

University Resources Council Approved Minutes – November 01, 2022 (4th meeting)

<https://csulb.zoom.us/j/86774152015>

Meeting ID: 867 7415 2015

Members in Attendance (25)

Abby Bradecich; Yoojin Lee; Pamela Xandre; Christine Scott-Hayward; Suzanne P. Wechsler; Kevin Johnson; Avery Olson; Dave Whitney; Will Murray; Betsy Cooper; Hema Ramachandra; Cyndi Farrington

ASM: Jeanine Pociask (CBA); Carrie Hernandez (CED); Michael Clements (CHHS); Terie Bostic (CLA); Henry Wu (CNSM); Dee Dee Green (COE); Chanel Acker (COTA)

Marianne Hata (Asst. VP academic resources); Claudia Plaza (Asst. VP); Kara Perkins (Assoc. VP Budget& U Svcs)

Praveen Soni (Chair), Heather Barker (Vice Chair), Pitiporn Asvapathanagul (Secretary).

Guests in Attendance (7)

VP Scott Apel; VP Beth Lesen; Dean Laura Portnoi; Nina Flores; Dean Tiffanye Vargas; Michael Williams; VP Min Yao

1:01PM	Meeting Called to Order	Praveen
1:02PM	1. Approval of the agenda – Meeting of November 1, 2022 <ul style="list-style-type: none"> • The meeting agenda was moved/seconded and approved 	(First) Will (Second) Christine & Pamela Approved
1:34PM	2. Approval of the minutes – Meeting of October 4, 2022 <ul style="list-style-type: none"> • The October 4, 2022 minutes was moved/seconded and approved 	Approved
1:35PM	3. Approval of the minutes – Meeting of October 18, 2022 <ul style="list-style-type: none"> • The October 18, 2022 minutes was moved/seconded and approved 	Approved
1:03PM	4. Presentation on the 2022/23 and 2021/22 budgets and the changes thereof in the Division of Administration and Finance, and new projects/ initiatives <ul style="list-style-type: none"> • Budget update from Division of Administration & Finance (DAF) was presented. • This Division is the 2nd largest division on campus (1st is Academic Affairs) • There are seven groups under DAF, including (i) Beach Building Services (BBS), (ii) Financial Management, (iii) University Police; (iv) Budget & Administration; (v) Office of Equity & Diversity; (vi) Human Resources, and (vii) CSULB research foundation. • Facilities Management under BBS oversees all procurements. There are new art museum and alumni center that have just recently opened. • Office of Equity & Diversity handles title IX. There will have title IX audit in 2 weeks. • DAF budgets from AY21-22 and AY22-23 were presented. FY22-23 budget allocation is ~\$35M. 	VP Scott Apel

	<ul style="list-style-type: none"> • Newly occurring funds are from enrollment growth. • In AY22-23, ~\$1M was allocated for Diversity, Equity, which partial budget is utilized to support Title IX to hire Title IX officers and lawyers. • AY22-23 shows there is no big hiring (Human Resources). ~\$84k of RPP university priorities is budgeted to facilitate 88 compliance. There are increases of 88 compliances on campus. • Japanese Garden is self-support. It used to be under Academic Affairs. • Not all supplies and expenses on our campus Facilities are fully funded. The Facilities need to sell some equipment to gain money to cover the expense (i.e., toilet papers are not covered). • Fund under the University Police Services are partially for new police vehicles. • Praveen asked VP Apel if there are any new projects: streamlining office work to reduce operating cost and make the work is more effectively and faster; newest student housing is nearly completed – It is a low-income student housing. The rent is ~\$700-\$800 rent per month. The new dorm is a sustainable building. It is expected to open in 2024-2025; Adding 2 licensed social workers (specializing in mental issues) that will work with campus police. • Suzanne questioned about faculty housing. VP Apel responded there is no work so far. Campus needs to meet developers to plan faculty housing project and ensure the returns/revenues generated. • Christine will follow up about the evaluation process of the title IX procedure. • Heather questioned about automation expenses or investment. VP Apel showed an example of automatic system for travel claim and reimbursement process that will be completed in the next 3 years. • Praveen asked VP Apel about 51/50. 51/50 is a program to have the person be under mental health service for 3 days instead of 2 weeks with psychologists. This will help students and visitors once help is needed. 	
1:49PM	<p>5. Presentation on the 2022/23 and 2021/22 budgets and the changes thereof in the Division of Student Affairs, and new projects/initiatives</p> <ul style="list-style-type: none"> • It has been organization restructured to have content experts align with services, which will make the units accountable. • Staff in Student Affairs has been adjusted their salary to meet paid equity. • FY21-22 and FY22-23 budget from Student Affairs are presented, including Base Budget and One-Time Funds. The FY21-22 budget is ~\$22.7M and the FY22-23 budget is ~\$24.8M. • The FY22-23 budget (One-time funds) includes new guardian scholars funds, basic needs graduation initiative 2025, confidential advocate & crisis specialist positions, equity increases (Ergo Evals). There is no HEERF funding. 	VP Beth Lesen

