

# 2023-2024 Periodic “Mini” Evaluation of Probationary Faculty

## Department Chair’s Review (optional)

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| **EMPLOYEE’S NAME** | \*\*Click to enter Employee Name |

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| **DEPARTMENT** | \*\*Click to enter Department Name |

**The employee will be evaluated by the DEPARTMENT CHAIR in the following areas:**

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| 1. **TEACHING EFFECTIVENESS Due to COVID-19, Spring 2020 SPOT summaries are not required for submission. Spring 2020 SPOT summaries may not be considered in an evaluation unless a candidate explicitly chooses to include the SPOT summaries in their materials.**
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| \*\*Click to enter text |

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| 1. **SCHOLARLY AND CREATIVE ACTIVITIES**
 |
| \*\*Click to enter text |

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| 1. **UNIVERSITY / COMMUNITY SERVICE**
 |
| \*\*Click to enter text |

**Provide any recommendations for areas of improvement and/or overall comments here:**

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| **AREAS TO BE IMPROVED** |
| \*\*Click to enter text |

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| **OVERALL COMMENTS** |
| Entering my text here. |

[ ]  **I, Department Chair** \*\*Click to enter full name, **certify I have completed this review on** \*\*Click to enter date.