

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, December 06, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, A. Colburn, N. Meyer-Adams, A. Nayak, K. Janousek, E. Klink, D. Hamm, A. Russo, J. Hamilton, S. Apel, K. Scissum Gunn, J. Cormack, D. Yong, A. Kinsey

Absent: M. Aliasgari, P. Soni, I. Olvera

1. Call to Order – 2:02pm
2. Approval of Agenda – Moved by NS, seconded and approved as amended.
3. Approval of Minutes: Meeting of November 29, 2022 – Moved by NS, seconded and approved as amended.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn
 - Follow-up from information about Middle Class Scholarship. KSG says this has been discussed in several places. We have learned that no CSU campuses have been able to disburse this scholarship mechanism. Still waiting on the organization (California Student Aid Commission) to finalize the disbursement process. In addition, the fund is underfunded. The alarm is growing. Individual campuses do not need an individual response, because this is not a campus specific issue. Appeals have been made to the CO to help.
 - KSG has asked enrollment services to see if there are funds or other ways to differ costs for students to cover this.
 - DH raises the issue that “this is a campus specific policy” even though we are viewed as a “pass through” in the process.
 - KJ asks about bringing this issue to statewide academic senate.
 - JH notes that students were approved for this grant back in August. Will students have to pay on the front end and be reimbursed on the back end?
 - KSG says different campuses will handle this differently.
 - SA notes that we do not know how much students will be allocated, because the funds are not there.
 - Enrollment news and trends that we are seeing. Transfer admission for Sp’23. With our efforts and strategies for Enrollment Services, departments, and outreach, we are looking at 1,600 Sp’23 enrollment.

- We may be ~2% higher this date this year vs. last year for continuing students.
- We will be closer to our target than estimated previously.
- NMA asks if we have an update on the faculty award. KSG says 'yes.' KSG provided our feedback to Pres. Conoley. KSG will let us know once she hears more from Pres. Conoley.

5. New Business

5.1. [Time Certain 3:00 pm] Discuss the campus progress report of GI 2025 and the equity gap and related faculty professional development project

Malcolm Finney, Interim AVP for Faculty Affairs

- M. Finney unable to attend. PFH provides update and discussion ensues.
- Dashboard for Equity Gaps. Two alternatives for equity portals. We can go with the CO's approach, or individual campuses can develop their own system. CSUF is developing their own approach and they are willing to share some of that with us for a cost.
- JC notes that advantages of each approach: 1) CO site is free to us, and 2) A personal site can be personalized for CSULB.
- AC suggests the possibility of turning the Dashboard creation into a competition for computer science students.
- KSG mentions that what will really benefit everyone and make them comfortable is to help clarify the exact uses of the data, where it will be shared, and how it will benefit our students. We need to emphasize a narrative that lets faculty know this can empower them to identify issues and help them and their students.
- NS raises several points: 1) Whenever the CO's office does something there is the possibility it won't happen effectively; 2) If we rely on the CO's site, we may not know who is able to access the data; and 3) A lot of faculty may not be comfortable reading and interpreting the data provided.
- JC says the goal is to roll out faculty development courses for the program this summer to help them become acquainted with the program and how to use it.
- Discussion ensues about whether this should be part of a DFW rate discussion, or separated from it.

5.2 Faculty Athletics Representative (FAR) Nominations

- PFH asks EC about how to move forward with the FAR nomination to present to the Senate. In the past all nominees have been put forward to AS, but there is a request to only put forward one nominee. The policy allows the Committee on Athletics (COA) to put forward only one candidate if that person is the incumbent. That is the current situation, so EC decides to send forward one nominee to the Senate.

5.3 Staffing IPAC Subcommittees

- PFH says there are some challenges related to this. We passed the revised charge earlier this semester. There are two subcommittees. The question is about how we staff those two subcommittees (program & institutional). We have four returning members, and the plan is to allow them to choose which subcommittee they want to serve on. For new members, should we have them run for a particular subcommittee, or should the subcommittee decide? The policy suggests have the steering committee decide the appointments to each subcommittee.
- Motion to have a single election for IPAC, asking candidates to identify their subcommittee preference, if any. Candidates should be allowed to submit a paragraph stating their qualifications, if interested in institutional subcommittee. The steering committee will then select the subcommittee appointments.

6. Old Business

6.1. Time Certain 3:15 – Option to Extend Probationary Period Due To COVID-19 Impact Memo

Guest: Malcolm Finney, Interim AVP for Faculty Affairs

- M. Finney not in attendance, but he did share with PFH some language for the Sunset clause to be added to the COVID-19 RTP Impact Period. “Only faculty hired in fall 2021 or earlier will be eligible for a future extension of the probationary period.... Academic year is 2026-27 is the final year that eligible faculty will have the opportunity to be granted...” “the request to extend the probationary period in AY 2026-27 should be made by September 1, 2025.”
- KJ asks about the impact of this Sunset Clause and if we can revisit another possible extension in the future.
- NS asks for clarification about hiring language: “hired in Fall 2021” & “hired in Spring 2022.” EC suggests making a recommendation to clarify the language to read more clearly - “appointment date.” We will ask MF to clarify the language.

6.2. Review notes from this year’s AS Retreat discussion

- EC discusses the work put forward by RF from the senate table notes. RF asks EC what the next steps will be with the document. EC believes this is an important document and should be published as it contains very valuable information. Suggestions are offered to RF, and he will continue working on a draft.

7. Announcements and Information

7.1 Campus Climate Survey Open Forum: 12/14/2022, 2:00 pm

- RSVP link provided to EC, PFH encourages attendance.
- NS asks if the committee might consider holding a second forum to reach more attendees.

8. Reminders

8.1. Next Academic Senate Meeting: 12/08/2022, 2-4 pm

9. Adjournment – 4:00pm