

Resources & Reference Guide

Department of Liberal Studies

What Should I Do?	When Should I Do it?	Whom Do I Contact for More Information?	How much?*
<p><u>GWAR (GPE)</u> The GPE is a CSULB University requirement that consists of a 75-minute writing assignment. All students are required to pass this requirement for graduation.</p>	<p><u>Freshmen</u> - Upon earning 30-50 units <u>Transfers</u> - First semester at CSULB</p> <p>Failure to take the exam in recommended timeframe will result in a <i>registration hold</i>.</p>	<p>Testing, Evaluation & Assessment Brotman Hall, Room 216 (562) 985-4007 http://web.csulb.edu/divisions/students/testing/gpe/</p>	<p>\$25</p>
<p><u>SERVE</u> Service Learning Hours. There are courses in the Liberal Studies Program that require classroom observation hours.</p>	<p><u>1st rotation: EDEL 200</u> (Required by Sophomore Year or First Year in Transferring) <u>2nd rotation: EDEL 300</u> (<i>Optional</i> – Senior Year, if pursuing a Teaching Credential)</p>	<p>Dennis Esmeralda Program Coordinator for SERVE EED, Room 66 (562) 985-5876 dennis.esmeralda@csulb.edu https://www.ced.csulb.edu/serve</p>	<p>Fees for Finger Printing & CTC (below)</p>
<p><u>Basic Skills Requirement or CBEST</u> There are different paths to meeting the Basic Skills Requirement, which is required for Credentialing. The CBEST, California Basic Educational Skills Test, is just one of the popular paths and is an exam that tests reading, writing, & arithmetic skills.</p>	<p>The Basic Skills Requirement must be met to apply to the credential program.</p> <p>If you plan to take the CBEST to meet the Basic Skills Requirement –</p> <p><u>Freshmen</u> – Take Second Year at CSULB <u>Transfers</u> – Take First Semester at CSULB</p>	<p>Check the TPAC website at www.ced.csulb.edu/tpac/basic-skills-requirement to see all the options for meeting Basic Skills and see if you qualify through alternative exams.</p> <p>If you are planning to take the CBEST to meet Basic Skills: California Educator Credentialing Examinations www.ctcexams.nesinc.com</p>	<p>\$41 paper testing (very limited)</p> <p>Or</p> <p>\$102 computer-based testing</p>
<p><u>Certificate of Clearance</u> The Certificate requires both fingerprint clearance & completion of the Personal and Professional Fitness questions.</p>	<p><u>Before being admitted to the credential program and/or starting SERVE</u>, all individuals must obtain a Certificate of Clearance.</p> <p><u>Freshmen</u> - Upon registering for EDEL 200. <u>Transfers</u> – First semester at CSULB.</p>	<p>Credential Center EED, Room 42 (562) 985-4109 https://www.ced.csulb.edu/teacher-ed/academic/mscp/certificate-clearance</p>	<p>\$20 + DOJ/FBI fees for fingerprinting @ CSULB</p> <p>\$52.50 for CTC</p>
<p><u>Multiple Subject Credential Program (MSCP)</u> The MSCP is the Teaching Credential Option that meets requirements for K-5 elementary teaching.</p>	<p><u>BA Pathway</u> - Apply at least one semester before graduation or prior to start of Credential.</p> <p><u>ITEP</u> - Must apply by 90 units or Senior Standing.</p> <p><u>Priority Deadlines:</u> April 1st (Summer), June 1st (Fall) and November 1st (Spring)</p>	<p>Teacher Preparation Advising Center EED, Room 67 (562) 985-1105 ced-tpac@csulb.edu https://www.ced.csulb.edu/mscp</p>	<p>No fee</p>

