CALIFORNIA STATE UNIVERSITY, LONG BEACH
Institutional Review Board
Unaffiliated Investigator Access Request Form

Purpose:
1. You are an “unaffiliated investigator,” who is not either (1) a student, (2) a faculty member, or (3) a staff member at CSULB, and
2. You are preparing a protocol for your home IRB proposing to conduct research with CSULB subjects or utilizing human subject data maintained by CSULB, and,
3. You are not collaborating with a CSULB Faculty, Staff or Student on your Project as a Co-PI (otherwise, please contact us to switch to the option of IRB Reliance Agreement).

Instructions:
1. Please complete this form

External Researcher’s Name: __________________________ Email Address: __________________________
Phone Number: __________________________

Name of Home University, Institution or Agency: __________________________
Name of Home IRB: __________________________ FWA# (if known): __________________________
Email address of Home IRB: __________________________
Phone number of Home IRB: __________________________

Project/Research Title: __________________________
Request Type (Please check the following box(es)):
☐ Conduct research with CSULB subjects ☐ Conduct research with CSULB existing data

A brief description of your research & justification for recruiting subjects from CSULB, or using CSULB existing data:

2. Please log onto IRBNet.org to register and submit your completed Access Request Form, and attach:
   a) Copy of the IRB approval letter from home institution.
   b) Copy of the approved protocol from home institution.
   c) The approved consent form(s) to be used.
   d) Any other supporting documents such as surveys, interview guides, recruitment flyers, recruitment emails, etc.
   e) Appropriate permission letters from the CSULB department that you wish to recruit participants from (e.g. Department of Psychology Subject Pool). For permission to recruit in-person or post flyers on campus, please contact the Student Life & Development at Studentlife@CSULB.edu.
   f) Evidence of training in human subjects research equivalent to what the training required by the CSULB IRB.

If you have any questions or need any assistance, please visit CSULB IRB website, email IRB@csulb.edu, or call (562) 985-7619.

__________________________________________________________  __________________________
Signature of Researcher                                                                 Date