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**MINUTES**  
**Curriculum and Educational Policy Council (CEPC)**  
**California State University, Long Beach**

**Meeting 11 – AY2022-2023**  
**Wednesday, April 12<sup>th</sup>, 2023**  
**Meeting held online (Zoom)**

*Members Present:* Danny Paskin (Chair), Craig Macaulay (Vice Chair), Praveen Shankar (Secretary), Jody Cormack, Perla Ayala, Itxaso Rodriguez, Rene Treviño, Leilani Madrigal, Henry O’Lawrence, Shamim Mirza, Chris Swarat, Robert Moushon, Laura Forrest, Pamela Lewis, Michael Eisenstadt, Tracy Gilmore

*Members Absent:* Donna Green, Bettina Hsieh, Babette Benken, Jermie Arnold, Tom Tredway, Seung-hoon Jeong, Diane Hayashino, Jeet Joshee, Anita Fitzgerald, Enrico Tapavicza

*Guests Present:* Dina Perrone, Mehrdad Aliasgari, Nancy Hall

Meeting called to order at 2:05 pm

1. M|S|P – Approval of agenda
2. M|S|P – Approval of minutes from 03/22/2023 meeting
3. Announcements
  - a. May 10 is the final *officially scheduled* CEPC meeting. Since it is during finals week, Chair Paskin will let the council know if it is required.
4. Proposed new Bachelor of Science in Applied Data Science (First Reading)  
(Time Certain: 2:15pm)  
Chair of CECS Mehrdad Aliasgari presented the justification for the proposed degree. The new program will expand access and make it interdisciplinary. Focus on *applied* rather than pure data science. Two concentrations are proposed – one in Health Care and another in Computational Linguistics  
Questions
  - (a) P. Shankar - In the flowchart, the electives should be concentration specific courses. ENGR 350 has a prerequisite that requires completion of 60 units, so it has to be offered after semester 4.
  - M. Aliasgari - it is only an example flowchart and will have to be updated
  - (b) P. Shankar - How will students know which concentration to choose? Will it be in a course or through advising?



M. Aliasgari – mostly through advising.

(c) L. Forrest – Have you discussed this proposal with CNSM and CED? There are no support letters.

M. Aliasgari – we have spoken to them and are open to have concentrations in CNSM and CED.

(d) J. Cormack – Letters from CNSM and CED are needed. Is there a process for adding other concentrations? It is good to have it in the proposal as information for other programs.

M. Aliasgari – we will explore adding that to the proposal.

(e) H. O' Lawrence – How do we promote this program within the Healthcare Administration (future School of Public Health) since it is being advertised as disciplinary? Will there be any impact on students in our programs?

M. Aliasgari – students in the program are primarily CECS students and take classes in the concentration. The program is managed by CECS.

(f) D. Paskin – when and how will students declare the concentrations?

J. Cormack – it will have to be an ARR request.

(g) D. Paskin - some senior level courses listed without prerequisites. Do they not have prerequisites?

M. Aliasgari – No, they do not have prerequisites.

5. Revision of Policy on Certificates (Second Reading)

a. P. Shankar - Change title of policy to "Policy on Certificates and Micro-credentials" – *Approved.*

b. Add section title "Certificate" - *Approved.*

c. Add section "Micro-credential: A micro-credential is a series of courses, or a stand-alone course of study, that allow students to gain relevant skills and competencies. Micro-credentials are compact credentials that complement but differ from certificate and degree programs in that they are smaller and more focused, designed to provide immediate workforce ready, skills, knowledge, and experiences, and wherever possible, and can be stacked to serves a pathway to an initial or advanced degree." - *Approved.*

d. Add section "Stackable micro-credentials: Micro-credentials can be stacked towards earning units toward a degree or a certification that is affordable, flexible, and relevant to one's career." - *Approved.*

e. Change section 0 to 1. Paskin will renumber all subsequent sections between now and the next meeting. – *Approved.*

f. Edit section 1 to reflect the following:

The University authorizes the issuance of the following types of certificates and micro-credentials:

1. Academic certificate
2. Non-credit certificate
3. Academic micro-credential
4. Non-credit micro-credential
5. Certificates of Participation



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All certificates and micro-credentials bearing the name of the University shall be one of these five types.

Note: this policy does not address teaching credentials.

- *Approved.*

- g. In Section 2.3, added list of types of academic certificates, as well as a comment on stands-alone certificates, focusing on Federal Financial Aid eligibility – *Approved.*
- h. In Section 2.8, substituted “post-baccalaureate” for “graduate level” – *Approved.*
- i. In Section 2.10, added text for clarity concerning requirements concerning transfer units – *Approved.*
- j. In Section 2.11, substituted text for clarity concerning grading options – *Approved.*
- k. Paskin formatted text throughout document to adjust for proper capitalization.

Meeting adjourned at 3:54pm.

*Meeting minutes draft submitted by Praveen Shankar (Secretary, Spring 2023).*