

### **August 22 - September 30, 2022**

### **Field Education Activities:**

- Mandatory Field Lab for 1-year field students
- Agency orientation; getting started
- Observe social work interventions by agency staff
- Initial case assignments given to students
- Field Instructor & student develop Learning Agreement
- Field Instructor will be contacted by Field Liaison
- \*Field Instructors only

Date	Event
*Thursday, August 11, 2022	Field Instructor Orientation, 9:00 am - 11:30 am via Zoom
Monday, August 22, 2022	CLASSES BEGIN - First meeting for Monday seminars
Saturday, August 27, 2022	First meeting for Saturday seminars
Week of August 29 – September 2, 2022	<ul> <li>Internships begin for all MSW students</li> <li>First-year MSW students - 8 hours in the agency</li> <li>Second-year MSW students -16 hours in agency</li> </ul>
Tuesday, August 30, 2022	Mandatory MSW Field Lab for all first-year field students (2-year and 3-year students who are beginning their first-year of field education)  9:00 am – 3:00 pm (hour lunch break), in-person USU; 2-hour online Ethics Training; (all <u>first-year MSW students entering field only</u> ) The Field Lab counts for 8 hours toward internship hours.
Monday, September 5, 2022	Labor Day - CAMPUS IS CLOSED
*Friday, August 26, 2022	Field Instructor Training #1 - 9:00 am – 12:30 pm via Zoom
*Friday, September 16, 2022 *Friday, September 23, 2022	Field Instructor Training #2-9:00am-12:30 pm, Zoom Preceptor Training- 9:00-11:00am, Zoom
TOTAL HOURS THIS MONTH	80

80



#### **October 1 - October 31, 2022**

#### **Field Education Activities:**

- Initiate plans for group experience
- Field Instructor and student complete Learning Agreement, due NO LATER THAN Saturday.

  October 8, 2022
- Working towards goal of direct client contact at 50% of student's time in agency
- Student assigned full caseload and activity assignments by October 17, 2022
- Interim Progress Report by Field Instructor and Educationally-based Recording Log due NO LATER THAN Saturday, October 15, 2022
- Field Liaison contacts occur from Monday, October 10, 2022 Friday, December 2, 2022
- \*Field Instructors Only

Date	Event
Saturday, October 8, 2022	Learning Agreements due NO LATER THAN this date
Saturday, October 15, 2022	Interim Progress Report and Educationally Based Recording Log due NO LATER THAN this date

\*Friday, October 7, 2022

Field Instructor Training #3 - 9:00 am - 12:30 pm via Zoom

TOTAL HOURS THIS MONTH
TOTAL HOURS ACCUMULATED

*64* 

144



### November 1 - November 30, 2022

# **Field Education Activities:**

- Students continue full caseload and activity assignments for both clinical and macro placements.
- Please note upcoming November holidays when students will not be in field and the campus will be close per the expectation of the university academic calendar.

Date	Event
Friday, November 11, 2022	Veteran's Day, CAMPUS CLOSED (Students scheduled for field on Friday will need to make-up 8 hours.)
Saturday, November 12, 2022	SATURDAY CLASSES WILL MEET
Saturday, November 19, 2022	SATURDAY CLASSES WILL MEET
Monday, November 21 – Friday November 25, 2022	NO INTERNSHIP THIS WEEK
Monday, November 21, 2022 Wednesday, November 23, 2022	NO CLASSES; CAMPUS OPEN
Thursday, November 24 - November 25, 2022	THANKSGIVING HOLIDAY CAMPUS CLOSED; NO CLASSES OR INTERNSHIP; NO SATURDAY CLASSES ON NOVEMBER 26, 2022
*Friday, November 4, 2022	Field Instructor Training #4 - 9:00 am – 12:30 pm via Zoom



### December 1 - December 31, 2022

- Field Liaison contacts completed by Friday, December 2, 2022
- Field Instructor and student discuss mid-year Comprehensive Skills Evaluation (CSE)
- Student and Field Instructor review completed Mid-Year CSE, sign original and return to Liaison
- Mid-Year Comprehensive Skills Evaluation and Educationally-based Recording Log due NO LATER THAN Saturday, December 10, 2022
- Required hours for first semester of field: a minimum of **224 hours**

Date	Event
Monday, December 5, 2022	Last Monday seminar
Friday, December 9, 2022	Last day of field
Friday, December 9, 2022	Last day of weekday classes
Saturday, December 10, 2022	Last Saturday seminar  Mid-Year Comprehensive Skills-Evaluation and
	Educationally Based Recording Log due on this
	date
Monday, December 12 –	
Saturday, December 17, 2022	Final exams
Friday, December 23, 2022	Last day of fall semester

