

Housing Room Assignment NAME, ID NUMBER:

Dear :

The Housing and Residential Life (HRL) staff at California State University, Long Beach is very excited to meet you on **Move In Days August 19-21st**. We hope that your stay at *"The Beach"* will be a memorable experience.

You are assigned to Parkside College _____

This is a Double*, and you have the ___ Meal Plan.

*Please note, due to Social Distancing policy, all students are in a room by themselves regardless of the room type saying "Double"

You will be able to select your Fall 2020 Check-In Date and Time in the Housing Portal. What you need to do:

1. Log into the Housing Portal and got your Housing Application.
 2. Complete your options regarding "GradGuard Renters Insurance" information which you will find at the end of the housing application.
 3. Once you complete the "GradGuard" section of the application, make sure to schedule a check in time for your move in day and time. To schedule a check in date and time Click on the yellow button "Schedule A Check In Appointment" found at end of the Renters insurance process. *Or go to the home page of your housing portal. On the black banner at the top of the page click on the "Check in Process" and proceed on selecting your preferred date and time.*
- If you do not see an available time slot for a specific date or time, it is because a student within your suite has already selected this time slot. Please proceed with selecting the next best available date and time.
 - In the event you need to change your move in date and time you can do so in the portal no later than 5 pm Monday August 17th. To change your check in date and time, you must first cancel your original check in appointment and then reselect an available time slot. In order to move in all students must have a check in scheduled.
 1. Due to social distancing the time you select will be strictly enforced.
 2. Social Distancing policy and procedures will be followed (more information on the move in process/guidelines will be sent by email).

Plan Ahead!

- Make sure ALL items are packed in boxes and labeled with name and room number, this will help should something get missed placed.
 - Ex: Jane Doe, Parkside G100
- **Make sure you provide your Meningococcal Vaccinations to Student Health Services (check the SHS website on details to submit information and deadline)**

Coming Soon!!

- *Email about how to pay in Full if you choose that option for payment of housing charges*
- *Email about Move In Process (Do's, Don'ts, Parking, Covid-19 policies for this years move in days, and more.*

We look forward to having you in Housing & Residential Life and thank you for making “*The Beach*” your new home!