



MINUTES
Curriculum and Educational Policy Council (CEPC)
California State University, Long Beach

Meeting 4 – AY2022-2023
Wednesday, October 12th, 2022
Meeting held online (Zoom)

Members Present: Danny Paskin (Chair), Craig Macaulay (Vice Chair), Jeff Bentley (Secretary), Jody Cormack, Donna Green, Laura Forrest, Henry O’Lawrence, Betina Hsieh, Babette Benken, Jermie Arnold, Jeet Joshee, Tom Tredway, Perla Ayala, Praveen Shankar, Anita Fitzgerald, Pamela Lewis, Tracy Gilmore, Michael Eisenstadt, Itxaso Rodriguez, Shamim Mirza

Guests Present: Robert Moushon, Dina Perrone, Nina Flores

1. Meeting called to order at 2:04pm
2. M|S|P – Approval of agenda
3. M|S|P – Approval of minutes from October 12th, 2022 meeting
4. Announcements from Chair Paskin:
 - a. Senate approved CEPC revisions to GEGC with no additional revision (hooray for us!).
 - b. Senate will begin discussing name changes and elevations recommended by CEPC previously, and will begin discussing the policy on Credit for Prior Learning.
 - c. Senate will also begin discussing our recommended changes to the CEPC charge, largely involving membership.
 - d. Congratulations to Donna Green on her promotion! We deeply appreciate all of her contributions to CSULB and CEPC.
5. M|S|P – Proposed degree elevation from Master of Arts in Education, Option in Social and Cultural Analysis of Education to (standalone) Master of Arts in Equity, Education and Social Justice – First and Second Reading



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- a. Flores explains that this elevation is motivated by EO 1071, but also better reflects the contents of the curriculum. No substantive changes were made to the curriculum, but some course titles were changes. Forrest, Benken, and others express support.
 - b. Joshee asks if the global aspects of the program will remain the same, Flores confirms it will.
 - c. M|S|P – First reading was waived.
 6. M|S|P – Proposed degree elevation from Master of Science in Counseling, Option in School Counseling to (standalone) Master of Science in School Counseling – Second Reading
 7. Consent Calendar
 - a. Proposed discontinuance of the Master of Science in Nursing Direct Entry – First Readings; Proposed discontinuance of the Master of Science in Nursing, Option in Clinical Nurse Specialist – First Reading
 - b. Proposed degree title change from Master of Science in Finance to Master of Science in Finance Analytics – First Reading
 8. M|S|P – New proposed Policy on Master’s Level Program Culminating Activities – Second Reading
 - a. Shankar offers amendment that includes a Thesis Chair in communication with the student if the student decides to switch culminating activity from a thesis to an alternative activity. Amendment is approved.
 - i. Perrone supports amendment, and adds friendly amendment to include Project Director as well.
 - ii. Forrest clarifies that the ‘extenuating circumstance’ mentioned in the policy may include the departure of the Thesis Chair or Project Director. Shankar responds and supports retaining “(where applicable)” to account for instances when the Advisor/Director is unavailable.
 - iii. Cormack suggests additional roles involved in signing off on a change, including Graduate Advisor, Dean or designee, and the Dean of Graduate Studies or designee.



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- iv. Perrone provides context for these decisions overall.
 - b. Perrone amends thesis/dissertation section to hold students accountable for making any revisions to their Thesis or Dissertation requested by the Thesis and Dissertation Office before the appropriate deadline. Ayala and Benken support. Amendment is approved.
 - c. Perrone amends Thesis Chair duties to include ensuring student follows academic integrity rules and guidelines. Rodriguez and others ask questions, Perrone responds. Amendment is approved.
9. Revision of existing Policy on Master's Degrees – Second Reading
- a. Cormack notes that a number of obstacles may prevent graduation, and recommends more general wording regarding eligibility for the degree in Section 1.E. Hsieh offers wording.
 - b. Perrone added language to ensure this policy aligns with Title 5, largely by identifying sections of the policy that exist due to Title 5. CEPC reviewed these additions and approved them.
 - c. Benken recommends altering the 2.5 GPA baccalaureate degree cutoff to 2.50 (extra significant figure). Cormack, Forrest, and Perrone agree, but discuss wording.
 - d. Rodriguez asks for clarity on 2.2.A., Cormack, Benken, Joshee, Shankar, Paskin, and others respond and re-word.
 - e. Green suggests edits to wording of Section 2.2.1. Benken offers discussion.
 - f. Macaulay offers grammatical edit to Section 2.2.2.
 - g. Green inquires about wording of Section 2.2.3. Perrone and Paskin clarify.
 - h. Ayala asks about Section 2.3.2., Cormack responds.
 - i. Cormack explains that Section 2.4. is new and is based on updates in other procedures. Hsieh comments on wording in 2.4., Cormack notes it may be addressed later, CEPC will return to this at the end. Perrone adds context.



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- j. Fitzgerald asks for clarification on Section 2.4.2. Green responds.
 - k. Hsieh and Benken inquire about how the means of submitting appeals (Sections 2.4.3. and 2.4.4.), Green clarifies that it is a digital form on the admissions website. Paskin updates both sections as per Hsieh and Perrone. Cormack suggests increasing clarity by dividing sections. Discussion of these revisions will resume next meeting.

10. Meeting adjourned at 4:00pm.

Meeting minutes draft submitted by Jeff Bentley (Secretary, Fall 2022).