TOTAL HOURS THIS MONTH	
TOTAL HOURS ACCUMULATED	



# **January 1 - January 31, 2023**

- All students return to internships week of January 2, 2023
- Continue with field education assignments and activities
- Field Liaison Spring contacts occur from January 30th through Friday, March 24, 2023

Date	Event
January 2 – 31, 2023	During the month of January, 4 additional field hours to be completed
Monday, January 2, 2023	Students resume field education (16 hours this week)
Monday, January 16, 2023	Martin Luther King Day- CAMPUS CLOSED No classes or internship (if Monday is a scheduled field day, students will need to make-up 8 hours for this week)
Thursday, January 19, 2023	Spring Semester 2023, CLASSES BEGIN
Saturday, January 21, 2023	First Saturday seminar for spring semester
Monday, January 23, 2023	First Monday seminar for spring semester

TOTAL HOURS THIS MONTH	<i>76</i>
TOTAL HOURS ACCUMULATED	300



### February 1 - February 28, 2023

### **Field Education Activities:**

- Continue with internship assignments and activities
- Initiate plans for group experience
- Field Instructors prepare for Interim Progress Report due early March
- Field Liaison Spring contacts occur from Monday, January 30th through Friday, March 24, 2023

**Date** Event



### March 1 – March 31, 2023

- Interim Progress Report by Field Instructor and Educationally Based Recording Logdue NO LATER THAN Saturday, March 4, 2023
- Continue with internship assignments and activities
- Field Liaison contacts completed by Friday, March 24, 2023

Date	Event		
Saturday, March 4, 2023	Interim Progress Report and Educationally Based Recording Log due no later than this date		
Saturday, March 25, 2023	Saturday seminar classes meet		
Monday, March 27 through Sunday, April 2, 2023	Spring Recess (no classes, no internships this week) Campus is open all week except Friday, March 31st		
Friday, March 31, 2023	Cesar Chavez Day – CAMPUS CLOSED		

<b>TOTAL</b>	<b>HOURS</b>	<b>THIS</b>	<i>MONTH</i>
TOTAL	HOURS	ACCU	<b>IMULATED</b>



### **April 1 - April 30, 2023**

- Continue with internship assignments and activities
- Field Instructor and student begin discussing Comprehensive Skills Evaluation
- Discuss termination activities
- Field Instructors meet with students to discuss Final Comprehensive Skills Evaluation, April 17 - April 28, 2023

Date	Event	
Monday, March 27 through	Spring Recess (no classes, no internships this week)	
Sunday, April 2, 2023	Campus is open all week except Friday, March 31st	
Friday, March 31, 2023	Cesar Chavez Day – CAMPUS CLOSED	
Saturday, April 1, 2023	NO CLASSES	
Monday, April 3, 2023	Monday seminar classes resume	
Saturday, April 8, 2023	Saturday seminar classes resume	
Sunday & Monday, April 16 & 17, 2023	Lobby Days, Sacramento (maybe virtual)	
Friday, April 14, 2023	Job Fair, 9:00 am - 1:00 pm Location: Virtual due to COVID-19	
TOTAL HOURS THIS MONTH	64	
TOTAL HOURS ACCUMULATED	484	



#### May 1 - May 31, 2023

- Field Instructor and student hold final evaluation conference and sign Comprehensive Skills Evaluation
- Complete termination with case assignments, complete termination with administrative assignments, complete termination with agency Field Instructor and staff
- Final Comprehensive Skills Evaluation and Educationally-Based Recording Log due NO LATER THAN <u>Saturday</u>, <u>May 6, 2023</u>

Date	Event
Monday, May 1, 2023	Last Monday seminar
Friday, May 5, 2023	Last day of field
Saturday, May 6, 2023	Last Saturday seminar
Saturday, May 6, 2023	Last day of classes
	Final Comprehensive Skills Evaluation and Educationally Based Recording Log due on this date.  Required hours for 1st and 2nd semester of field combined:  A minimum of 500 hours
Monday, May 8 - Saturday, May 13, 2023	Final exams
Monday, May 15 - Friday, May 19, 2023	Commencement Week
Friday, May 19, 2023	Last day of spring semester
Monday, May 29, 2023	MEMORIAL DAY HOLIDAY – CAMPUS CLOSED
TOTAL HOURS THIS MONTH	16 500
TOTAL HOURS ACCUMULATED	500