

College of Education (CED) NEW Program Proposal Addendum Form and Guide

Sponsoring Faculty Member Proposing a New Program

Name:

Department:

Email:

Prior to Department Curriculum Committee review, consultations with impacted parties must be conducted. See the [College of Education Overview: Steps in the Curriculum Process](#) document for information and links to proposal forms for new programs, minors, options and certificates. These forms must be submitted along with this addendum.

Type of Proposal: New Degree Program New Minor New Option New Certificate
New Self-Support Program (via CPACE)

- A. New Program Title** (*enter proposed new program title*):
- B. Overlap and/or Complementarity** (*describe any course cross-listing or redundancy across the College or University, and/or describe how the changes complement current course/program offerings*):
- C. Program Alignment & Equity Mindedness** (*in no more than 1-2 paragraphs, describe how your program prepares candidates to produce graduates, who are ready to be equity leaders in the educational institutions and community agencies where they will work. Substantiate this claim with reference to specific elements of your program (ex. Program learning outcomes, coursework, field experiences, professional development, advisement, etc). Proposers may also wish to address how your field's professional standards also support equity-mindedness.**
- D. Proposed Target Audience** (*in no more than 1 paragraph, describe target population*):
- E. Documentation of Consultation** (*attach documentation from the following impacted parties where applicable*):
- Your department chair (required)
 - Relevant lead advisor (required; i.e., the Liberal Studies Lead Advisor, Associate Director of TPAC, Director of Graduate Studies Office or Associate Director of Doctoral Program)
 - Impacted CED faculty and/or program coordinators
 - Impacted CED department chairs
 - Impacted CSULB department chairs or faculty
 - Dean (required; consult with the Dean and obtain an email indicating initial support of the proposal. Initial support does not guarantee final approval from the Dean. Formal approval from the Dean is required prior to moving the proposal to the university/Chancellor's Office levels.)

* The term "equity-mindedness" addresses racial, ethnic, and other social inequities and refers to the perspective or mode of thinking exhibited by practitioners who call attention to patterns of inequity in student outcomes. These practitioners are willing to take personal and institutional responsibility for the success of their students, and critically reassess their own practices (Center for Urban Education).