**STUDENT FEE ADVISORY COMMITTEE**

2013-14 Academic Year

Meeting #4

Friday, March 07, 2014

8:30 a.m., USU-205

Members Present: Takemoto (chair), Bolin, Colburn, Gucyski, Hata, Phillips, Rice, Smith, Soni, Taylor

Members Absent: Gallagher, Haberstroh

Staff Attendees: Eckhous, Fugatt, Hernandez, Williams

Guests: Richard Haller, Sharon Olson

1. Welcome and Introductions. Interim Vice President Takemoto, chair of the committee, called the meeting to order at 8:35 am and welcomed the committee members.
2. Approval of Agenda and Minutes. The committee reviewed the minutes of the January 13, 2014 meeting. Gucyski moved, Phillips seconded to approve the minutes (with addition of excusing Soni) and agenda for today’s meeting. The motion passed unanimously (10-0-0).
3. Recommendation to President Para to Increase the Associated Students, Inc. Fee. The 2014 student fee referendum proposal to increase the ASI fee passed with a voter turnout of 5,027. 56.14% voted yes for the fee increase and 43.86% voted against the fee increase. Haller said that ASI, Inc. needs to review the policy on capital expenditures and would like the 24 hour study center to be one of the first items completed. Bolin stated that a 24 hour study center is what the student body asked for the most. A possible location for the 24 hour study center is the Soroptomist House, although it will need a lot of improvements. ASI, Inc. would like to have a clearer plan for the 24 hour study center before putting the money into it (e.g., do the students want an actual 24 hour, 7 days a week study center or an after-hours center). Soni asked what other items we are looking to fund with the additional money. Haller responded major concerts, $50,000 for study abroad grants, and $35,000 student research grants. Takemoto asked what the expected income amount will be with the fee increase. Haller said $1.2 million per academic year, including summer session. Haller stated that ASI, Inc. would like to have the $750,000 in deferred maintenance taken care of within the first 3-5 years of fee increase. Bolin moved, Gucyski seconded to send recommendation to President Para to increase the Associated Students, Inc. fee. The motion passed with one abstention (9-0-1).
4. Foreign Travel Insurance Program Fee Requests. Sharon Olsen presented a request to establish a new fee: Foreign Travel Insurance Program fee. The new fee would be assessed to all students who attend a semester program as a direct exchange student in a foreign country as required by CSU Coded Memorandum 2013-01. The fee will be charged at $300 for low risk countries and $400 for high risk countries with a subsequent adjustment either higher or lower based on actual costs paid by the university each year. Country risk level is determined by the insurance company. The effective date of the fee would be fall 2014. This fee would be a course fee that is mandatory for all students on the exchange program. Colburn moved, Hata seconded. The motion to recommend this new fee to the President passed unanimously (10-0-0).
5. Review of Student Fee Activity Report, 2013-2014 Year to Date. Fugatt provided current copy of Student Fee Activity Report for AY 2013-2014, which shows ASI fee increase to $60: pending approval from the President and a new student fee for Foreign Travel Insurance of $250: pending. Soni asked that the wording on the activity report of “removing course” on the fees that were cancelled due to the Student Excellence Fee be changed. “Removing course” is misleading and sounds like the course is being removed and not just the course fee.
6. Adjournment. The meeting adjourned at 9:15 am.

Tami Williams, Division of Student Services

(These minutes have not been approved)