

Billie Beach

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EDUCATION

California State University, Long Beach

May 2024

Master of Science in Counseling, Option in Student Development in Higher Education

California State University, Long Beach (CSULB)

May 2021

Bachelor of Arts in Political Science

RELEVANT EXPERIENCE

University of Southern California College Advising Corps, Los Angeles, CA

June 2022 – Present

College Advisor

- Support a caseload of over 500 12th grade students in post-secondary planning through one-on-one advising, in-class presentations, and group workshops
- Gather electronic data to track and analyze student progress by utilizing an online data management program to ensure equitable practices and effectiveness
- Continuously establish a college-going culture by actively outreaching to students and parents
- Develop strong working relationships with teachers, counselors, staff, administrators, and community members to ensure the success and college readiness of students

CSULB Summer Bridge, Long Beach, CA

June 2021 – August 2021

Summer Bridge Resident Advisor

- Led over 40 student residents in developing interpersonal skills through weekly educational workshops that focused on teamwork, leadership, and responsibility
- Established a trusting relationship with students by doing frequent check-ins
- Documented and participated in duty rotations while utilizing and upholding all university rules, regulations, and policies to maintain the safety of all residents
- Promoted the development of social networks between the university community and program residents to strengthen retention efforts

Heart of Los Angeles (HOLA), Los Angeles, CA

August 2020 – May 2021

Scholarship Mentor

- Provided constructive feedback on scholarship applications, essays, and resume for 11th-grade mentee
- Assisted with technical support on student portal to view to-do list and clear items
- Filled knowledge gaps of the first-generation college experience by providing advice and resources based on mentee's needs and major of interest

NASPA, Student Affairs Administrators in Higher Education, Pomona, CA

August 2019 – June 2020

Undergraduate Fellows Program (NUFP) Fellow

- Gained further development of personal, academic, and career goals in higher education
- Enhanced ethical decision-making abilities and cultural competency skills working with diverse populations
- Improved writing, research, and presentation skills through biweekly workshops and presentations pertaining to topics such as the history of higher education and different functional areas in universities

SKILLS

Computer: Proficient in Microsoft Word, Excel, and PowerPoint

Languages: Fluent in Spanish