These instructions are to apply for a CSULB College of Education Master’s program (or master’s program with advanced credential)

Create an account online at [www.calstate.edu/apply](http://www.calstate.edu/apply)
Select from the drop down menu the term you are applying for.

Click "Apply" to Login-In or create an account.

The California State University offers hundreds of graduate programs, as well as some doctoral programs. Explore the possibilities for your degree — then get started on your application.

See Application Dates & Deadlines »
Graduate Student Application Checklist »
Cal State Apply Graduate Student Application Guide »
Once you have created your account, you will be asked to complete your Profile (Degree Goal, Military Status, etc.)
If you are applying to a master’s degree program or a master’s degree + advanced credential program, apply to Cal State Apply following these directions:

On the “Complete Your Profile” page, under “Degree Goal- What degree, credential or certificate are you applying for?” Select: Graduate

Please then select applicable responses for the remaining questions (Returning; US Military Status; International Applicant)
Once you have completed your Profile, you will be directed to the next step: Select the Programs to Which You Want to Apply

Please select “CSU Long Beach” as your campus. Please also select the appropriate start term.

After selecting CSU Long Beach and the start term, scroll down the page to select the one Master’s degree program you are interested in (you may only select one program at CSULB per admission cycle). They are listed in alphabetical order.
Once you have made your program selection, Click “I am Done, Review My Selections”

Select the Programs to Which You Want to Apply

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application, please click on the Submit Applications tab to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

Click “I am Done, Review My Selections”

Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

Click “Continue to My Applications”
The new page will load your “My Application” dashboard, indicating which sections need to be completed: Personal Information, Academic History, and Supporting Information. Please note that the Program Materials section is shown in green with a green circle and indicates that you will not need to add anything in that section. The Program Materials are the paper, program application packet which you will submit to the Graduate Studies Office.

The other three sections are in blue and after you have added the necessary information, they will appear green. Click on each section and complete the information requested.
Personal Information Section:

- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Financial and Parental Information
Note: As you complete each section, you will receive a pop-up letting you know you have completed a section and the information has been saved:
You will also be able to track the progress you have made completing the application on the left-hand side on the page:
In the “Other Information” section of the Personal Information, you will find the “Teacher or Other Educational Credential Information,“:

Select “Not interested in a credential program”. If you are applying to a Master’s + advanced credential program, you will receive both simultaneously and the Master’s degree is the program you are applying to.
Continue to fill out the Personal Information Section. Once you have finished the sections, you will be navigated to the “Academic History” Section:
On the Academic History section, there is an option for Transcript Entry. Click on “I am Not Adding Any College Transcripts.” Enrollment Services requires an official copy of all transcripts be sent to:

California State University, Long Beach
Enrollment Services/Admissions
1250 Bellflower Boulevard
Long Beach, CA 90840-0106
You will receive the following message when you select “I am not adding any college transcripts”:

Transcript Entry

You opted not to add any college or university transcripts, so there will be no transcripts

You can add college transcripts for colleges any time before submitting the application. Once the application is submitted, you will not be able to add any colleges and transcripts.
Click on GPA Entries to continue through Academic’s History section.
On the Standardized Tests section, click on “I Am Not Adding Any Standardized Tests”
You will receive the following message when you select “I am not adding any standardized tests”:

To continue filling out the application, select the “My Application” link at the top of the page to return to the application menu.
Next, select “Supporting Information”
On the Experiences section under Supporting Information, click on “I Am Not Adding Any Experiences” as you will submit your experiences on the paper, program application packet.
On the Achievements section under Supporting Information, click on “I Am Not Adding Any Achievements” as you will submit your achievements on the paper, program application packet.
On the Statement of Purpose section under Supporting Information, please write “I am submitting my statement of purpose with my program application packet”. Click on “Save and Continue” as you will submit your Statement of Purpose (Personal Statement) with the paper, program application packet.
Once you have completed all of the sections of the university application, you will see the 4 sections are now entirely in green and the “Submit Application” button is now available.

When you are ready, click “Submit Application” to navigate to the submit and payment page.
Review the information and confirm the progress bar is entirely green. When you are ready to submit your university application, click “Submit.”

You will be recorded as an applicant to CSULB only after you pay the application fee and receive an email confirmation from Cal State Apply. For Spring 2020 admissions, the application fee is $55. For Fall 2020 admissions, the application fee is $70.