EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, August 22, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)
Or on Zoom: https://csulb.zoom.us/j/87997222094 (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, N. Schürer, E. Klink, P. Soni, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, S. Kasem, A. Kinsey

Additional Guests: D. Green, M. Griffith, M. Nevin, C. Farrington, R. Ovalles, J. Eres

Absent: K. Scissum Gunn

Welcome to Sarah Kasem. She is the Academic Affairs Officer from ASI, and she will be representing ASI at EC.

1. Call to Order – 2:00pm

2. Approval of Agenda – Moved by N. Hultgren, seconded and approved.

3. Approval of Minutes: Meeting of August 15, 2023 – Moved by R. Fischer, seconded and approved.

4. Special Order
    4.1. Report: Provost Karyn Scissum Gunn
    - KSG is traveling. JC reports in her absence. Convocation was enjoyable, and she hopes it sets a pathway to a compassionate year. Classes started today.
    - AB 928 – waiting for the CO to make some key decisions, as well as the BOT. Hopefully in September or November updates will be issued. Two important things we are waiting for: 1) looking for a better definition of what critical thinking and composition really means; and 2) whether it will be a transfer only or full CSU pattern. Until we get more information about those items, we can't really send it to committee for review.
    - NS asks if we should begin planning and/or discussions based on the current recommendations. JC says we need to wait to see what the CO determines as the transfer options for GE before we can move forward. There have been discussions about having different pathways for transfers versus homegrown. Some campuses want a single set of requirements; others want multiple pathways.
    - NH asks about the "campus GE discussions" document. JC says it came from the CO.

- Administrator searches updates – Asst. VP for student success moving forward. KSG is following up on the requests from EC made last week regarding Asst. VP for Faculty Recruitment and Engagement. EC will need to approve the PD. Dean of College of Business, Dean Solt to retire at end of AY. Need to start this search soon.

4.2. Report: AVP, Student Affairs Jeff Klaus
- JK reports that 3200 students moved into dorms over the weekend. Athletics coaches and teams assisted in this. Beach XP (Beach experience) kicked off today. Welcomes 45 new Guardian Scholars (former foster youth students). Darnell Lewis was hired as Director of OMA (Office of Multicultural Affairs). AVP for student engagement and student success search closed recently and the committee is reviewing applicants. The state legislature has earmarked funding for the guardian scholars program. Student union 3rd floor has space for the guardian scholars. Basic needs have received a large amount of funding.
- SC asks how many applicants there were for the AVP of student engagement/success position. JK says he can get that information.
- NS asks how the faculty for Beach XP were selected. JK says that each college determined recruiting and selection of faculty. JC notes that the associate deans identified the "matched courses" first, and selection of faculty was often tied to who teaches those courses.

4.3. Report: VP Administration and Finance Scott Apel
- SA reports on bike registration on campus in order to reduce theft and increase return rates – Beach Locks program.
- We are also building a new dorm on campus. We received money from the state of CA ($53M), in order to help us offer students below market price. However, the governor has rescinded the money offered, but the CO is helping to fund half of the cost of the dorms. This will help keep the dorm rates a bit cheaper. Will have 420-450 beds. Current plan is to break ground in June with two-year construction time. Currently many students on wait list for dorms.
- Another challenge from last year – pick up and drop off zones. We have green signs all over campus, as well as cell phone areas, and we are hoping to have people use those areas for pick ups and drop offs.
- Bobby Smitheran (From SDSU) has joined us as our new Athletic Director.
- SC asks about the quantity of rooms for affordable housing. JK says there will be about 417 rooms that are below the market (~$600 per month), and they will be spread out across the various facilities (not just in the newly planned building).

5. New Business
5.1. Setting the agenda for the Academic Senate meeting, August 31, 2023

- PFH presents draft agenda for the first meeting. Asks if we should present a "motion to substitute" for RTP in order to carry over the changes and progress from last year – EC agrees we should. We need to appoint/select a parliamentarian. The "amendment rules" will be presented during the Executive Committee part of the meeting (e.g. no new amendments for a line/section that has already been passed in the second reading of the policy; deadline for submitting amendments to AK and PFH; no amendments from the floor). This meeting will be hybrid, and we will decide the modality for following meetings.

