



School Counseling Program

Signature Assignment for COUN 695C

Comprehensive School Plan

Student Learning Outcome(s) Assessed:

SLO #1: Plan, organize, implement and evaluate a comprehensive, developmental, data-driven, urban school counseling program.

Description of the Signature Assignment

Directed by literature on urban school counseling, social justice, empowerment theory and evaluation, candidates will be responsible for planning, organizing, and evaluating a comprehensive, developmental, data-driven, urban school counseling program. Candidates will develop a comprehensive school plan based on data. Candidates will utilize literature and field work experiences to design a relevant program based on needs of the school population and community. Candidates will present the program to both faculty and peers at university and the field work site.

Directions for Students

- Conduct a multi-pronged data assessment protocol to direct the design of the urban school-counseling program. Multi-prong may include existing school data, interviews and focus groups of stakeholders and a survey/needs assessment to be completed by diverse school stakeholders.
- Design a comprehensive urban school counseling program based on data from school/community.
- Format a data report to be included in portfolio of CSP for stakeholders and peers/faculty to view as a collaborative team. Meeting with stakeholders should occur to discuss and decide what programs that will be developed and implemented based on data results in alignment with National Standards from ASCA.
- Organize programs and activities under the 5 C's of an urban school- counseling program in collaboration with stakeholders. The programs and activities are to be monitored throughout field-work.
- Create a multimedia presentation of the urban school- counseling program to be presented to peers/faculty and stakeholders at field- work site. The presentation should utilize PowerPoint or Prezi. Students should also create a brochure to share among stakeholders that gives a comprehensive snapshot of program.
- Conduct a program evaluation to be included in the total portfolio and multimedia presentation showing results.

Scoring Rubric:

Criteria	Exceeds expectations	Meets expectations	Meets some expectations	Does not meet expectations	Unable to score; incomplete or missing work	Final Score
Data Assessments	In addition to requirements of "3", data assessment includes all three forms of data assessment (survey, focus group/interview and needs assessment from multiple stakeholders). (5 points)	Conducts two forms of data assessment to provide direction of design for urban school counseling program. Thorough assessment including charts and graphs as visuals. Codes data proficiently. (4 points)	Conducts two forms of data assessment to provide direction of design for urban school counseling program. (3 points)	Conducts one form of data assessment to design an urban school- counseling program. However, incomplete and ineffective. (2-1 point)	Does not provide data assessment at all. (0 point)	
Data Report	In addition to requirements for "3", Provides a high quality data report that includes three levels of data assessment. Thorough graphs and charts are included. Supplied to stakeholders and peers/instructor. (5 points)	Provides a high quality data report that includes two forms of data assessment. Compiles effective charts and graphs within the report as visuals. (4 points)	Provides a quality data report that includes two forms of data assessment. Includes some basic charts and graphs, however some parts are incorrectly done. (3 points)	Provides a data report to stakeholders and peers/instructor of one form of data assessment. Report is ineffective and incomplete. (2-1 points)	Does not format data report to school nor peers and instructor (0 points)	
Program Design	In addition to requirements for "3", program includes innovate and cutting edge programs brainstormed by stakeholders and graduate student. (15 points)	Provides a program design completely aligned with ASCA National standards. Program design highlights urban school counseling and includes an empowerment and social justice focus. (14-11 points)	Provides a program design to share with stakeholders and peers/instructor. Program design does include some alignment with ASCA National Standards but lacks empowerment and social justice focus to impact urban school counseling. (10-7 points)	Includes a program design to share with stakeholders and peers/instructor. The program design has no correlation to national ASCA standards and urban school counseling. Gaps of program suggestions to data assessment. Lacks highlight of student and community empowerment and social justice. (6-3 points)	Does not include a program design within the portfolio and multimedia presentation for stakeholders and peers/instructor (2-0 points)	

Criteria	Exceeds expectations	Meets expectations	Meets some expectations	Does not meet expectations	Unable to score; incomplete or missing work	Final Score
Multimedia Presentation	In addition to the requirements for "3", presentation is dynamic and engaging to both audiences. Provides question and answer period. (5 points)	Provides a comprehensive multimedia presentation (PPT or Prezi) for both outlets (stakeholders and peers/instructor). Presentation engaging and is inclusive of entire process of designing, implementing and evaluating urban school counseling program. Supplies effective focus of social justice and empowerment of students. Comfortable presentation and professional. (4 points)	Provides a comprehensive multimedia presentation (PPT or Prezi) both outlets (stakeholders and peers/instructor). Presentation engaging and is inclusive of entire process of designing, implementing program. Missing some focus of social justice and empowerment for urban school counseling program. Somewhat comfortable with material. Style of presentation needs a more professional touch. (3 points)	Provides a very basic multimedia presentation (PPT or Prezi) to one outlet but not both (stakeholders and peers/instructor). Presentation is not inclusive of entire process of designing, implementing and evaluating urban school counseling program. Uncomfortable with material and lacking professionalism. (2-1 points)	Does not include multimedia presentation to share with stakeholders and peers/instructor. (0 points)	
Collaboration	In addition to requirements for "3", discusses collaboration with local business and colleges. (5 points)	Facilitates collaborative meetings throughout planning of urban school counseling program and follow- ups. Provides documentation of meetings. Process of team decision- making is demonstrated to have symmetry and fluidity among all stakeholders within portfolio and presentation discussion. (students, parents, and teachers/staff) (4 points)	Does facilitate collaborative meetings throughout planning of urban school counseling program. Lacks fluid process of team decision making although attempt is made within portfolio and presentation discussion. All stakeholders not included (students, parents, and teachers/staff) (3 points)	Facilitates 1-2 collaborative meetings to inform stakeholders of plans. Team decision making and buy-in process not included in portfolio presentation and formal discussion (2-1 points)	Does not facilitate any collaborative meetings with stakeholders on project. Provides no formal documentation of collaboration with stakeholders on project. (0 points)	
Total						

Legend

Total Points	College of Education Assessment Scale Equivalent
31-35	4 (Exceeds Expectations)
24-30	3 (Meets Expectations)
15-23	2 (Meets Some Expectations)
3-14	1 (Does Not Meet Expectations)
0-2	0 (Can't Score)