	<ul style="list-style-type: none"> • Funding priorities of Student Affairs are student success, health & welfare funds, including mental health & wellness, equity & inclusion and basic needs. • Per student's request, SEF primarily used for tutoring, peer advising, peer mentoring, equity and inclusion, and creating jobs for students (13% student employment increase). • Update accomplishment of Student Affairs after last URC meeting were presented such as 2 satellites counseling space and 2-3 more are planned, several staff are hired. • Next projects are Cultural Identity Centers, Start MSW Internships, Pilot a Sr. Diversity Officer position, Alternative consultation for USU, SB 24 preparation (medical prescription abortion operational fund - unfund mandated), Beach Biweekly, Menu of Mental Health Training for faculty; Partnership with CCEJ, Partnership with USC Race & Equity Center. 	
2:14PM	<p>6. Proposal: Elevation of the MA in Education, Option in Social and Cultural Analysis of Education to the MA in Equity, Education and Social Justice (EESJ), First Reading</p> <ul style="list-style-type: none"> • Heather moved and Pamela seconded to review the proposal. • The elevation of the existing program to a new program included updating of the curriculum outline, but same units and existing courses incorporated. This is just curriculum shift. • The elevation proposal will not require significant resources. • The elevation accurately reflects what are covered or taught in the program. Positive student's feedback was shared. 	Asso. Dean Portnoi and Nina Flores
2:18PM	<p>7. Proposal: Discontinuance of the MS in Nursing (Direct Entry) and the MS in Nursing, Option in Clinical Nurse Specialist, First Reading</p> <ul style="list-style-type: none"> • Will moved and Christine seconded to review the proposal. • There was no demand in this program for the past couple years. • This proposal official requested to discontinue the program, and new DNR was approved during last URC meeting. • A motion to waive the 1st reading was moved by Christine and seconded by Pamela • The proposal was approved. 	Asso. Dean Vargas and Chair Michael Williams Approved
2:21PM	<p>8. Proposal: Discontinuance of the Stateside MS in Emergency Services Administration (Self-support version through CPaCE to continue), First Reading</p> <ul style="list-style-type: none"> • Hema moved and Dave seconded to review the proposal. • There was no demand in this program for the last 5 years. Therefore, the college would like to focus on another program. • The self-support version is cheaper to operate compared to Stateside support (Suzanne). • A motion to waive the 1st reading was moved by Pamela and seconded. • The proposal was approved. 	Asso. Dean Vargas and Christine Scott-Hayward Approved

2:25P	<p>9. Proposal: New Bachelor of Science in Geography, <u>First Reading</u></p> <ul style="list-style-type: none"> • There are demands of B.A. in Geography. There are many non-STEM major students that are capable for STEM discipline such as Geography. 	Suzanne P. Wechsler and Paul Laris
2:35PM	<p>10. Presentation on the 2022/23 and 2021/22 budgets and the changes thereof in the Division of Information Technology and new projects/initiatives</p> <ul style="list-style-type: none"> • FY 21-22 and FY 22-23 Budget of Division of Information Technology were presented. <ul style="list-style-type: none"> ○ The FY 22-23 budget and expense showed an increase of Base for Salaries & Division Ops compared to AY 21-22 Budget due to salary GSI and addition 9 ATS staff transferred to the division. ○ Expenses of flexible projects from the Division was decrease from 12% to 9% between AY 21-22 and AY 22-23. ○ There was ~\$10M CARES/HEERF fund included in the AY 22-23 budget for campus Wifi, student hotspots, laptops, and work from home equipment. ○ Praveen Soni shared student’s feedback about not-fully coverage Wifi on campus. VP Yao responded Wifi coverage was not fully cover for all campus areas. However, Wifi was available in popular campus locations. • Division of IT Budget-Obligate Expenses (Enterprise Systems, Licenses and Support Contracts) was presented. <ul style="list-style-type: none"> ○ There are more than 70 types of software covered by the division, which the on-going annual fee is expected ~5%-10% increased due to inflation. ○ Top 10 System or license contracts were showed combined with 60+ contracts are \$50k and lower. ○ We are during migration of beachboard to canvas. 3 recent year beachboard are available online. However, the older beachboard are in Archive. • Division of IT 2022-2023 goals toward BEACH 2030 were presented. Five goals includes: (i) Provide technology that enables and effective and secure hybrid teaching, learning, working environment (i.e., Azure virtual desktop; reaching phone call through office phone remotely), (ii) Technology innovation & smart campus technology initiatives (i.e., e-signature), (iii) Improve, streamline, enhance and maintain existing technology services, (iv) Ensure compliance: Legal, technical and information security (i.e., 88 compliance), and (v) enhance information security governance, risk management, and compliance framework. • Praveen Soni asked about all details listed and presented toward BEACH 2030 would be achieved during AY 22-23. VP Yao responded that ~70% will be completed in AY22-23. • Dave Whitney asked about technology for online exams. VP Yao mentioned this was under Academic Technology, not IT Division. 	VP Min Yao

	<ul style="list-style-type: none">• There are only 2,300 Wifi connectors on campus, compared to UC San Diego of 4,000 Wifi spots. Therefore, our CSULB Wifi coverage does not fully cover the entire campus. Smart Map integrates all Wifi coverage at CSULB (VP Yao).• VP Yao emphasized about data security and shared some examples reported on campus, especially from text messages and emails.	
3:03PM	11. Adjourn	