

**EXECUTIVE COMMITTEE MEETING
AGENDA**

Tuesday, March 14, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, M. Aliasgari, A. Colburn, N. Meyer-Adams, K. Janousek, E. Klink,
P. Soni, D. Hamm, A. Russo, J. Yewhalashet, S. Apel, K. Scissum Gunn, A. Kinsey

Additional Guests: S. Kim, J. Wang, K. Johnson

Absent: A. Nayak, J. Hamilton, J. Cormack

1. Call to Order – 2:01pm. Introduction of Joseph Yewhalashet as new ASI representative.
2. Approval of Agenda – Moved, seconded and approved.
3. Approval of Minutes: Meeting of March 07, 2023 – NS moved, second and approved.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn
 - KSG comments on the finalists for Dean of CED. Looking for EC’s feedback.
 - KSG mentions AB 1390, a service learning requirement bill that is being proposed. Introduced by Sen. Kevin McCarthy in February. The aim is to add to the education code a service learning requirement for students to graduate. Would go into effect ‘24-‘25 academic year. Several people have raised concerns. Finances, logistics, geographical limitation of opportunities (especially when competing against CSUF and CSULA for student placements) would be a problem. Ideas shared with KSG by JC: 1) if necessary, possibly using internships as an opportunity for service learning fulfillment; and 2) there was not a lot of forewarning about this bill. The statewide academic senate currently views this bill as “on the oppose list.” EK, KJ, PS provide updates of how the statewide academic senate views this bill. EK notes that this is one of multiple bills that are tied to Title 5.
 - KSG mentions upcoming events, including those focused on Women’s History Month and Beach Women of Excellence. Exploration Metaverse took place last Friday and was a success. On March 23rd an event focused “Inclusive Excellence in the Classroom” will take place.
 - AC asks about the current status for evaluation/review committees and the expectations for review committees with regards to COVID-related changes. Discussion about memos, websites, and current status ensues.

5. New Business

- 5.1. Setting the agenda for the Academic Senate meeting, March 23, 2023
 - KJ will do the report from statewide senate.
 - Time certain at 2:30 for National College Health Assessment Survey
 - Time certain at 2:45 for Proposed new Bachelor of Science in Geography – waiting for letter from current program chair.
 - PS has an amendment for the Emeritus Policy that would require some expenditures for software availability for emeriti faculty. He will need to be able to articulate the amount, and he is requesting the policy and proposed amendment be referred to URC first so that they can do some research about the potential cost in advance. This would also require amending the agenda for 3/16. MA asks if PS can have a conversation with Min Yao in advance to get an estimate of the cost, instead of sending it back to URC. Discussion ensues about viability of sending policies back to other councils once they are already on the floor of the senate. PS can make a motion to amend the agenda on the floor on Thursday.
 - Do we want to add any new policies for first readings? We have finished Assessment Suite, GEGC charge, and Credit for Prior Learning so far this year. EC looks at upcoming policies that might be potential choices. Motion made for the Establishment and Dissolution of Departments and Programs to be added to the agenda.
- 5.2. Request to send Emeritus Policy to URC
 - See related notes in 5.1 above.
- 5.3. Academic Senate Legacy Lecture
 - Behind the scenes planning is taking place. AK has been working on it. April 13th 2-5pm at the Anatol Center. Jeffrey Kohlberg will be the speaker.
- 5.4. Future of the Advisory Council on Strategic Enrollment Management (ACSEM)
 - Will return to this next week.
- 5.5. [Time Certain 3:00 pm] Slate for IRB Committee Members
Guests: Simon Kim, AVP, Research and Sponsored Programs and Jason Wang, Director, Research Integrity & Compliance
 - SK tells EC that he will be back at EC with two more things this semester: 1) the revised IP policy; and 2) the advancing partnerships for the public good – a sub-committee is “grand challenges.”
 - SK and JW present slate for IRB committee members. Two categories: 1) voting faculty members (5 openings – 3yr term with 3.0 WTUs per year); 2) faculty alternate member (3 openings – 1yr term). Two major considerations: area of expertise and volume of applications. NS asks why the five candidates for voting faculty members are all current voting or alternate members (alternates are Michelle Barrack & May Ling Halim). SK says that the goal is to have alternate members act as a “bridge” or “probationary” period prior to running for voting member. Discussion and

questions ensue about the amount of time the other three members (Paul, Connie, & Will) have served and term limits. SK suggests that consideration about term limits is an important point, but there is no language in the current policy about that. MA asks if there are ways to get more first time applicants into the application pool. SK suggests being more proactive in getting new individuals to apply (e.g. visiting the programs and departments that have a high volume of IRB proposals). NS would like to see the amount of time served on the IRB committee of applicants on future slates. NS moves to approve slate of nominees, MA seconds. FULL SLATE OF NOMINEES APPROVED.

5.6. [Time Certain 3:45 pm] Search for AVP Student Success

Guest: Kerry Johnson, AVP, Undergraduate Studies

- They are restarting the search for this position. They had a faculty fellow for a year, Shadnaz Asgari , but now with GI 2025, Beach 2030, retention & completion, and other relevant issues going on, there is a feeling of the need to hire a permanent person for this position. Would like to have someone in place by July 1st. MA asks about lessons learned over the last year. The faculty fellow was excellent with data collection and other tasks, but now there is the realization that the position should have some level of administrative accountability given all of the student success initiative issues arising. NS asks about the focus on “high impact practices.” There are 13, but how many will we really focus on? KJ says we’ll begin with the classic three, but hopefully expand the focus to more of them, and that is why we need someone full-time in this position to be able address more of them. KJ says it will be a national search. KJ says that they are not planning to use a search firm, in response to a question from MA. MA also asks about retreat rights for the person. KJ says that since it is an “Assistant VP” it will not fall under the policy we passed last year.

6. Old Business

6.1. None

7. Announcements and Information

7.1 Welcome the new ASI Academic Affairs Officer, Joseph Yewhalashet

7.2 FPPC working on Student Grievance Policy and the guideline for reviewing administrators

- AC provides an update of the progress on the Student Grievance Policy. Hopefully FPPC will get it finished next week.
- Reviewing administrators – FPPC was tasked with creating guidelines. AC asks for EC members to share any examples if they have served on administrator reviews in the past.

8. Reminders

8.1. Next Academic Senate Meeting: 3/16/2023, 2-4 pm

- 8.2. CED Dean Finalist Interview #2: 3/14/2023, 11:15 am-12:00 pm
- 8.3. CED Dean Finalist Interview #3: 3/16/2023, 11:15 am-12:00 pm

- 9. Adjournment – 4:01pm