

PETITION FOR EXCEPTION TO ACADEMIC POLICY

Department of Liberal Studies

An exception to Departmental Policy will be considered only in cases of demonstrated need and/or documented circumstances which support the potential for the student's future academic success.

Please send saved, completed document to CED-LibSt@csulb.edu or print and submit to EED-67 for review.

Name: _____	Campus ID Number: _____
Address: _____	Telephone Number: _____
City, State, Zip: _____	Current Program Pathway: ITEP BA
Applied To Graduate: YES NO	Anticipated Graduation Date: _____

This Petition Applies To:

- Capstone Enrollment** (Before or During Pre-Req(s) in a Given Area)
- Change in Program Pathway — ITEP/BA** (Beyond 90 Units/Senior Standing or Past Deadline)
- Course Substitution or Waiver** (Not Pre-Approved)
- Other:** (please explain) _____

Please provide a statement explaining what action you are requesting including special circumstances and reasons that would support your request for an exception. Make your statement as specific as possible, including courses and/or semesters, dates, and names of individuals you have previously consulted.

For Department Use Only

Petition Approve Petition Denied Signature: _____ Date: _____