



CALIFORNIA STATE UNIVERSITY, LONG BEACH
Graduate Studies Advisory Committee (GSAC)

MINUTES

Thursday, September 15, 2022
10:30-12:00PM

1. Call Meeting to Order – Chair, Dina Perrone
Meeting was called to order at 10:33.

2. Introductions

3. Identify Two Historians
Virginia Gray and TBD

4. Review and Approve Agenda

Motion: Norbert Schurer moved to approve the agenda. The motion was seconded and passed.

5. Review and Approve [Minutes](#)

Motion: Mary Anne Rose moved to approve the April 2022 minutes. The motion was seconded and passed, with 4 abstentions and 13 approvals.

6. AY Goal Setting and Plan

- Tackle policies?
 - Policy on Doctoral Degrees
 - Jody: hasn't been updated in several decades.
- Data projects
 - Graduate student data from IR&A, the graduate student entrance, exit, and alumni surveys to improve graduate programs and the graduate student experience.
- Brainstorm re: recruitment and retention efforts
- Discuss ways to best support graduate students: concerns, sharing of best practices
- Discussion
 - Norbert: update on status of exit surveys?
 - Dina: pilot entrance survey went out in 2019. Held off on exit survey pilot due to COVID, did it in 2021. Report given by CEEE, focused on the instrument rather than results. Launched univ wide exit survey in 2022. Report on entrance survey.

- Babette: Will be hiring someone in Grad Center and would like to work on grad student recruitment efforts. Have focused on on-and-off campus recruitment + conferences; could look at recruitment efforts and share thoughts on new avenues.
- Entrance survey: Dina shared report from 2021 entrance survey results, including recommendations. N=325 out of 2000. One goal for this year is to improve response. Grad Studies sent survey out; Dina asks us to remind program directors to also encourage students to complete. Spring and Fall 2022 admits have the entrance survey chicklet active in their SSOs. Demographic data in surveys came from IR&A. Would like to enhance encouragement of our own undergrads to apply to our grad programs. Networking is an area where students report weak skills coming into grad school.
- Sarah: Are there new considerations related to funding, since we are now an R2 institution?
- Jody: Our R2 status is because we are graduating a certain number of doctoral students in non-research programs. Encourages grant-active faculty to include funding for GAs. There is a movement for all CSU grad programs to determine costs of grad education and what we need to support our programs.
- Caitlin: Improving survey completion would help individual programs determine how to respond to the data. Tailored recruitment efforts take time and resources.
- Jody: Hope is to have data to compare entry, exit, and alumni.
- Virginia: Networking is a topic of interest among students. A university event and also idea sharing around program actions to improve these skills would be great.

7. Announcements

- Sept.16-Oct.7: [Pre-submission Consultation for Theses and Dissertations](#)
- Sept. 23: [Graduate Advisor Orientation 9:15am-1:30pm \(RSVP by Sept. 15\)](#)
- Sept. 23 - Nov. 4: [Fall 2022 Thesis Signature Page Submission Period](#)
- Fall 2023 Admissions
 - Changed to require students to accept or deny admission offer for fall 23 because of waitlisting and option to apply to second degree. Tell programs that applicants will now have to indicate whether they are coming.
 - Mary Anne: what will the timeline be?
 - Dina: Will have to ask Andrew.
 - Babette: May be challenging in programs with rolling admissions.
 - Colleen: Sometimes students are waiting for decisions from other institutions.
 - All need more info on timing and messaging.
 - Vesna: May need different approach for international students?
 - Norbert: Can this be optional by program? (English does not have a waitlist option.)
 - Rebecca: We should be careful to not create more exceptions.
 - Sara: How does this relate to non-resident tuition waivers?
 - Jody: NRTs are now college-based, so deadlines are in the hands of colleges.

- Virginia: If a student accepts and then decides to not come later, are there any ramifications? Dina: No. They can change their minds.
- International Apps due March 15 for Fall 2023: If there are programs with deadlines after that, the international app deadline is earlier (March 15).

8. Discussion Topics

- Grad Studies without GWAR
 - Dina had a meeting about writing at grad level. What kind of support do students need now that there is no assessment or additional instruction for those without writing skills?
 - Do we have writing programs in our programs, and how do we assess?
 - Babette: Likes that programs are now in control of this. Some students had difficulty passing GWAR and taking the remedial course lengthened time to agree, while students were doing fine in the program.
 - Others shared writing is an integral part of the program and do not prefer anything else university-wide. Support for students who need to improve writing is important.
 - We will continue conversation around student writing support needs.
 - Blended Programs (hold for next meeting)

9. Good of the Order?

10. Meeting was adjourned at 12pm.

Next GSAC meeting: Thursday, October 20, 2022, 10:30-12:00pm