5.2. Senate Representatives for committees
- [Campus Academic Calendar Committee (CACC)](#)
- AI Technology Implementation Steering Committee

5.3. [Time Certain 2:45 pm] Pilot Results of Suspending Fall 2022 Disqualification
Guest: Donna Green, AVP Enrollment Services
- DG and Meghan Griffith (University Registrar) provide a PP presentation about the pilot program they conducted last Fall that eliminated disqualification. She summarizes the academic disqualification process. Shares issues with current process that requires students to work with an advisor to create an appeal and then create a new schedule in a very short period of time. Issues with current process: Unreasonable timeline for student to submit an appeal; short timeline for committee review; student's schedule has been dropped; student's FA has been removed; workload issue for advisors; and limited time to get appointment with advisor and create new schedule.
- Proposed revision includes: DQ moved to one time per year; automatically code Fall DQ to *Academic Warning with Contract*; students not automatically removed; would maintain FA; list of impacted students sent to colleges/advisors; students must have a hold and meet with advisor; and advisors assess student needs.
- DG shares results of Spring 2023 pilot program. Summary – By eliminating the Fall Disqualification status, 315 students enrolled in Spring 2023 and 212 students (67%) were able to achieve grades that allowed them to remain eligible to re-enroll in Fall 2023.
- Several questions and suggestions are presented from EC to DG, including: how the advisors feel about the program; the distribution of students by grade level (i.e. first year, junior, senior); graduation rate after 2-3 years; the specific majors of the students; qualitative data from students regarding how/why they entered 'disqualification status;' how the new process would impact Spring disqualifications; the availability of repeat-delete courses; and the need to embed support throughout the process for students before and upon entering disqualification status.
- DG would like to continue the pilot this year, and then formulate a permanent plan next year.

- **Motion made to extend the pilot program for one more year with consideration of suggestions made at this meeting. Vote by EC, approved by acclamation.**

5.4. [Time Certain 3:15 pm] Equitable Textbook Access Program(ETA) [Equitable Textbook Access | California State University Long Beach (csulb.edu)](csulb.edu)
Guests: Miles Nevin, Executive Director of ASI; Cyndi Farrington, Director of University Bookstore; Rico Ovalles, Associate Director of Academic Resources; Jordan Eres.

- MN shares an overview of the ETA program and some of the issues that have faced students historically. ETA will launch in Fall 2024 – a new way to get students access to textbooks. One size fits all format for getting textbooks to students in a digital first format. 500 other universities have already adopted this program. Several UCs and CSUs have done this, or are in the process of incorporating it. ETA will include a flat rate for textbooks for students with a current estimate of $250 per student for full time students, $165 for part time or graduate students. All textbooks will be available in a digital first format on the first day of courses. This is not a required fee for students, it is optional. It will be a charge from the bookstore and will be covered by Financial Aid. Students can opt out of the program up to the date of census. MN says they would like to come to department meetings, dean's meetings, etc. to share as much information as possible to help the campus understand this program.

- EC presents questions, comments, and suggestions, including:
  - Does this apply to all students (including international and CPaCE students)? MN says it is for all students.
  - Will there be different pricing levels for students with different unit loads (e.g. 12 v. 15)?
  - Do they foresee problems with students being clear about digital versus hard copy versions of "textbooks?"
  - The "opt out" approach is highly problematic. Suggestion to make it "opt in" instead.
  - Research supports that students learn better with physical books, and thus a digital first approach is problematic.
  - A flat rate of $250 is problematic given the differential costs across disciplines. Where did the $250 price point come from?
  - There is concern about the term "equitable" given the points listed above.
  - The importance of students being able to "actively engage" with the digital offering of the text, and not just read it.
  - Potential conflicts with faculty autonomy in choosing the textbooks assigned?
  - How will this approach impact requisitions?
  - Does this fee include lab manuals? 'YES.'
  - Will homework come hand in hand with this program? 'YES.'

5.5. Campus AB 928 and GE Discussions

5.6. Planning for AY 23-24 Academic Senate Retreat (October 26, 2023, 2-5 pm)

- HOMEWORK for EC: Think about topics/ideas for the retreat.

6. Old Business

6.1. None

7. Announcements and Information

7.1. 2024 National Conference on Undergraduate Research (NCUR)

7.2. CSULB DHR Report

7.3. Campus Safety/Security Strategic Plan Work Group

7.4. Online Dialogue Facilitation Training

7.5. OED is now OEC ([Office of Equity and Compliance](#))

8. Reminders

8.1. Orientation for New Senator: 8/24/2023, 2-4 pm

8.2. First Academic Senate Meeting: 8/31/2023, 2-4 pm

9. Adjournment – 4:01pm