

UNIVERSITY MINI-GRANT, SUMMER STIPEND COMMITTEE (UMGSSC)

Meeting Minutes

Friday, August 27, 2021

3PM – 4PM

Via Zoom

Members Present: Michelle Barrack, Araceli Esparza, Prashanth Jaikumar, Darren Johnson, Sergio Mendez, Wikrom Prombutr, Hema Ramachandran, Helen Hood Scheer, Emily Berquist Soule, David Waldman, Jason Wang, Will Wu, Xiaolong Wu.

Meeting recorded with consent from those present.

1. Call to order at about 05.
2. Designate member to take minutes: Helen Hood Scheer volunteered
3. Approval of September 24, 2020 - UMGSSC Meeting minutes: Approved.
4. Election of the UMGSSC committee Chair and Vice-chair: Darren Johnson volunteered to serve as Chair; Linna Li volunteered to serve as Vice Chair for 2021-2022 and Chair for 2022-2023. Consensus approval.
5. Update the UMGSSC committee membership roster: Changes made to reflect recent promotions.
6. Election of a member to serve on the University of Awards Committee (UAC): Hema Ramachandran volunteered and was approved unanimously.
7. Reassigned time for exceptional levels of service to students review process & timeline: Jason Wang will send Darren information about last year's review process & timeline; Darren will find out current process and schedule, and then share with this Committee. Araceli Esparza text from an email the Academic Senate sent out: "As per section 20.37 of the CSU-CFA Collective Bargaining Agreement (CBA) regarding "Assigned Time for Exceptional Levels of Service to Students," and our own campus policy, funding will be provided to award reassigned time to "faculty employees who are engaged in exceptional levels of service that support the CSU's priorities, but who are not otherwise receiving an adjustment in workload to reflect their effort." Applications are due September 17, 2021. Araceli Esparza mentioned concern – which was shared by several other committee members – this committee needs more information about why and how these awards are being evaluated and awarded by this UMGSSC committee; it seems another committee should be formed for this at either College and/or University level. UMGSSC also needs clear guidelines about the criteria and review process; needs transparency. Additionally, the committee voiced concerns that applications for these awards did not match the intent of the awards. Finally, issues were raised with equitable review process since last year some returning committee members never saw these applications.
8. Mini-grants and summer stipends – Review process & timelines: Reviewed and discussed UMGSSC Guidelines handout and discussed deadlines. Michelle Barrack said she is on College Research Grants committee and will discuss with her dean how to move forward since she cannot serve on both College and University Research Grants committee at same time.
9. Adjournment: Consensus approval. Meeting ended at 4:03.