



CALIFORNIA STATE UNIVERSITY, LONG BEACH

OFFICE OF ACADEMIC PROGRAMS GRADUATE STUDIES

April 29, 2022

Dear Colleagues,

On August 25, 2020 the Provost's Office issued guidance relative to the CSU Chancellor's Office (CO) Memo that directed CSU campuses to consider ways to ensure that student privacy could be protected while learning from home so that financial constraints, lack of resources, housing insecurity and/or crowded living conditions would not impact a student's academic performance. These guidelines stated: "if a student expresses concerns related to privacy or equity, they must be allowed to turn off their cameras during online synchronous meetings". In addition, alternative assessments were strongly encouraged. If instructors chose to use online/remote proctoring software (e.g., Respondus Monitor), instructors were also required provide alternative assessments for students who preferred not to share their screens (privacy concerns) or could not share their screens (equity issues).

These guidelines were offered when we had less than 4% of our courses on campus, and students did not have a choice to taking courses on campus. Beginning fall 2022, we will have ~ 79% of our courses in face-to-face mode of instruction, and an additional 4% of courses will be offered hybrid. If a course is only offered online, then the guidelines above should still be followed. However, if the student has the option to register in either an online or face-to-face mode of instruction, the following guidelines will be instituted:

- Students may be required to keep cameras on in an online synchronous course.
- Students with privacy or equity concerns should be advised that cameras may be required to be on, and if they have privacy or equity concerns they should be advised to take course on campus.

Students with a disability and an approved BMAC accommodation who also do not have the option to register in either an online or face-to-face mode of instruction may still need to remain off camera during a synchronous online class. This is separate from exam accommodations, where BMAC informs students that if their classroom is being proctored during an exam, they must be on camera or test in person.

Sincerely,

A handwritten signature in cursive script that reads "Jody C. Cormack".

Dr. Jody Cormack
Vice Provost Academic Programs
Dean of Graduate Studies