

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, February 14, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, M. Aliasgari, A. Colburn, N. Meyer-Adams, A. Nayak, K. Janousek, E. Klink, P. Soni, D. Hamm, A. Russo, J. Hamilton, S. Apel, J. Cormack, K. Scissum Gunn, A. Kinsey

Additional Guests: M. Lounsbery, W. Reiboldt

Absent: I. Olvera

1. Call to Order – 2:01pm
2. Approval of Agenda - Moved by M. Aliasgari, seconded and approved.
3. Approval of Minutes: Meeting of February 07, 2023 – Moved by M. Aliasgari, seconded and approved.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn
 - KSG reports on updates on IRB self-study process. Recommendations include S. Kim and J. Wang conduct road shows with various campus groups to reflect in changes in the IRB process. Next week at EC, these two will present their findings.
 - SPOT evals, an interim solution as well as a long-term solution was presented by S. Ahmed. After meeting with Qualtrics, S. Ahmed has information for correct statistical analysis. Support team will remain available to lecturers in person or zoom. Interfolio will be unlocked to view their information as needed. Lecturer faculty will receive this information tomorrow, Deans and AD's have already received this information. DH asks who the email will come from, ATS support team. Questions and comments ensue. Faculty are very concerned about the issues with SPOT and the lack of training offered, department chairs are especially concerned.
 - AC is concerned about spam/phishing emails going out to faculty members.
 - KSG also comments on the CFC matter. Since October, KSG has sent out over 300 emails on this subject, 14 meetings with various stakeholders. An email will go out this week from the Provost with the chronology of events with the final decision being presented to the campus community. No solutions which allow us to keep the Center open have been found. NS asks who will draft the

email, KSG says it will be a collaboration. AR asked if she was aware of the article in the Daily 49er that says it is a fiscal issue rather than a location issue.

- PFH speaks on Gender neutral guidelines and the LGBTIQ committee chair, Shae Miller will be speaking to EC next week on this subject.

5. New Business

5.1. Setting the agenda for the Academic Senate meeting, February 23, 2023

- Draft agenda is presented to EC for approval. PFH asks if the CFC parents should be given time at the AS meeting to present their concerns. She also asks if TIME CERTAINS should be given to the policy draft items. NMA suggest it may not be necessary after email goes out to the campus. MA states that the CEPC charge is the most time sensitive item. NS says next item should be Credit for Prior Learning.
- NS, RF, MA, AN, and NMA support not adding an agenda item about CFC. EC decides that CFC will not be added to the next senate meeting.
- No time certainties will be put on agenda.

5.2. Select faculty members for CPaCE AD Search Committee

- Six nominees put forward for five spots. EC discusses nominees. Motion to put ADC as an alternate for this committee. Motion passes. Search committee members will be - Christopher R. Warren, Henry O'Lawrence, David Powell, Kholoud Khalil, and Barbara H. Grossman-Thompson.

5.3. Report on state-wide Academic Senate Chairs meeting

- PFH provides an update. There are nine presidential openings across the CSU. Questions about campus presidential search procedures (Transparency and other concerns, President interim selections: Opportunities for consultation, Impact of closed searches)
- Enrollment – CSU is 7% short of budgeted enrollment. Budget realignment starting in 2024-25. Some campuses have years of budget cuts and lecturer loss as a result. Strategies for increasing enrollment (e.g. Faculty marketing effort, increasing FTES – 15 to finish).
- ChatGPT
- Use of Follet Access Programs (a program that automatically forces students to purchase books that the instructor requires)
- Report from CO (Brent Foster, AVC and Dean of Academic Programs. Allison Wrynn has left the CO. Laura Massa is taking interim role.
- Cal-GETC. ICAS has recommended and this has been voted on as the new transfer GE pathway. Should we adopt one GE pathway that combines CSU GE Breadth to align with CalGETC?
- AB 927: CCC ability to offer bachelor degree programs. Had 10 proposals. Seven were approved immediately. Two of the remaining three were flagged to be approved.

5.4. Concerns related to staff shortage

- PFH shows figures presented from JC as to staff separations. AR states the numbers can be deceiving as there are many new staff members with no institutional knowledge. The bottom line is that many staff are not yet trained or prepared for their roles.
- NS suggests adding this to the EC agenda in order to have S. Apel discuss it with EC.
- EK raises the question of how many who have left have retired.
- MA comments about the issue with suggesting staff apply for IRPs.

5.5. [Time Certain 2:45 pm] Concerns related to the closure of CFC

Guests: Monica Lounsbery, Dean, College of Health and Human Services;
Wendy Reiboldt, Chair, Department of Family and Consumer Sciences

- PFH shares slides provided by ML and WR that summarize the background of the CFC and issues regarding the current renovation and temporary closure. ML stresses the importance of the CFC being an important educational program and accredited program through NAEYC. Explains the nature of the original funding – it would allow them to almost double their enrollment (~45 to ~90 students) and expand access to student parents as well. Also explained the site options for the renovation. The best approach would be to renovate the existing space. Although the funds were given in 2020, the actual design plans for the renovation weren't finalized until Summer 2022. The initial plan was to utilize the Pointe, but applying for extended use of that space would require an entirely new permit. After realizing various issues with the Pointe (spoke with experts, focus on accreditation requirements, increased costs, etc.), they came to the conclusion that the Pointe would not be an option. After consultation with experts, the Provost, and the President, it was decided that the best solution would be to close the center during renovation. The details from their presentation to EC will be shared with the Provost for dissemination in the email.
- QUESTIONS: MA asks why the planning and analysis didn't start sooner. ML explains that the process of building or conducting renovations on our campus is more complex than many people realize. DH asks if anyone reached out to any of the local churches or schools. KSG responds that there were attempts, but licensing and retrofitting issues made those untenable. NS asks if parents were involved in the discussion about plans. No, they were not.

5.6. [Time Certain 3:00 pm] Questions related to rubrics for evaluating minimal and preferred qualifications during administrator searches

Presenter: Mehrdad Aliasgari, Department Chair, Computer Engineering and Computer Science

- MA presents questions for future searches. MA states search committees function differently, with the recent new policy we are attempting to increase equity of candidates. Implementing the policy, there is a procedural

appendix mentioned in the policy. PD minimum and preferred qualifications, the draft of PD is reviewed by 2 FEA's and approved by the appropriate body (EC or college). MA asks if committees can modify qualifications. MA asks if a rubric is to be used in the future. PFH says no guidelines have yet been created. JC states she will begin to create these guidelines. EK says the search committee refer to the PD qualifications and do follow them. KSG says there is an expectation that the PD will be followed as written. Any modifications to the PD must be made prior to the advertisement of the recruitment. NS asks how this should be communicated to search committees. NS suggests the AVPFA tell these expectations to the search committees. MA prefers this to be a written document to go forward and refer to it as needed from EC. MA will create a draft document. SA says this document will need to be vetted by legal.

6. Old Business
 - 6.1. Discussion of the actions proposed by Child Family Center (CFC) faculty parents
 - See Notes in Section 5.1 above.
7. Announcements and Information
None
8. Reminders
 - 8.1. Next Academic Senate Meeting: 2/23/2023, 2-4 pm
9. Adjournment – 4:02pm