
FACULTY COUNCIL

Minutes

September 3, 2021

11:10-1:10 pm via Zoom

<https://csulb.zoom.us/j/85427717135>

In Attendance: Sam Vickovic (Chair, CCJEM), Nilufer Medora (FCS), Yang Lu (HCA), Amber Johnson (HSC), Kellie Walters (Vice Chair, KIN), Kholoud Khalil (NRSRG), Jenny Bagwell (PT), Bill Moore (PPA), Curt Davidson (RLS), Mimi Kim (SW), Salim Al-Ani (SLP), Monica Lounsbery (CHHS), Grace Reynolds-Fisher (CHHS)

Absent: Tiffanye Vargas (CHHS)

Guests: Pei-Fang Hung (Academic Senate)

- 11:12 am The meeting was called to order
- Approval of the Agenda
- The agenda was approved (Passes: Unanimous).**
- Approval of the Minutes
- The minutes from the May 7, 2021 Faculty Council meeting were approved (Passes: Unanimous).**
- 11:20 am Dean's Report
1. There have been some issues with recording lectures to accommodate students with disabilities. The BMAC center came to the Chairs & Directors meeting to discuss how important it is to meet these students' needs, and provided resources on how to successfully record lectures.
 2. When there is COVID exposure in a face-to-face class, AD Tiffanye Vargas will work directly with the faculty member to understand next steps. Campus has free COVID testing available to everyone. We have had a few exposures in our college, but with testing

there is no data to suggest we are promoting further exposure. Anyone who takes the COVID prescreener and indicates they have any symptoms listed will be referred to SHS so they can be evaluated. Students who indicate they cannot come to campus because of symptoms should be referred to the COVID prescreener so they can be tracked. Tiffanye will walk faculty through the process if exposure occurs. We are suggesting that faculty record lectures for students who are suddenly unable to attend an in-person class. We are not able to change the instruction modality once students have registered for the class. The university COVID website and emails on this topic are regularly sent out.

- 11:43 am Academic Senate Report (Pei-Fang Hung)
- CBA 20.37 applications due 9/17/2021
 - AS Executive Committee met with Chancellor Castro on Tuesday. Were unable to ask all the questions they had prepared.
 - Memo was sent out yesterday regarding tenure track guidelines for candidates and evaluators developed over summer by the COVID Equity in Faculty Evaluations Task Force.
 - AS is currently reviewing two new proposed programs including a Minor in EMER and a BS in Environmental Engineering.
- 11:50 am Chair's Report
- 97% of students have turned in their vaccination cards through the SSO chicket.
- 12:00 pm [Task Force on COVID Equity in Faculty Evaluations](#) (Claire Garrido-Ortega, Time Certain)
- The task force is presenting to all Faculty Councils across the university. Claire also serves as the Vice President of Membership & Organizing for the CFA.
 - Established in Spring 2021, the task force includes representatives from all units on campus, TT and lecturer faculty. They produce suggested guidelines for faculty evaluation post-COVID.
 - Set of questions about how COVID may have impacted faculty in the areas of RSCA, teaching, & service.
 - The goal is to combat structural impediments to equity in evaluation due to COVID.
 - If faculty choose to share personal information about the impact of COVID, this will serve as context for evaluators.
 - If faculty believe they are experiencing discrimination in the evaluation process they should reach out to an FA rep.

- Evaluators cannot nullify RTP expectations but they can interpret with a flexible and compassionate approach.

12:20 pm

New Business

1. Lauda Lecture Report – the Lauda Lecture last year included a roundtable discussion about how CSULB can support migrants and their families. We don't have the bandwidth to do all the suggested actions, but we would like to engage in some. The Social Justice Subcommittee will tackle this and bring suggestions to the Faculty Council.
2. Associate Dean Search – Grace shared the Academic Senate policy on the procedure for the selection of administrators. The Faculty Council will help determine if the search will be internal or national. The benefits of an internal search are that we create a pipeline for faculty interested in administration. There was a robust discussion about the pros and cons of an internal vs. national search. Natalie will send out a Qualtrics ballot to determine which type of search will be held.
3. RSCA Requirements for this AY (Documents: [RSCA Award Criteria May 2021](#), [InfoReady RSCA 6 vs 3 unit guidelines](#), [RSCA deadlines AY21-22](#)).
 - a. On September 20, 2021 the call for RSCA proposals will open up on InfoReady and will close on November 8, 2021. These proposals will be reviewed by the Research Committee and they will have until December 17, 2021 to complete those reviews. Michelle Barrack is chairing the committee this year and everyone is on board with the deadlines.
 - b. The topic of conversation last year was how to evaluate 3-unit vs. 6-unit proposals. There was a discussion about how to make this better, how to award proposals, how to evaluate proposals, and how work accomplished is considered. The RSCA Subcommittee will tackle how to determine 3- and 6-unit proposals before the Research Committee starts reviewing proposals in November. This is realistically the only issue we can tackle now by the November deadline.
4. Interpret Faculty Council Constitution – tabled due to lack of time

12:35 pm

Ongoing Business

1. Additional representation on FC and non-FC representatives working on subcommittees – tabled due to lack of time
2. Documenting service – tabled due to lack of time
3. Budget roadshow – tabled due to lack of time

1:00 pm

Subcommittee Reports

1. **RSCA (Kholoud Khalil (Chair), Jenny Bagwell, Curt Davidson & Grace Reynolds-Fisher) – new committee to review the RSCA process.**
2. **Social Justice (Amber Johnson (Chair), Kellie Walters) – will continue with work from last year**
3. **Assigned Time (Mimi Kim, Salim Al-Ani, Sam Vickovic (Chair)) – will pause due to lack of work**
4. **Professional Leave (Nilufer Medora, Yang Lu) – will look into the sabbatical peer-review process this year.**
5. **RTP (Yang Lu) – reviewed CCJEM and HSC RTP documents last AY and provided recommendations. CCJEM and NRSB have pending changes to their RTP documents. Kirsty Fleming will want to know that RTP changes have been reviewed by the Faculty Council.**
6. **The Professional Leave and RTP Committees will now be a single committee – the Review Committee (Nilufer Medora (Chair), Yang Lu)**
7. **Chair and Director Evaluation Process (Jenny Bagwell (Chair), Sam Vickovic) – will start work this AY**

1:14 pm

The meeting was adjourned

Addendum: The Faculty Council voted via Qualtrics ballot sent on September 3, 2021, to approve an internal search for the Associate Dean of Student Success and Academic Affairs position (Passes: 8 Internal, 2 External, 1 No Response).

Submitted by Natalie McGlocklin