

Enrollment Services

FALL OR SPRING
PETITION FOR EXCEPTION TO POLICY ON MAXIMUM UNIT LOAD

Information: The maximum unit load for Fall/Spring terms is 18 units. An exception to the unit limit will be granted only if there is both demonstrated need for the overload (usually to avoid undue delay in graduation or required by major department) and demonstrated ability to succeed in a heavy load. A minimum 3.0 GPA is usually required.

To request an exception to the maximum unit load, complete this form and attach a copy of your unofficial transcript (available on MyCSULB). You must also attach a letter explaining why the overload is necessary for you to complete your degree. Obtain the appropriate signature located at the bottom of this form. Submit your approved petition to the Office of Enrollment Services (BH-101).

Student Name: (Last First, MI) Student ID:

Telephone: Email:

Major: Expected Graduation Term:

Class Standing (check one) Fr So Jr Sr Grad Current GPA:

Proposed Program for: Term Year

List ALL courses planned for the term:

Table with 2 columns: Course, Units. 4 rows.

Table with 2 columns: Course (continued), Units. 4 rows.

Total Units Requested

Hours per week of employment:

Please include any course you plan to take at other colleges or universities during the term.

Student Signature: Date:

Approved: (Advisor or Dept. Chair) Date:

Approved: (Associate Dean) Date: