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# FACULTY COUNCIL

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## Agenda

December 3, 2021

11:10-1:10 pm via Zoom

<https://csulb.zoom.us/j/82622837166>

**In Attendance:** Sam Vickovic (Chair, CCJEM), Nilufer Medora (FCS), Yang Lu (HCA), Amber Johnson (HSC), Kellie Walters (Vice Chair, KIN), Kholoud Khalil (NRS), Jenny Bagwell (PT), Bill Moore (PPA), Curt Davidson (RLS), Mimi Kim (SW), Salim Al-Ani (SLP), Monica Lounsbery (CHHS), Grace Reynolds-Fisher (CHHS)

**Guests:** Pei-Fang Hung (Academic Senate), Maria Lopez (ASI Student Rep)

11:14 am

The meeting was called to order

Approval of the Agenda

**The agenda was approved (Passes: Unanimous).**

Approval of the Minutes

**The minutes from the November 5, 2021 Faculty Council meeting were approved (Passes: Unanimous).**

11:15 am

Academic Senate Report

1. The AS retreat is March 12, 2022 from 2-5pm at the Japanese Garden. The event is open to the entire CSULB community.
2. AB 927 & 928 – both passed into law, easing student transfer between CC, CSU, UC and possibilities for CC baccalaureate degrees. This means they will open up the GE policy again.
3. The Beach 2030 Action Zones discussion is ongoing.
4. Student Success Think Tank Spring 2022 event – thinking about our roadmap to 2025.

5. Campus will be transitioning to Canvas, but it will still be called BeachBoard. This will take some time to transition, and there is no timeline yet.
6. Policies – The final grade policy and the policy on withdrawals were passed and are now with President Conoley for review. AS is now working on the policy for accessibility and faculty responsibility for the selection of instructional materials.

11:25 am

#### Dean's Report

1. The college is having a CHHS Virtual Holiday Social on December 10 from 3:30-5pm. Dan O'Connor and Libby Gustin will be hosting another wine and food pairing event – the theme is making holiday traditions healthier. You will be receiving an invite to purchase the wine and make the foods ahead of time.
2. PageUp has created challenges for our search committees. If you are serving on a search committee and you do not have access to the PageUp system, this will hold up the entire search process. Please make sure you gain that access now.
3. Staff Repopulation – Spring 2022 student repopulation is still in progress and this will inform the staff repopulation required to support our students. We will continue as planned unless we are instructed otherwise. Vaccinations continue to be required and supported, even for new students and faculty. You may receive notifications about this even if you have received a vaccine.
4. Assigned Time – the college has reviewed the report provided by the Faculty Council, thank you for your work on this. Campus is looking at an equitable distribution of assigned time per unit so that there is equity across campus – equal time given for equal work. The Dean will use the Faculty Council report to have a chairs subgroup provide recommendations for a more uniform distribution of work.
5. Faculty Service – faculty service should not only come from assigned time service. The college is working on messaging about the importance of service and taking your turn. There was a discussion about how to motivate full professors to continue to do service after receiving tenure. It was suggested that step increases become tied to service. Culture changes can start at the department level now.

6. Andrew Wright attended the Chairs meeting to talk about the race/ethnicity of students/applicants in our admissions data. Melissa Dyo as the Beach 2030 Faculty Fellow will serve as the CHHS liaison for these efforts, and support communication among all groups in the college. The Dean will be required to report on Beach 2030 progress to the new provost.
7. Beach 2030 strategic goals and actions have been created. FC has received some actions we hope you will take on. Everyone will be receiving a PDF of the annual strategic plan with our goals and how they relate to University goals.
8. If FC has items to add to the newsletter, please work with Kelsi to get those items in the newsletter. Deadline is close of business today.
9. Building updates – we are currently in the process of hiring an architect. The college will be coming to the FC to recruit people to serve on committees for designing this space.

11:55 am Chairs Meeting Report – none

12:00 pm Ongoing Business

1. Faculty Council Constitution – all FC chairs met and discussed the process of creating changes to a college constitution, specifically the Faculty Council section. It is not an easy and simple process to make changes. There was a discussion about the point of reviewing and changing the constitution and what other colleges are doing. Sam showed an example of a DEI statement.
  - a. **The Faculty Council had an official vote on how to move forward with changes to the constitution. The FC determined they will create a subcommittee next semester to lead the review of the FC constitution. The result of the vote is as follows:**
    - i. Do not review the constitution (0 YES votes)
    - ii. Only review essential items in the Faculty Council section on issues already raised (11 YES votes).

Essential items include:

      1. Assessing selected or elected representation
      2. Lecturer representation or other individuals
      3. Protocol on faculty representative level
      4. DEI statement

2. Black Equity Promotion Award Establishment – Sam sent out the language via email, and Kelly asked questions that led to a bigger discussion. **The award is intended as a university level award, and this is beyond the CHHS Faculty Council approval.**

12:40 pm           New Business – (not discussed)

1. FC Chairs Meeting Report
2. Union Approval Discussion

12:40 pm           Lecturer Evaluations (Claire Garrido-Ortega, Time Certain)

1. Claire shared a presentation on faculty issues due to COVID and general issues with lecturer evaluations.
2. There was a discussion about course modality, spot evaluation scores, and response rates and how they differ across modalities.

12:05 pm           Subcommittee Reports

1. RSCA Committee (Kholoud Khalil (Chair), Jenny Bagwell, Curt Davidson & Grace Reynolds-Fisher)
  - a. The committee attempted to clarify the rubric for reviewers, and suggested some changes. They discussed the difference between 3- and 6-unit proposals. The goal is to have a final rubric available by the end of the academic year.
2. Social Justice Committee (Amber Johnson (Chair), Kellie Walters)
  - a. The committee has touched base with the Presidents Equity and Change commission in order to align efforts.
3. Review Committee “RTP and Professional Leave” (Nilufer Medora, Yang Lu, Sam Vickovic)
  - a. The committee is working to draft a survey.
4. Chair and Director Evaluation Process (Jenny Bagwell (Chair), Sam Vickovic) – no report.

1:10 pm           The meeting was adjourned

*Submitted by Natalie McGlocklin*