
FACULTY COUNCIL

Minutes

September 2, 2022

11:10-1:10 pm via Zoom

In Attendance: Sam Vickovic (Chair, CCJEM), Nilufer Medora (FCS), Yang Lu (HCA), Amber Johnson (Vice Chair, HSC), Kholoud Khalil (NRSG), Michelle Alencar (KIN), Vennila Krishnan (PT), David Powell (PPA), ChungSup Lee (RLS), Mimi Kim (SW), Alaine Ocampo (SLP), Jocelyn Pena (ASI Student Rep), Monica Lounsbery (CHHS), Grace Reynolds-Fisher (CHHS)

Absent: Tiffanye Vargas (CHHS)

Guests: Pei-Fang Hung (Academic Senate)

11:21 am The meeting was called to order

Approval of the Agenda

The agenda was approved (Passes: Unanimous).

Approval of the Minutes

The minutes from the May 6, 2022 Faculty Council meeting were approved (Passed. Abstained: 2).

11:23 am Dean's Report

A. Low Enrollment

The university is experiencing a dip in enrollment, of approximately 1,000 students. The university is finding that the dip is largely due to seniors not re-enrolling and students enrolling in a lower unit count than normal.

The College will be looking at ways to help increase enrollment. AD Vargas will be working with departments to address low enrollment. As well as reviewing course accessibility, and the different platforms of delivery to meet the needs of students.

B. Strategic Priority Planning

The College held a summer retreat with representation from various college groups to go over the six strategic priorities and implement goals for the 22/23 AY.

In the Spring the College will hold a follow-up meeting to assess how well are the actions being implemented. The meeting will serve as a check-in to ensure accountability for both individuals and the college collectively.

D. CHHS Building Update

Cannon Architecture Firm has been confirmed as the architecture firm that will be helping build and design the new CHHS Building. The first building meeting will be held September 21. Different departments and programs will be asked to participate in the building planning process as meetings progress.

There will also be a clinic within the new building in partnership with LBMC. The College is working to redesign the LifeFit Center to create an interdisciplinary space for programs who will not be in the new building.

E. Reporting Positive COVID Cases – Faculty who test positive for COVID should report sick using the Illness Reporting chiclet on SSO as known as “Sicklet”. They should also inform their Chair.

11:35 am Chair’s Report (Sam Vickovic) – No Report

Amber Johnson agreed to serve as Vice Chair for the committee.

11:37 am Academic Senate Report (Pei-Fang Hung)

1. Associate Vice President Faculty Affairs Search is being conducted. The search committee will be comprised of four tenured faculty member and one lecturer faculty member (with a three-year contract on a time base of 0.5 [7.5WTU] or higher). Deadline for committee nomination: Friday, September 16, 2022 at 5:00 pm

2. CBA 20.37 Exceptional Service Awards

Assigned Time for exceptional levels of service to students. Mentoring, advising, and outreach, to support underserved, first-generation, and/or underrepresented students. Deadline: Friday, September 16, 2022 at 5:00 pm

3. Other Updates

a. Faculty who need to report an illness and need to request a modality change will need to go through chiclet on SSO. Faculty are also encouraged to review.

b. There will be a new MPP position opening for Associate Dean, College of Professional and Continuing Education (CPaCE). It is likely that there will be a search committee for this opening, more information to follow.

c. CSULB University Police Department (UPD) is reviewing their policies following the incident with Dr. Osorio

d. Blended Programs or “4+1” takes existing baccalaureate and master’s degree program (offered in the same support mode) into a single pathway.

e. University Awards Call for nominations: September 06, 2022
Nominations due: October 03, 2022

4. Policy Work -Charge for Program Assessment & Review Council (PARC) (AS-1141-20/CEPC) [First Reading]

5. Curriculum Proposal - Proposal for a new Bachelor of Science in Dance Science (AS-1170-22/CEPC/URC) [First Reading]

11:46 am

Ongoing Business (Sam Vickovic)

A. Beach 2030 update

The College held a Strategic Priority Planning Retreat over the Summer in preparation for the 22-23 AY. The retreat was attended by the Department Chairs/ Directors and college committee representatives to help plan actions needed to achieve the college strategic priorities.

B. RSCA Committee Additional Members Update

The Faculty Council voted to increase the number of RSCA committee members from 6 to 9 last spring. Beginning this AY the committee will have 9 serving members.

C. Chair and Director Evaluation Update

The Chair and Director Evaluation Process sub-committee memo was presented to Academic Senate, they responded with 5 concerns. The concerns were presented to committee.

12:37 pm

New Business (AD Grace Reynolds)

A. Policy and Bylaws Revision to include new shared/ core labs

Faculty Council has been tasked with creating guiding principles for the use of these shared spaces. The language for the new policy and bylaws will need to be drafted and voted on by May 2023.

B. Request to add CHHS Health & Wellness Advisory Board as a standing committee.

The committee will need to undergo the College approval process to be added to the College bylaws as a standing committee, similar to what was done last AY when establishing the Committee of Center Directors.

12:50 pm

Subcommittee Reports

1. **RSCA (Kholoud Khalil (Chair), ChungSup Lee, Michelle Alencar, Vennila Krishnan)** – Will work on creating policies and bylaws for Core lab/shared space within CHHS.
2. **Social Justice (Amber Johnson (Chair), Alaine Ocampo, Sam Vickovic)** – will continue work from last year and define the committee objectives
3. **RTP Committee (Grace Reynolds- Fisher)** – will need to follow-up with Nilufer and Mimi to see if they are interested in serving this AY
4. **FC Constitution (Amber Johnson, Sam Vickovic)** – will work in connection with the Social Justice subcommittee to develop DEI statement
5. **Chair and Director Evaluation Process** – Dean, Grace Reynolds-Fisher and Sam will discuss with the Provost the points shared by Academic Senate and consult with FC on how to move forward.

1:11 pm

Adjournment

Meeting Minutes submitted by Nancy Espinosa