – this triggered the need for another meeting in May, specifically to address more concerns and clarifying the process; 2) Discussions about Campus Presidential Search

Procedures; 3) CSU Chancellor search; 4) Strategies for increasing enrollment; and 5) Cal-GETC – all options are still on the table.

- 5.4. Nominations for Advisory Taskforce on Proposed CSULB FSSD (Faculty-Student Success Dashboard)
  - EC discusses nominees and works on selecting four faculty members. EC recommends H. Macias, J. Rodriguez, S. Anvari, S. Nourazari. EC approves these nominees.
- 5.5. Leadership Training for Academic Senate Executive Committee
  - PFH says this is coming from a conversation with KSG. Having this type of training may help with decision making and considering multiple viewpoints. KSG suggests this type of training would help provide personal development, as well as expand EC's ability to understand issues from other perspectives (e.g. faculty, administration, staff, campus services). KSG says the timeline and content of the training would be decided once EC determines whether or not this is a valuable and viable tool. MA asks how this might be similar and or build upon the former Leadership Fellows program. NS asks if this would be designed for current EC members or potential members of EC. Also notes that within our current shared governance approach, there are already ways to grow leaders on our campus. DH shares thoughts about the importance of leadership training, but also the potential pitfall of creating an environment that leads to 'group think' and silences outside thoughts and ideas. Other senators share their thoughts and ideas. NS makes a suggestion that KSG also consider a mechanism for administrators to see the university through the faculty's eyes. DH shares a similar suggestion related to understanding the point of view of staff. KSG suggests using the term 'development,' as opposed to 'training.'
- 5.6. Campus Honor Code
  - PFH presents an example from Sacramento State of a campus honor code suggested by AN. EC discusses the pros and cons of such a code.
6. Old Business
  - 6.1. Suspending Graduate Writing Assessment Requirement Placement Examination (GPE)?
  - 6.2. [PS 12-12 GVAR Policy](#) Revision
7. Announcements and Information
  - 7.1 Dr. John Hamilton has been appointed as Assistant Vice Chancellor, Strategic Partnerships & Student Success Initiatives, effective Monday, May 1
  - 7.2 [Filming illicit videos](#)
    - AR asks why the campus was not the one to announce this rather than the LB Post.
8. Reminders
  - 8.1. Next Academic Senate Meeting: 4/20/2023, 2-4 pm

- 8.2. COTA Dean Finalist Interview #1: 4/18/2023, 11:15 am-12:00 pm, AS-125
  - 8.3. COTA Dean Finalist Interview #2: 4/20/2023, 11:15 am-12:00 pm, AS-125
  - 8.4. COTA Dean Finalist Interview #3: 4/25/2023, 11:15 am-12:00 pm, AS-125
  - 8.5. COTA Dean Finalist Interview #4: 4/27/2023, 11:15 am-12:00 pm, AS-125
9. Adjournment – 4:01pm