

Appendix C

Work-Related Injuries Treatment Procedure

WORK RELATED INJURIES

For Treatment...

- Issue authorization form for appropriate medical facility.
- Complete the *Workers' Compensation Claim Form* (if treatment requested)
- Notify College ASM or other designated supervisor/manager.
- Report Injury to Workers' Compensation Manager immediately.
- Complete *Supervisor's Review Form*.

Send Employee to:

Memorial Occupational Medical Services
M-F 7am – 6pm / 6PM – 9PM Urgent Care
Saturday/Sunday 9am – 5pm Urgent Care
2110 N Bellflower Blvd
Long Beach CA 90815
833-777-9591 (walk-in)

**Kaiser On-The-Job
Garden Medical Office**
Mon – Fri 8:30am to 5 pm
9353 E Imperial Hwy 3rd floor
Downey CA 90242
562-657-2200 (call ahead for injury care)
You can go to any KOJ location

Emergencies/After Hours Care
Mon – Fri after 6:00 pm
Weekends/Holidays
Los Alamitos Medical Center ER
3751 Katella Ave
Los Alamitos CA 90720
562-799-3213

Any Questions call Workers' Compensation Extension 5-2366