



MINUTES
Curriculum and Educational Policy Council (CEPC)
California State University, Long Beach

Meeting 3 – AY2022-2023
Wednesday, September 28th, 2022
Meeting held online (Zoom)

Members Present: Craig Macaulay (Vice Chair), Jeff Bentley (Secretary), Jody Cormack, Donna Green, Laura Forrest, Henry O'Lawrence, Betina Hsieh, Diane Hayashino, Jermie Arnold, Jeet Joshee, Tom Tredway, Perla Ayala, Praveen Shankar, Anita Fitzgerald, Shamim Mirza, Chris Swarat, Enrico Tapavicza

Guests Present: Dina Perrone, Robert Moushon, Lora Stevens, Michelle Barrack, Mariah Proctor, Karen Kleinfelder, Ken Brown, Aubrey Mintz, Don Haviland, Shimbe Shim, Soyeon Kim, Avery Olson, Ruth Piker,

1. Meeting called to order at 2:03pm
2. M|S|P – Approval of agenda
3. M|S|P – Approval of minutes from September 28th, 2022 meeting
4. Announcements: Vice Chair Macaulay will lead the meeting in Chair Paskin's absence
5. M|S|P – Department Name Change from Department of Geological Sciences to Department of Earth Sciences – Second Reading
6. M|S|P – Proposed degree name change from Bachelor of Science (BS) in Dietetics and Food Administration to Bachelor of Science (BS) in Nutrition and Food Science – First and Second Reading
 - a. Barrack explains that the current degree title does not fully reflect the degree options offered in the academic unit. The degree title may also help graduated students by better representing their education, and may add clarity for students seeking to enroll in the program. This change aligns with other CSUs.
 - b. M|S|P – Forrest moves to waive First Reading and move to Second Reading.
7. Proposed degree elevation from Bachelor of Arts (BA) in Art, Option in Art History to (standalone) Bachelor of Arts in Art History – First Reading



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- a. Kleinfelder explains that the Art History Department has made changes to globalize their curriculum. The new proposal allows students to incorporate a wider range of arts from a full scope of cultures into their degree schedule. Brown notes that Art History as a discipline requires different skills and knowledge than many other Art majors, and this name change will help better represent those differences.
 - b. Shankar asks for clarity on which elements of the program will be offered Hybrid. Proctor clarifies that most courses will be offered in-person, but a handful of courses will be offered online (as per approved Standard Course Outlines in their college). This mode of instruction is not new to this proposal.
 - c. Macaulay notes in Section 2h that the date for this to take effect should be later than 2022 (i.e., January 1, 2024). Moushon requests changing this language to a more general standard rather than a specific date. Macaulay makes edit.
8. Proposed new option in Animation within current Bachelor of Fine Arts in Arts – First Reading
- a. Kim explains the Animation option is currently housed in the Illustration/Animation program, with Animation courses added piecemeal over time. The growth of the Animation program has become a large specialty with robust and comprehensive course offerings, making it difficult to align with the Illustration option, and warrants the formation of its own option. This will also benefit students by better representing their education in their degree title.
 - b. Moushon notes that an Option goes through a different approval process than other elevations.
9. Proposed degree name change from Master of Science in Counseling, Option in Student Development in Higher to Master of Science in Counseling, Student Development in Higher Education – First Reading
- a. Haviland notes this change removes the Option language, as per CSU Executive Order 1071. Shankar asks for clarification in the specific wording of the name change, Haviland provides. Macaulay provides additional feedback on the name.
10. Proposed degree elevation from Master of Arts in Education, Option in Early Childhood Education to (standalone) Master of Arts in Early Childhood Education – First Reading



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- a. Piker explains that more courses were added, SCOs were updated, specialized curriculum courses were added, and appropriate adjustments were made to elevate the degree to a standalone MA in Early Childhood Education. Hsieh notes this degree differs too much from other options in Education to align, so it was necessary to elevate to its own degree.

11. M|S|P – New Proposed Policy on Credit for Prior Learning – Second Reading

- a. Under Section 2C was updated to reflect a prior decision by CEPC to allow students to apply for credit for prior learning from learning experiences in custody. Shankar asks for elaboration, Forrest offers grammatical language edit, and Joshee provides additional background context.
- b. Shankar asks about the structure of Section 2, Cormack clarifies the distinction based on pre-approved credit handled by enrollment services (Section 1) as opposed to those that must be approved by faculty (Section 2). The intent was to remove repetition. Joshee adds clarifying context.
- c. Joshee makes language edit suggestion for Section 2F, Macaulay obliges.
- d. Shankar amends by adding new Section 2G to explain how the credit for prior learning process is initiated. Cormack explains that the student will need to approach a program advisor about this process. Macaulay and Forrest question the relevance of Section 2G in a policy document (may become outdated as the process evolves quickly). Shankar withdraws amendment.
- e. (New) Section 2G subsection 1 was discussed by Shankar, Cormack, Macaulay, and Hsieh. Discussion was had to clarify the distinction between the structure of an evaluation committee and the members of it.
 - i. Cormack provides updated language.
 - ii. Forrest offers critique of language, and the daunting task of asking each Department to establish (another) committee to evaluate their specific subjects. Cormack updates language to remove the committee component.
 - iii. Macaulay updates language in document.
- f. Hsieh comments on Section 2G3, updates are made.



- g. Green raises a concern that some of the information in Section 3B cannot be included on transcript (i.e., student's score on the exam to validate credit for prior learning). Update was made.

12. New proposed Policy on Master's Level Program Culminating Activities – Second Reading

- a. Perrone explains that this policy integrates various other college- or program-specific policies into one unified document. Shankar compliments the quality of the proposal.
- b. Shankar asks is enrollment services can change their system to control when faculty add thesis grades (i.e., thesis grades cannot be submitted until the thesis is completed). Perrone supports this effort. Green will look into it.
- c. Macaulay offers grammar comment near the end of Section 1.
- d. Shankar asks for clarification on the term “unit” in the second to last paragraph of Section 1.
- e. Hayashino asks when policies and procedures regarding culminating activities are provided to students. Cormack clarifies that such information is provided in the course catalog and often provided by Departments.
- f. Fitzgerald asks if this policy applies to Doctoral programs. Cormack confirms this policy only affects Master's level culminating activities, but recommends modeling Doctoral culminating activities off this policy. GSAC will be addressing Doctoral culminating activities in other Doctorate-related policies in the near future.
- g. Shankar, Hsieh, Macaulay, Hayashino, Tapavicza, and Perrone offer grammatical edits in Section 2, particularly the Responsibilities of Thesis Chairs.
- h. Tapavicza brings up the possibility of replacing “shall” with “must” for the sake of clarity. Discussion was had. CEPC may return to this discussion later.

13. Meeting adjourned at 3:51pm.

Meeting minutes draft submitted by Jeff Bentley (Secretary, Fall 2022).