



CALIFORNIA STATE UNIVERSITY, LONG BEACH
VICE PROVOST FOR ACADEMIC PROGRAMS

Memorandum of Understanding
Department of Family and Consumer Sciences,
College of Health and Human Services
January 2022 (for 2018 review)

This Memorandum of Understanding outlines the consensus reached by the Department of Family and Consumer Sciences, the College of Health and Human Services, and the Division of Academic Affairs, based on the recently conducted program review (Self-study 2017; Accreditation Site Visit October, 2018; and UPRC report January, 2021). It describes the goals to be achieved, and the actions to be undertaken by all parties to this MOU to achieve these goals, during the next program review cycle. Progress toward goals is to be addressed in an annual report.

The Department of Family and Consumer Sciences provides three undergraduate majors with the requirement of a minimum of 120 units: the Bachelor of Arts (B.A.) degree in Family and Consumer Sciences, Bachelor of Science (B.S.) degree in Dietetics and Food Administration, and B.S. in Hospitality Management. The B.A. in Family and Consumer Sciences offers 6 options: Child Development and Family Studies, Consumer Affairs, Family Life Education, Fashion Design, and Fashion Merchandising. For the B.S. in Dietetics and Food Science, the program also offers options in Nutrition and Dietetics, and Food Science. The program has been granted accreditation by the American Association for Family and Consumer Sciences (AAFCS) effective April 2018 for a period of ten years.

A number of strengths were identified in the program review reports, including: the strength and commitment of the faculty; the curriculum; promotion of diversity; and contributions to the University and the local community. Areas of concern and opportunities for development included: graduation rates in some FCS options; description of how the Department uses the course assessment results to make adjustments for improving teaching and learning processes; need for future improvement of infrastructure and resources (including faculty hiring plans); transparency in the budget process; development of service learning projects within Consumer Affairs; and creation of interdisciplinary and creative activities with other academic units across campus. In addition, the University identifies a need for the Fashion and Design program to collaborate with the Department of Design to meet their NASAD accreditation needs, and to elevate programs out of compliance with EO 1071 by the 2021-22 academic year.

It is therefore agreed that the Department will:

1. continue its ongoing program of assessment of institutional, programmatic, and student learning outcomes across the curriculum. Specifically, as requested by AAFCS, the

Department will discuss how it uses assessment in "closing the loop" activities for program improvement. The Program will provide an annual update (due June 1) on progress made towards the actions agreed to in this MOU to the CHHS dean, the Vice Provost for Academic Programs, and the Coordinator of Program Review and Assessment. The review cycle will be from 2018-2027. A comprehensive accreditation self-study will be due June 2027 for 2028 Accreditation review/UPRC report process.

2. continue efforts to increase the graduation rates for transfer students in Fashion Design & Merchandising and Hospitality Management.
3. consider developing service-learning projects in the Consumer Affairs courses and explore expanding outreach and interdisciplinary activities.
4. work with the College to negotiate and collaborate with the College of the Arts and the Department of Design to meet the NASAD accreditation requirements for Fashion Design.
5. work with the College to elevate the options for Child Development and Family Studies (Option in Family Life Education), Consumer Affairs, Fashion Design/Fashion Merchandising to full degree status by the 2021-22 academic year, and for the option in Food Science/Nutrition and Dietetics by the 2023-24 academic year.
6. work with the College to develop a strategic hiring plan for tenure-track faculty by focusing on current and future department needs.
7. work with the College to explore opportunities for assigned time for faculty with high advisement loads and strategies to support research/creative scholarly activities (including interdisciplinary collaboration) and professional development for faculty.
8. work with the College develop a strategic plan according to resources for infrastructure improvement, including building upgrades, facility renovations, equipment maintenance and purchases, and additional classroom/laboratory space. Identify a standardized budget for equipment maintenance.

This MOU has been read and approved by:

Chair of Family and Consumer Sciences: Wendy Reiboldt Date: 1/10/22
Wendy Reiboldt

College of Health & Human Services Dean: Monica Lounsbury Date: 1/10/22
Monica Lounsbury

Vice Provost Academic Programs: Jody Cormack Date: 1/13/22
Jody Cormack