

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, November 15, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Schürer, R. Fischer, M. Aliasgari, A. Colburn, N. Meyer-Adams, A. Nayak, K. Janousek, P. Soni, D. Hamm, A. Russo, J. Hamilton, S. Apel, J. Cormack, D. Yong, A. Kinsey

Absent: E. Klink, I. Olvera, K. Scissum Gunn

Additional Guests: D. Green

1. Call to Order – 2:02pm
2. Approval of Agenda – Moved by NS, seconded and approved.
3. Approval of Minutes: Meeting of November 08, 2022 – Moved MA, seconded and approved.
4. Special Orders
 - 4.1. Report: Provost Scissum Gunn
 - JC reports on the CO rethinking EO 1110 and the Early Start program. K. Johnson will be working on this. December 12 is the deadline for submission of ideas. Metrics and outcomes will be examined. A revised EO 1110 has been distributed the main difference being the early start program. Early start is a summer program to help students in need of academic help before they begin the University.
 - Provost council last week discussed enrollment planning, GI 2025, and Title IX.
 - MA asks why the SPOT email only mentions BB, not Canvas. The date SPOTs were given to students (11/14) discussed. NS asks if the numbers of response rates are available for SPOT. The problematic nature of the three-week window for SPOT is discussed.
5. New Business
 - 5.1. Meeting modality for the Academic Senate meeting on December 08, 2022
 - PFH proposes attempting a HyFlex approach for the December AS meeting. This would allow us to check the viability of our technology and give us some data to use going forward. “Poll Everywhere” will be used for voting for in person attendees. Information will be sent out in advance to explain the voting process.

- First Spring AS meeting will include a vote on modality for Spring semester.
- 5.2. Revise the charge of Committee on Native American Burial Remains and Cultural Patrimony (CNABRCP) and [PS 96-04](#)
- PFH explains the time sensitive nature of this due to a recent law passed. Some of the duties of the committee need to be removed and given to administration. The university will be adding a new MPP position, Director for Tribal Relations. Search to be launched in Spring '23.
 - The committee is in favor of updating the charge including new language. PFH says the committee is looking to make significant changes to the current language.
 - Questions raised: What is the process? The committee is willing to revise the charge, but where does it go from there? Are the minutes from the 2/8/96 meeting available to see what the process was for the original policy?
 - AC suggests having it come directly to EC and then the senate.
 - MA asks about the specifics of the newly proposed MPP position. Discussion ensues about the nature of the position. SA confirms that this type of MPP will not have retreat rights.
 - NS asks when we will break ground on PH1. SA says we are waiting for funding, but it come as early as the end of this academic year.

6. Old Business

6.1. Request and proposed revision of PS 22-14 Academic Warning and Disqualification- Time Certain 3:00

Guest: Donna Green, Associate Vice Provost

- DG reports on the proposed revision of 22-14. She presents the current disqualification process with the Fall to Spring timelines. Financial aid is removed at the last minute, days before the semester is to start. There is not enough notice given to the student. Starting Fall '22, no one would be disqualified in fall, but would be given “probation with contract – PBC” notation. The contract requires student to meet with an advisor with suggestions on how to proceed. This will refer to undergrads only.
- DG shares data from last three years of students granted PBCs and their success rates. Discussion ensues about the presented data and the role of financial aid.
- NS asks about the impact of workload on advisors with this pilot program.
- PFH asks if the advisors have been informed about this program. Staff advisors have been informed.
- EC will be approving or not approving this proposal for a short-term pilot basis. AC moves that EC accept the proposal for a pilot program. Moved and seconded. Passes.

6.2. Interpretative Memo for PS 20-01 Section 2.3

- PFH asks EC to create a memo, requested by Dean Bennett with what “essentially all” means. EC discusses. RF will draft preliminary language for the memo and share with EC.

6.3. Review notes from this year’s AS Retreat discussion

- RF presents a document with the retreat notes consolidated. RF looked at the table notes to see what themes presented themselves. Many themes came up repeatedly. He created categories including COVID impact, family/home environment, Socialization, Communication skills, mental health, academic ability, teaching approach, and campus connection, with sub-themes under each category. EC discusses who to share this report with when complete. The action plan for this involves widely sharing what we learn first with senate and then with the campus community.

7. Announcements and Information

7.1 End of the Semester Celebration

- PFH suggest an end of year event for EC outside of campus. DH offers her home as the venue. Proposed date is Tuesday, December 13th after EC meeting.

EXTRA

- PFH states there have been requests to discuss the IP policy. Currently there is no systemwide policy on IP. Brief discussion ensues about our old preliminary draft of a policy and plans going forward.
- Faculty DashBoard – PFH discusses this new program for faculty to look at grades by race/ethnicity. They are looking for faculty willing to pilot it. A big question for EC is whether the information will only be available to the faculty member.

8. Reminders

8.1. Next Academic Senate Meeting: 11/17/2022, 2-4 pm

9. Adjournment – 3:54pm