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July 30, 2002

### **Policy on Probation and Disqualification**

This revised policy was recommended by the Academic Senate on March 28, 2002, and approved by the President on April 9, 2002. It was further revised on July 30, 2002, to bring it into conformity with Executive Order 823, issued by the Chancellor on May 29, 2002.

#### **Scholastic Probation and Disqualification**

In this policy, progress toward the degree is defined as reducing the deficiency in grade-point average and earning a C or better in one or more courses that will count toward fulfilling that student's General Education or major requirements.

#### **Academic Probation**

Undergraduate students are placed on academic probation if at any time their cumulative grade-point average in all college work attempted or their cumulative GPA at California State University, Long Beach falls below 2.0 (C). Graduate students are placed on academic probation when their cumulative grade-point average or grade-point average on all courses applicable to the degree falls below 3.0. Other post-baccalaureate students are placed on academic probation when their cumulative grade-point average falls below 2.5.

Undergraduate students will be removed from academic probation when their cumulative grade-point average in all college work attempted and their cumulative grade-point average at California State University, Long Beach is 2.0 (C) or higher. Students who remain on academic probation for more than two consecutive semesters are subject to academic disqualification. Students actively participating in an intervention program may request an extension of time to achieve a 2.0 GPA. Such extension will be granted if, and only if, the student is making progress toward the degree.

Graduate students will be removed from academic probation when their overall grade-point average and grade-point average on all courses applicable to the degree are 3.0 (B) or higher.

Other post-baccalaureate students will be removed from academic probation when their overall grade-point average is 2.5 or higher.

Graduate and post-baccalaureate students are subject to disqualification if while on probation they fail to earn grades of sufficient quality to remove themselves from probationary status. Disqualification will bar such students from any further enrollment at the campus.

#### **Administrative Academic Probation**

An undergraduate or graduate student may be placed on administrative-academic probation by action of appropriate campus officials for any of the following reasons:

1. Withdrawal from all or a substantial portion of a program of studies in two successive semesters or in any three semesters;

2. Repeated failure to progress toward the stated degree objective or other program objective (when such failure appears to be due to circumstances within the control of the student);
3. Failure to comply, after due notice, with an academic requirement or regulation which is routine for all students or a defined group of students (example: failure to take placement tests, failure to complete a required practicum).

### **Academic Disqualification**

Undergraduate students on academic probation are subject to academic disqualification:

1. As freshmen (fewer than 30 semester-hours of college work completed), if their grade-point average falls below 1.5 on all units attempted or on all units attempted at California State University, Long Beach;
2. As sophomores (fewer than 59 semester-hours of college work completed), if their grade-point average falls below 1.7 on all units attempted or on all units attempted at California State University, Long Beach;
3. As juniors (60 to 89 semester-hours of college work completed), if their grade-point average falls below 1.85 on all units attempted or on all units attempted at California State University, Long Beach;
4. As seniors (90 or more semester-hours of college work completed), if their grade-point average falls below 1.95 on all units attempted or on all units attempted at California State University, Long Beach; and
5. At any time, if the student remains on academic probation for more than 2 consecutive semesters (i.e., the cumulative GPA remains below 2.0 at the end of 2 consecutive semesters).

In addition to the above disqualification standards applicable to students on probation, individuals not on probation may be disqualified when the following circumstances exist:

1. At the end of any semester, if the student has a cumulative grade-point average below 1.0; and
2. The cumulative grade-point average is so low that in view of the student's overall educational record it seems unlikely that the deficiency will be removed within a reasonable period.

### **Disqualification From Impacted Programs**

Students who fail to maintain an overall GPA of 2.0 will be immediately removed from an impacted major and placed in the undeclared category (Major Code 0000) or in a general category appropriate to the discipline. To be reinstated as majors in the impacted program, they must reapply at the time when change-of-major requests are normally accepted.

### **Administrative Academic Disqualification**

Students who have been placed on administrative-academic probation may be disqualified from further attendance if:

1. The conditions for removal of administrative-academic probation are not met within the period specified;
2. The students become subject to academic probation while on administrative-academic probation;
3. The students become subject to administrative-academic probation for the same or similar reason for which they have been placed on administrative-academic probation previously, although not currently in such status.

For students who subsequently become eligible for Reinstatement (see below), disqualification under the provisions of the preceding paragraphs constitutes a break in "continuous enrollment" within a degree major program; therefore, students disqualified may not elect regulations in effect prior to disqualification.

### **Reinstatement**

In order to be considered for reinstatement to the University, a disqualified student must demonstrate progress toward the degree. This demonstration can be achieved by:

1. Completing courses through University College and Extension Services at CSULB; or
2. Completing classes at other regionally accredited academic institutions.

All classes considered for reinstatement in the student's petition must be applicable for degree credit and toward the student's General Education or major requirements.

Progress toward meeting the GPA requirement can be demonstrated by reducing the deficiency in grade-point average by one-half at CSULB or by making equivalent grades in courses taken at other regionally accredited academic institutions. Grades earned at other regionally accredited academic institutions will not reduce the deficiency in the CSULB gradepoint deficiency. Grades earned elsewhere are only indicators of academic ability.

After reducing the deficiency in the CSULB grade-point average and/or demonstrating academic ability at other regionally accredited academic institutions, the student may petition the Academic Appeals Committee for reinstatement. The petition must present evidence that the student is likely to achieve a satisfactory grade-point average and to complete requirements for the degree. The Academic Appeals Committee will only consider the petition for reinstatement of students who have remained outside of the university for at least one regular (fall or spring) semester after their dismissal.

Petition forms are available at the Office of Enrollment Services and must be filed by December 1 for the spring semester or August 1 for the fall semester. Petitions received after that date will be returned to the student to be submitted for consideration for a future semester.

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**EFFECTIVE: Spring 2003**