

## EXECUTIVE COMMITTEE MEETING Minutes

Tuesday, July 12, 2022, 2:00 – 4:00 pm

Zoom Meeting: <https://csulb.zoom.us/j/87997222094>

Meeting ID: 879 9722 2094

In Attendance: P. Hung, N. Schürer, R. Fischer, M. Aliasgari, N. Meyer-Adams, A. Nayak, E. Klink, D. Hamm, A. Russo, I. Julian, K. Scissum Gunn, J. Cormack, A. Kinsey

1. Call to Order- 2:02pm
2. Approval of Agenda- motion by M. Aliasgari, seconded and approved.
3. Approval of Minutes: Meeting of May 24, 2022- moved by N. Schürer, seconded and approved.
4. Announcements and Information
  - 4.1. Welcome new members! – Chair Hung welcomes new members and introductions ensue.
  - 4.2. Updates from CSU AS Chair meeting- PFH updates exec members from her CSU AS meeting on 5-26-22:
    - ASCSU voted no confidence in CO and BOT regarding the hiring and separation of MPP's.
    - Lower division GE pathway ICAS was discussed and a "draft" recommending the singular education pathway as required by AB 928 was approved. Feedback is currently feedback being accepted until Dec. 1 regarding this pathway.
      - DH says some faculty were completely unaware of this pathway and possible changes to GE.
      - JC suggests that this summer we formulate a plan on how to move forward with this.
      - EK shared contact person for feedback: Beth Steffel, Chair of CSU Academic Senate, from CSU San Bernardino.
      - At later point in meeting, KSG asks that we consider a mechanism to help forecast the impact of the chosen approach.
    - The transition from quarters to semester conversion by some CSUs also discussed.
  - 4.3. GE assessment and GEEC
    - PFH stated that AAC&U's summer institute was attended by various CSULB faculty and MPP members. They will be meeting with EXEC on 8-9-22 and will report their recommendations going forward.

- PFH also mentions UPD incident on campus in May 2022 that may involve racial profiling, and the memo from CFA. CFA presented recommendations for the police including a CSULB Campus Police Accountability Council (CPAC).
  - PFH asks if a new council is needed or if the current CSULB Police Community Engagement Group is sufficient.
  - DH from CFA provided an update of the case:
    - Notes that the members of the current group are not selected on an election type basis but placed by UPD, which is unacceptable. President Conoley has apologized, but the Univ. Police have not. The “lock” policy is supposedly in the process of being revised.
  - Other attendees provide general questions (e.g. “Where would a new advisory group fit in?” “What is the specific policy being reviewed?” “How will faculty/staff respond to a call for even more campus committees?”)

5. Reminders

5.1. None

6. Special Orders

6.1. Report: Provost Scissum Gunn- KSG reports on the past year and her reflections on shared governance at the Beach:

- Ten policies were revised last AY as well as the change of nomenclature in Academic Probation policy. Town halls, administrative searches, Beach 2030 action zone work are all areas that she feels were highlights of the past year for her.
- Fall 2023 hires have been increased from 33 to 50. Deans are currently working on allocations based on same format as original slate of hires.
- Search updates include CLA Dean Deborah Thien, and CPaCE Dean Chris Swarat. Both have begun as of July 1, 2022. COTA and UL have interim Deans and will work with the faculty councils going forward with these searches. AVP for FA, interim is Malcolm Finney, this search should launch soon. The position description will be shared with Exec at some point. Policy 22-13 will be the guiding document for Academic Administrator hires going forward.
- KSG asks if there is a process that summarizes substantial changes to policies upon revision, as she feels this would be helpful.
  - RF and NS support the concept of such a summary, but NS highlights the difficulties with the process.
  - To provide time to create a summary and inform the university about significant policy changes, MA suggests that new policies might not start “immediately” but rather after a period of time. JC suggests that new policies should start the next semester.

- AN inquires about the possibility of changing the term “probationary” in documents and discussions pertaining to new untenured faculty. KSG supports the idea of revisiting language and updating outdated nomenclature, where appropriate.
- NMA notes that the current two-day orientation for new faculty is slated to begin on August 16<sup>th</sup> although the Fall academic period does not begin until August 17<sup>th</sup>. KSG will follow up with Faculty Affairs to what options are available to rectify the situation.

## 7. New Business

- 7.1. # of EC summer meetings- PFH proposes four summer meetings, 7/12, 7/19, 8/09, and 8/16 as the meeting dates. Suggestion to hold one additional date if needed. NS suggests add 08/02 and have 08/16 as the additional hold date. Finalized dates: 7/12, 7/19, 8/02, 8/09 with 08/16 on hold.
- 7.2. AS and EC meeting modalities (in-person, zoom, or hybrid?) PFH asks EC about modality preferences. Summer meetings will be scheduled in-person with a Hi-Flex option for remote access. Masks will continue indoors for fall.
- 7.3. Grade Appeal Policy (Standardized Grade Appeal Form) - PFH states the Grade Appeal Policy may need to be opened regarding the timeline and process. Current changes focus on improving the routing of the forms and perhaps adding an appendix to the current grade appeal policy, rather than making any significant policy changes. JC is currently working on a standardized grade appeal form that is more readily available to all parties involved (students, faculty, staff, committees). PFH shares the proposed forms with EC. The proposed forms will be DocuSign and will be initiated by the students. ASI has students available to assist in the appeal process. Using a “Power Form” may be a viable option to streamline the process.
- 7.4. Other concerns related to grade appeal process/policy- PFH mentions a case where allegedly the procedures of the policy are not being followed. EC discussed a recent set of cases for academic integrity that also led to grade appeals. University counsel suggests we may need to review our policies to ensure due process. We will reach out to University Counsel for recommendations. . JC stated that guidelines for faculty decisions will be presented to EC for review, and may be suggested as appendix to the policy.
- 7.5. Senate Equity Action Plan- this will be moved to next EC meeting.

## 8. Old Business

- 8.1. Proposed Revisions of CEPC Charge
- 8.2. Academic Senate and Data Fellows
- 8.3. Potential resolution related to academic freedom and academic freedom in pedagogy and curriculum

## 9. Adjournment- 4 pm