Billie Beach

(562) 985-415, Billie.Beach49@gmail.com

OBJECTIVE

Seeking to contribute excellent customer service skills and attention to detail as a Retail Associate at the 49er Shops.

EDUCATION

Bachelor of Arts in English, Option in Creative Writing May 2025
California State University, Long Beach

EXPERIENCE

Team Member – Jamba Juice, Torrance, CA September 2021-Present

- Accurately manage individual register with up to $1,500 of cash, credit, and debit transactions per shift.
- Exhibit clear communication skills when educating clients on menu items and promotions.
- Prepare customer orders accurately and efficiently while adhering to food safety guidelines.
- Conduct inventory reviews to update manager on materials to be ordered.
- Effectively trained 2 new employees in cashier and kitchen duties.

Youth Basketball Coach – Long Beach Parks & Recreation, Long Beach, CA Summer 2020 & 2021

- Instructed players ages 10-12 in the rules, regulations, equipment, and techniques of the sport.
- Supervised athletes during practices and competition to monitor their progress.
- Modeled sportsman-like behavior and maintained appropriate conduct towards players, officials, and spectators.
- Performed support tasks such as distributing and maintaining eligibility forms, emergency data cards, and other related records.

LEADERSHIP/ACTIVITIES

Co-Captain – Millikan High School Girls Varsity Basketball Team September 2019-June 2020

- Demonstrated strong leadership and teamwork skills by providing support to teammates both on and off the court.
- Exhibited perseverance and a strong work ethic through commitment to personal and team goals.

Member – Millikan High School American Red Cross Club October 2018-June 2020

- Collaborated with other members to coordinate and publicize fundraisers at local restaurants, raising over $1,000 for disaster relief efforts.
- Attended a day-long "Preparedness Education Presenter" training on how to lead community disaster preparedness workshops**.**

VOLUNTEER EXPERIENCE

- AIDS Walk Los Angeles May 2021
- Long Beach Christmas Angel Holiday Fundraiser December 2019

SKILLS

Microsoft Word, Excel, and PowerPoint