

EXECUTIVE COMMITTEE MEETING

Minutes

Tuesday, April 04, 2:00 – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, M. Aliasgari, N. Meyer-Adams, A. Nayak, P. Soni, D. Hamm, A. Russo, A. Kinsey

Absent: A. Colburn, K. Janousek, E. Klink, J. Yewhalashet, J. Hamilton, S. Apel, J. Cormack, K. Scissum Gunn,

1. Call to Order – 2:01pm
2. Approval of Agenda – Moved by MA, seconded and approved as amended; removing 5.4 and 5.5.
3. Approval of Minutes: Meeting of March 21, 2023 – Moved by MA, seconded and approved.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn – No report. KSG not present.
5. New Business
 - 5.1. Questions for AVP FA Finalist Interviews
 - PFH shares preliminary slate of questions. EC reviews and discusses. NS asks the chairs in attendance about how they most often interact with Faculty Affairs. Responses include: hiring, advertising, faculty evaluations, problems, questions about sabbaticals, etc. NS follows with suggestion about incorporating a question that asks candidates how they would ensure that the workload in faculty affairs addresses the needs of faculty and chairs in a timely manner. Further suggestions are made and slate of questions is finalized.
 - 5.2. Questions about Academic Admin Candidate Forums
 - PFH shares email and inquiry from Ennette Morton (re: AS Policy 22-13) about the inclusion of Staff Council and ASI executive boards with the Academic Senate Exec Committee forums. NMA notes that EC designs their questions based on the interests of the groups they represent, and asks if having Staff Council or ASI participate would minimize the ability for those groups to include their specific questions. NS notes that section 4.5.1 of AS Policy 22-13 states that Staff Council and ASI Exec should have the opportunity to meet with finalist candidates. Discussion ensues about whether there should be separate meetings for Staff and ASI. Suggestions are made that these groups should have opportunities for their own meetings, along with their own questions. Also, this is the first time there are finalist candidates for University-wide academic administrators since

this policy went into effect. Discussion also ensues about the logistics for the opportunity for the faculty of the department to which the candidate may retreat to meet with the candidate.

- PFH summarizes that EC will respond to Ennette that, going forward finalist candidates for university-wide academic administrative positions should be interviewed by each of the various groups listed in section 4.5.1. EC will also note that there is no 'history' for university-wide searches since this policy went into effect.

5.3. Feedback of CED finalists – EC decides to send in feedback we have so far.

~~5.4. [Time Certain 3:00 pm] Identifying Grand Challenges~~

~~Guests: Dhushy Sathianathan, Vice Provost for Academic Planning; Simon Kim, AVP, Research and Sponsored Programs; Robyn Ames-Woodyard, AVP for Future Planning~~

~~5.5. [Time Certain 3:40 pm] Update on the transition to Canvas~~

~~Guests: Shariq Ahmed, AVP for Academic Technology Services~~

5.6. Discussion on SPOT (Added after MA raises a problematic issue at beginning of meeting)

- MA reports that some faculty members have access to all SPOTS for all departments through the "SPOT Reports Faculty/Admin" chicket. AR and other attendees check this issue during meeting. AR can also access SPOTS campus wide (example: RF asks AR to attempt to access his SPOT evaluations from Fall 2022, and AR is able to access them). NMA comments that she can only see her department. EC notes this is very problematic and needs to be remedied ASAP. Action item for this will be emailing Shariq to let him know of this issue.

6. Old Business

6.1. Future of the Advisory Council on Strategic Enrollment Management (ACSEM)

- PFH brings this to EC, because there have been questions raised about the function and use of this advisory council. Questions presented to EC include: 1) Should we temporarily suspend this council?, and 2) Should we consider expanding the 'enrollment technical committee' (E-Tech) to include faculty, and thus handle the job of both groups?
- MA as co-chair of ACSEM reports that the committee tried to determine what their role was with complete consensus. Each year the council selects a topic and works on it. In year one, they worked on the admissions of African American students. In year two, they worked on retention and yield rates. Year three focused on outreach to the selected group. Long term he asks what happens to their recommendations. Of all the recommendations that the committee has made, only one has been implemented. E-Tech committee is under the umbrella of Dhushy's office. MA states there is a problem with getting all members of the council to attend meetings. Currently meetings are on Zoom. PFH says this is an "advisory" council and the charge and function of this council has not been served. The majority of membership on this and E-Tech are the same people and may be a duplicative effort. ACSEM will meet as scheduled this month and come back with feedback from the council. NS suggests that at Senate it be announced that this council will be suspended due to their recommendations not being implemented. ACSEM has put forth 21 recommendations in two years, and one has been

implemented. MA will report back to EC after the next ACSEM meeting.

7. Announcements and Information

7.1 Share AS Retreat white paper with President's extended cabinet

- Paper was presented to the Exec cabinet with great results.

7.2 Report to the President's Equity & Change Commission (PECC)

- PFH will report to PECC tomorrow. They may be invited to report to Exec.

7.3 ASCSU letter for Faculty Trustee nominations

- The two nominees are presented to EC.

8. Reminders

8.1. Next Academic Senate Meeting: 4/06/2023, 2-4 pm

8.2. AVP-FA Finalist Interview #1: 4/05/2023, 11:15 am-12:00 pm, BH-302

8.3. AVP-FA Finalist Interview #2: 4/06/2023, 11:15 am-12:00 pm, BH-302

8.4. AVP-FA Finalist Interview #3: 4/11/2023, 11:15 am-12:00 pm, BH-302

8.5. AVP-FA Finalist Interview #4: 4/14/2023, 11:15 am-12:00 pm, BH-316

9. Adjournment – 4:01 pm