



Chafee Reinstatement Petition

Student Name _____ **CSULB ID Number** _____

If you do not meet Satisfactory Academic Progress (SAP) for four or more consecutive semesters, you must meet with an EOP Financial Aid Counselor to petition for reinstatement of Chafee funding eligibility. In order to petition for reinstatement, you must submit a statement explaining your circumstances and also develop a success plan with an EOP Academic Counselor.

Instructions

1. Make an appointment with an EOP Financial Aid Counselor to develop a current, complete, and attainable plan to be successful in your next semester.
2. Prior to meeting with your EOP Financial Aid Counselor, complete Section 2 of your Petition by writing a statement about your circumstances
 - a. Make sure to pull together any supporting documentation.
3. At your appointment, you and your EOP Financial Aid Counselor will complete Section 3 by developing a Success Plan that addresses the circumstances that led to you not meeting SAP.
4. Your EOP Counselor will send the following items to the Office of Financial Aid and Scholarships for final review.
 - a. This Petition form
 - b. Your statement and any supporting documentation
 - c. Your Success Plan

Section 1 – Student Information

I am requesting Chafee eligibility reinstatement for ☐ Fall _____ ☐ Spring _____ ☐ Summer _____

Section 2 – Student Statement

- You must write a statement on a separate sheet that clearly explains any extenuating circumstances that led to failing to meet Satisfactory Academic Progress (SAP).
 - You will need to include any relevant documentation you have.
 - Examples of documentation might include: a doctor's statement regarding illness, statement from a third party, etc.
 - You should also mention any resources you are currently using or plan to use to ensure academic success in the upcoming semester.

Section 3 – Developing your Success Plan

Using the challenges identified for your statement, work with an EOP Academic Counselor to determine (1) a plan to address the obstacle, (2) potential challenges that may arise along the way, and (3) strategies to overcome the potential challenges. You can use the second sheet of this form to develop your Success Plan.

Section 4 – Signatures

Student Signature _____ Date _____

EOP Financial Aid Counselor Signature _____ Date _____

EOP Academic Counselor Signature _____ Date _____

Student Success Plan

Obstacle	What will I do to overcome this obstacle?	What are the potential challenges to overcome this obstacles?	Strategies to overcome challenges (identify at least 2 strategies)
Example: I'm having transportation issues and can't get to campus on a regular timely basis.	Example: Work with my foster youth support program to get a bus pass.	Example: I don't know the bus schedule.	Example: 1) I'll download a transit app on my phone and favorite my route. 2) I'll print the schedule and keep a copy in my backpack in case my phone dies.