



MINUTES
Curriculum and Educational Policy Council (CEPC)
California State University, Long Beach

Meeting 6 – AY2022-2023
Wednesday, November 9th, 2022
Meeting held online (Zoom)

Members Present: Danny Paskin (Chair), Craig Macaulay (Vice Chair), Jeff Bentley (Secretary), Jody Cormack, Donna Green, Henry O’Lawrence, Betina Hsieh, Babette Benken, Jermie Arnold, Jeet Joshee, Tom Tredway, Perla Ayala, Praveen Shankar, Anita Fitzgerald, Tracy Gilmore, Itxaso Rodriguez, Shamim Mirza, Chris Swarat, Diane Hayashino

Guests Present: Robert Moushon, Dina Perrone, Suzanne Wechsler, Paul Laris

1. Meeting called to order at 2:04pm
2. M|S|P – Approval of agenda
3. M|S|P – Approval of minutes from October 26th, 2022 meeting
4. Announcements from Chair Paskin:
 - a. Academic Senate is discussing the Credit for Prior Learning policy on which we previously commented, among other proposals.
 - b. Our next CEPC meeting may be December 14th, 2022, if needed. Chair Paskin will send CEPC an agenda draft before 12/14. If CEPC members see a need for active discussion of any topic on the agenda, a meeting will be held. Otherwise, items will be placed on a consent calendar, which CEPC members will be asked to review on their own.
5. New proposed degree, Bachelor of Science in Geography – First Reading
 - a. Laris reviews the proposal. Presently, there are a number of certificate programs in Geography, which were often paired with B.A. degrees in Geography. The proposed B.S. is intended to offer a more technical option for Geography majors, which would encompass the content of the certificates, while also offering another technical degree option for students transitioning out of other more technical majors for lack of fit (e.g., Engineering, etc.). The certificates will be retained, but aimed towards non-Geography majors.



- b. Benken notes that many Geology students take Geography, and asks if any students in the B.S. in Geography could take Geology courses as electives. Laris and Wechsler responds positively.
6. Consent Calendar
 - a. M|S|P – Proposed discontinuance of the Master of Science in Nursing Direct Entry – First Reading; Proposed discontinuance of the Master of Science in Nursing, Option in Clinical Nurse Specialist – First Reading
 - b. M|S|P – Proposed degree title change from Master of Science in Finance to Master of Science in Finance Analytics – First Reading
 - c. M|S|P – Proposed discontinuance of State-Side Master of Science Degree in Emergency Services Administration – First Reading
7. Discussion on Academic Senate’s revision of CEPC charge
 - a. The Academic Senate and Senate Executive Committee built on CEPC’s recommendations regarding CEPC staff membership, and added additional changes to the policy.
 - b. Green notes that her position (Associate Vice Provost, Enrollment Services) will be included in the Membership section of the CEPC charge.
 - c. Regarding Staff membership, Academic Senate recommends including two Staff Advisors in particular, which differs from CEPC’s original recommendation. Benken asks for clarification on what is a “staff advisor”.
 - d. Perrone notes that these changes would leave CEPC with fewer faculty voting members, but would still have a majority (as noted by Hsieh).
 - e. Mirza offers grammatical feedback, as does Hayashino.
 - f. Paskin will submit our recommendations/edits as amendments to the discussion in the Academic Senate.
8. Revision of Policy on Certificates – First Reading



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- a. Cormack highlights a number of focal issues with the policy. First, it is not written or structured as a curriculum document, but rather a financial aid document. Second, a number of financial aid requirements have changed since it was written (thus the benefit of re-focusing it on curriculum). Third, there exists an opportunity for CSULB to offer post-baccalaureate content that is undergraduate-oriented, so individuals can participate even if the topic is outside of their existing major or focus (i.e., make these more approachable). Fourth, the section on credit for and definition of certificates needs development.
 - b. Benken asks if this policy can be integrated with financial aid information, Cormack comments on a feasible method (put financial aid as Guidelines, not Policy), as well as other certificate policies. Benken also notes on the ambiguity of previous certificate policies.
 - c. Second reading will occur in the first CEPC meeting of the Spring Semester in January.
9. Revision of existing Policy on Master's Degrees – Second Reading
- a. A number of amendments were offered to Section 2.4 by an ad-hoc committee of CEPC members. Perrone provides context of amendments, highlighting the process of submitting an appeal.
 - b. Rodgriuez asks for clarity on Section 2.4.1.3. regarding the source of the mistakes. Green clarifies that the mistake is on the part of the applicant (i.e., if they make a mistake on the application, they won't be re-considered).
 - c. Shankar and Benken comment on the criteria for consideration of an appeal (e.g., removing the "merit" component, clarifying that appeals must contain substantive or compelling documentation/evidence for the appeal). Perrone offers new language.
 - d. Benken asks about the calendar days listed in Section 2.4.4., Perrone confirms. Benken recommends specifying that the 15 day appeal deadline is set by a separate policy. Perrone updates with the official language, Paskin updates.
 - e. Paskin and Benken suggest re-wording Section 2.4.5. to be more general, in case the format for submission changes over time. Hsieh speaks in favor of keeping "form" language, for the sake of clarity.



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- f. Shankar, Benken, Perrone, and Paskin discuss wording in section 2.4.6. and 2.4.7., as well as 2.4.7.2., 2.4.8., and 2.4.9. Many thanks to the ad-hoc CEPC committee for their hard work on this!
 - g. Shankar asks about the 30% unit transfer credit maximum for graduate students in Section 3.0, Cormack confirms that is required as per another CSU policy.
 - h. Cormack makes the council aware that Section 3.0 is a new section to this policy.
 - i. Rodriguez asks how this policy will fit with the new “4+1” Masters degrees. Cormack responds that those “blended” degrees are different from standalone Bachelors and Masters, and thus would not count; Section 3.2 would not apply for blended 4+1 degrees.
 - j. Green suggests removing “reserved in advance” for CSULB undergraduate students seeking transfer credit for a graduate program (as long as they were not used in the undergraduate major), since external students don’t have to specify in advance.

10. Meeting adjourned at 4:00pm.

Meeting minutes draft submitted by Jeff Bentley (Secretary, Fall 2022).