<p><u>Urban Dual Credential Program (UDCP)</u> The UDCP is the Teaching Credential Option that meets requirements for K-5 elementary teaching and Special Education teaching. Students pursuing this credential program are pursuing a fast-track, dual program with both the Multiple Subject and Special Education Credentials.</p>	<p><u>BA Pathway</u> - Apply at least one semester before graduation or prior to start of Credential.</p> <p><u>ITEP</u> - Must apply by 90 units or Senior Standing.</p> <p style="text-align: center;"><u>Deadline:</u> June 1st (Fall)</p> <p>UDCP is a cohort-program that only starts in Fall.</p>	<p style="text-align: center;">Teacher Preparation Advising Center EED, Room 67 (562) 985-1105 ced-tpac@csulb.edu</p> <p style="text-align: center;">https://www.ced.csulb.edu/udcp</p>	<p style="text-align: center;">No fee</p>
<p><u>Elementary Subject Matter Waiver or CSET: Multiple Subjects</u> Students must either complete a Commission-Approved Elementary Subject Matter Waiver Program or pass the CSET exams to provide proof of meeting subject matter competency for Credentialing requirements.</p> <p>The California Subject Examinations (CSETs) are tests to demonstrate subject matter knowledge/competence if not following an approved program.</p>	<p><u>BA Pathway</u> - Must prove subject matter competency prior to admission to the Multiple Subject and/or Education Specialist Credential(s).</p> <p><u>ITEP</u> - Must prove subject matter competency prior to the beginning of Student Teaching for the Multiple Subject and/or Education Specialist Credential(s).</p> <p style="text-align: center;">CSET can be taken one section at a time or all three sections at once.</p>	<p style="text-align: center;">California Educator Credentialing Examinations www.ctcexams.nesinc.com</p>	<p style="text-align: center;">\$99 per subtest</p> <p style="text-align: center;">\$247 for all three if taken together</p>
<p>Student Teaching</p> <p>As part of ITEP/Credentialing, students must undergo Student Teaching in order to complete a Teaching Credential.</p> <p>To move onto Student Teaching successfully, students must provide a Student Teaching application by the deadlines associated with the given semester(s) in Fall/Spring.</p>	<p><u>Student Teaching Applications (by Program)</u> Multiple Subject Credential: https://www.ced.csulb.edu/fpo Urban Dual Credential: https://www.ced.csulb.edu/udcp</p> <p style="text-align: center;"><u>FINAL DEADLINE(S)</u> April 1st (Fall) November 1st (Spring)</p> <p style="text-align: center;">All documentation must be received by these deadlines.</p>	<p style="text-align: center;">Dennis Esmeralda Program Coordinator for SERVE EED, Room 66 (562) 985-5876 dennis.esmeralda@csulb.edu</p> <p style="text-align: center;">ITEP- Application available online at: http://www.ced.csulb.edu/teacher-ed/academic/mscp/itep-student-teaching-application</p> <p style="text-align: center;">TRACK I – Applications available online at: http://www.ced.csulb.edu/teacher-ed/academic/mscp/post-bac-student-teaching-application</p>	<p style="text-align: center;">\$25 Credential Filing Fee</p>
<p>Declaring a Concentration</p>	<p>BA Pathway Only – Declare Prior to 90 units</p>	<p style="text-align: center;">Meet with a Liberal Studies Advisor</p>	<p style="text-align: center;">No fee</p>
<p><u>Filing for Graduation</u></p> <p>Complete a “Request to Graduate” form online via MyCSULB by the appropriate deadline, or submit a late paper form to Brotman Hall if unable to request online.</p>	<p style="text-align: center;">Spring & Summer graduation File by <u>October 15th deadline</u></p> <p style="text-align: center;">Fall & Winter graduation File by <u>March 1st deadline</u></p>	<p style="text-align: center;">Enrollment Services Brotman Hall, Room 101 (562) 985-5471</p> <p style="text-align: center;">File for Graduation online via MyCSULB*</p>	<p style="text-align: center;">\$45 (\$10 fee if past deadline)</p>

(*Fees are subject to change without notice)