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# FACULTY COUNCIL

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## Minutes

November 5, 2021

11:10-1:10 pm via Zoom

<https://csulb.zoom.us/j/85427717135>

**In Attendance:** Sam Vickovic (Chair, CCJEM), Nilufer Medora (FCS), Yang Lu (HCA), Amber Johnson (HSC), Kellie Walters (Vice Chair, KIN), Kholoud Khalil (NRS), Jenny Bagwell (PT), Bill Moore (PPA), Katie Dudley (RLS), Mimi Kim (SW), Salim Al-Ani (SLP), Monica Lounsbery (CHHS), Grace Reynolds-Fisher (CHHS), Tiffanye Vargas (CHHS)

**Guests:** Pei-Fang Hung (Academic Senate), Maria Lopez (ASI Student Rep)

**Absent:** Curt Davidson (RLS)

11:10 am            The meeting was called to order

Approval of the Agenda

**The agenda was approved (Passes: Unanimous).**

Approval of the Minutes

**The minutes from the October 1, 2021 Faculty Council meeting were approved (Passes: Unanimous).**

11:15 am            Academic Senate Report

1. The Senate Retreat has been postponed until spring and is set for March 17, 2022. The topic will be mental health and wellness.

There will be service opportunities for faculty:

- a. Team leaders for Beach 2030 Action Zone #2: Building a Student-Ready University. Natalie sent this information out previously. Submit application by November 12, 2021 to AVP Kerry Johnson.

- b. Various search committees including CPE (now CPaCE) Dean, AD of LGBTQI Resource Center, and Director of Veterans Services.
  - c. Members needed for Office of Multicultural Affairs Advisory Board and Dream Success Center Advisory Board
  - d. Contact Pei-Fang Hung for more information on how to apply for any of these opportunities.
2. The CFA is requesting a 4/4 increase (4% every year for 4 years). All campus presidents were contacted for their support in the bargaining process.
  3. Completed the final grade policy and was passed 11/4/21.
  4. Moving to the second reading of the standalone policy on withdrawals.

11:25 am Chairs Meeting Report – no chairs meeting to report on

11:25 am Dean's Report

1. The Dean attended the 49er Foundation Board retreat and spoke about the new CHHS building, including the proposed Performance Eats @ The Beach program. Athletes will be eating three meals and two snacks a day as part of the program. Then performance will be tracked and studied.
2. The Dean attended a meeting with the city on how to better support mental health. Attendees were looking to create a larger pipeline with our college for mental health services. However, we need to grow clinical placements.
3. Data Fellows Program – we are cultivating a group of people who have a skill set in Tableau/Beach Data. There are now two tracks in Data Fellows, where track A is open to people to provide access and training on the IR data. Track B is a team with a specific project. We hope that every department will send at least one faculty to the track A training starting in Spring 2022. Last year's Data Fellows Team identified opportunities to increase Black student representation in CHHS programs. Opportunities for action center around admissions and recruitment.
  - a. Suggestion to tie in the Social Justice action sheet to this process.
  - b. A short video to share with department faculty and a timeline with deadlines might help move this forward.

- c. Not all departments have a Social Justice Committee.
  - d. We need a deadline and a specific goal. Natalie can work to connect the different social justice committees in the college.
4. Academic Senate has asked the Dean's to create a statement about service because they have trouble filling service roles.

12:21 pm

#### Ongoing Business

1. Update on Professional Leave Committee sabbatical review process change – the change proposed by AD Reynolds-Fisher was approved via a Qualtrics vote. Committee members will not review submissions from their own department.
2. Black Equity Promotion Award Establishment – this a new award that was discussed at a previous Faculty Council meeting, but was not officially approved. Sam will reach out to Belinda Daugherty for the details of this award to provide to the Faculty Council who will then hold a Qualtrics vote.
3. Research Committee proposal review for this AY – the Research Committee will be reviewing proposals for this year with little guidance. The RSCA budget varies each year but is roughly \$300k per year. One approach is to set aside 1/3 of the funds to fund 6-unit proposals, with the rest going to 3-unit proposals. Another approach would be to decide that early career faculty have a specified amount set aside. Whichever route is used, the Research Committee just needs to vote on one. The approach will only be for this year. The committee wants to make sure they get a fair and equitable process for this academic year, knowing that it may change moving forward.
4. [Interpret Faculty Council Constitution](#) – Sam went through some of the comments and issues with the current CHHS Constitution
  - a. Language is unclear whether Faculty Council members must be elected or selected by their department.
  - b. If the constitution is going to change, the full faculty has to vote with at least a 10% response rate. Changes cannot be in conflict with any Academic Senate policy.
  - c. Currently, membership is limited to tenure-track faculty positions. The option of opening membership up to non-tenure-track faculty was discussed. This may be difficult given that service is not part of lecturer workload.

- d. Who is holding everyone accountable for years teaching experience and 50% new members on the committee?
  - e. Using the word “shall” means required when it comes to the student council representative.
5. [Associate Dean of Student Success and Academic Affairs Search](#) – the PD is ready to go, and we now have to decide who will be the contact person for the PD. Sam as the chair of the committee will be the point person. Natalie will be sending a Qualtrics vote on the tenured faculty representatives to the Faculty Council this afternoon.
  6. [SPOT Script approval and timing of evals](#) – Sam compiled suggested changes. Please take a look at the suggested changes and send Sam any feedback/approvals by Wednesday 11/10.

12:55 pm

## New Business

1. [New Proposed Council of Center Directors](#) – our center directors do not have a mechanism for meeting and making recommendations to the Dean. They have requested a standing Council of Center Directors, which needs to be officially recognized in the constitution. The Faculty Council needs to approve this formal recognition, and then the entire faculty will have to vote to ratify the constitution. **The Faculty Council voted to approve the new Council of Center Directors (Passes: Unanimous).**
2. Nursing Lottery Award – \$23k was awarded to SON for the fees for a special student review program. Last year they spent \$13K, and had funds left over. They would like to use those leftover funds to help students with the course fees this year. **The Faculty Council voted to approve the use of the funds (Passes: Unanimous).**

12:40 pm

## Subcommittee Reports (1:03 pm)

1. RSCA Committee (Kholoud Khalil (Chair), Jenny Bagwell, Curt Davidson & Grace Reynolds-Fisher) – they have been working on a process and are hoping to have something for the council to vote on by the beginning of next semester. They would like to meet with the current RSCA committee before finalizing the document.
2. Social Justice Committee (Amber Johnson (Chair), Kellie Walters) – they worked on the inaugural application for the Equity, Diversity

and Inclusion proposals. There were four people that submitted proposals. Our college was allotted two awards. The award winners have been notified, and received \$15K to move forward with their projects. Winners will be highlighted this month. Once this award is institutionalized it may go through research committees.

3. Review Committee “RTP and Professional Leave” (Nilufer Medora, Yang Lu, Sam Vickovic) – (see item 4 under Ongoing Business).
4. Chair and Director Evaluation Process (Jenny Bagwell (Chair), Sam Vickovic) – someone had suggested they reach out to Cal State LA for an example of this process. The Dean emailed back with a detailed description of a formal chair review process. They are reviewed by the faculty and the Dean twice during their term. It was useful to see a model for how it’s done at other universities. They also started looking through other surveys for administrators on campus. Next steps are to come up with a list of potential questions. There has been consultation with FA, but they do not currently have anything in place. Beyond that, suggestions for next steps are welcome.

1:17 pm

The meeting was adjourned

*Submitted by Natalie McGlocklin*