

These instructions are to apply for the following advanced credential:

- Teacher Librarian Services

Create an account online at www.calstate.edu/apply

CAL STATE **APPLY**

Find your future at the California State University.
With 23 campuses and thousands of degree choices, the CSU is a great place to start your journey.
Explore your options below, and start your application today.

[See Application Dates & Deadlines »](#)

Select a Term to Apply For



Apply

Choose the type of student you are to learn more about how to apply to the CSU:

Freshman

Transfer

Graduate

International

Teaching
Credential

If you are an
International
applicant on
an F1 or J1
visa, click
here

If you are
a
domestic
applicant,
click here



Teaching Credential

Do you want to teach kindergarten, elementary school, high school, or special education?
Learn how to apply to earn your teaching credential through the CSU.

CSU Schools of Education Teaching Credential Programs

Choose a campus to learn how to apply for the teaching credential you're interested in.

Choose a Campus

▼

Go

Teacher and Educator Degrees & Credentials

The CSU's teacher preparation program awards 6,500 California teaching credentials each year. Learn how you can take the next step in your career.

[Explore Degree & Credential Programs »](#)

Apply Now

- [Apply Home](#)
- [Teaching Credential >](#)
- [Application Dates & Deadlines](#)
- [California Residency for Tuition](#)
- [Campus Preview & Open House](#)
- [Counselor Resources](#)
- [FAQ](#)
- [Student Services](#)

Welcome to The California State University

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with internet access. Your application can be completed online and submitted electronically once you have entered the required information.

Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.

Sign in with your username and password below. First time here? Select Create an Account to get started.



Sign In

Create an Account

[Forgot your password?](#)

Click
"Create an
Account"

Once you have created your account, you will be asked to "Complete Your Profile" (Degree Goal, Military Status, etc.).

On the “Complete Your Profile” page, under “Degree Goal- What degree, credential or certificate are you applying for?” Select: Teaching Credential Only

Complete Your Profile

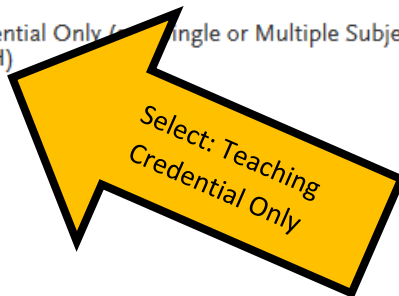
The information provided below will be used to ensure you see all programs for which you qualify and ensure that your application includes all relevant information.

* Indicates required field.

Degree Goal

* What degree, credential or certificate are you applying for?

- ☐ First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)
- ☐ Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)
- ☐ Graduate (e.g. Master's, Doctoral) or Professional's Degree
- ☒ Teaching Credential Only (Single or Multiple Subject, PPS, Librarian, Admin, CalStateTEACH)
- ☐ Certificate



Please then select applicable responses for the remaining questions (Returning; US Military Status; International Applicant)

Once you save your profile, you will be directed to the next step: Select the Program to Which You Want to Apply

Filter options, Campus: CSU Long Beach

Select the Programs to Which You Want to Apply

You must select at least one program to begin your application. You may add additional programs from the Add Program tab at any time before the submission deadline.

Due to CSU enrollment pressures, campuses may offer very limited Lower Division and Second Baccalaureate programs.

Please click [here](#) for campus specific program Dates & Deadlines.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application in full, please click on the Submit Applications tab to review your fee waiver status. For more information on application fee waiver eligibility, please click [here](#).

Programs with a Source of Extended Education are offered by Extended and Continuing Education on each campus.

The screenshot shows the application selection interface. At the top, there are instructions and a 'TOTAL FEE(S)' of \$0. Below this is a section for selecting filters. Two yellow arrows point to the 'Campus' and 'Start Term' dropdown menus. The 'Campus' dropdown is set to 'CSU Long Beach' and the 'Start Term' dropdown is set to 'Start Term'. Below these are toggle switches for 'Show Available Programs', 'Past Programs', and 'Future Programs'. A 'Reset Filters' button is also visible.

APPLICATIONS READY FOR SUBMISSION

TOTAL FEE(S)
\$0

I am Done, Review My Sections

Enter In

Campus: CSU Long Beach

Start Term: Start Term

Source: Source



Show ☒ Available Programs ☐ Past Programs ☐ Future Programs

Reset Filters

PROGRAM NAME DEGREE TYPE TERM ACADEMIC YEAR LOCATION DEADLINE (POT)

Please select "CSU Long Beach" as your campus.
Please also select the appropriate start term.

After selecting CSU Long Beach and the start term, scroll down the page to select the one advanced credential program you are interested in applying for (you may only select one. They are listed in alphabetical order:

	Single Subject Credential - Social Science	Credential	Spring	2020	Main Campus	11/01/2019
	Teacher Librarian Services	Credential	Spring	2020	Main Campus	11/01/2019

Once you have made your program selection, Click “I am Done, Review My Selections”

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Programs with a Source of Extended Education are offered by Extended and Continuing Education on each campus.

APPLICATIONS READY FOR SUBMISSION
1

Click “I am Done, Review My Selections”

☒ I am Done, Review My Selections

Campus

CSU Long Beach

Start Term

Spring

Source

Source

Enter Invitation Code

[Add More Programs](#)

Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION
0

Click “Continue to My Applications”

Continue To My Application >

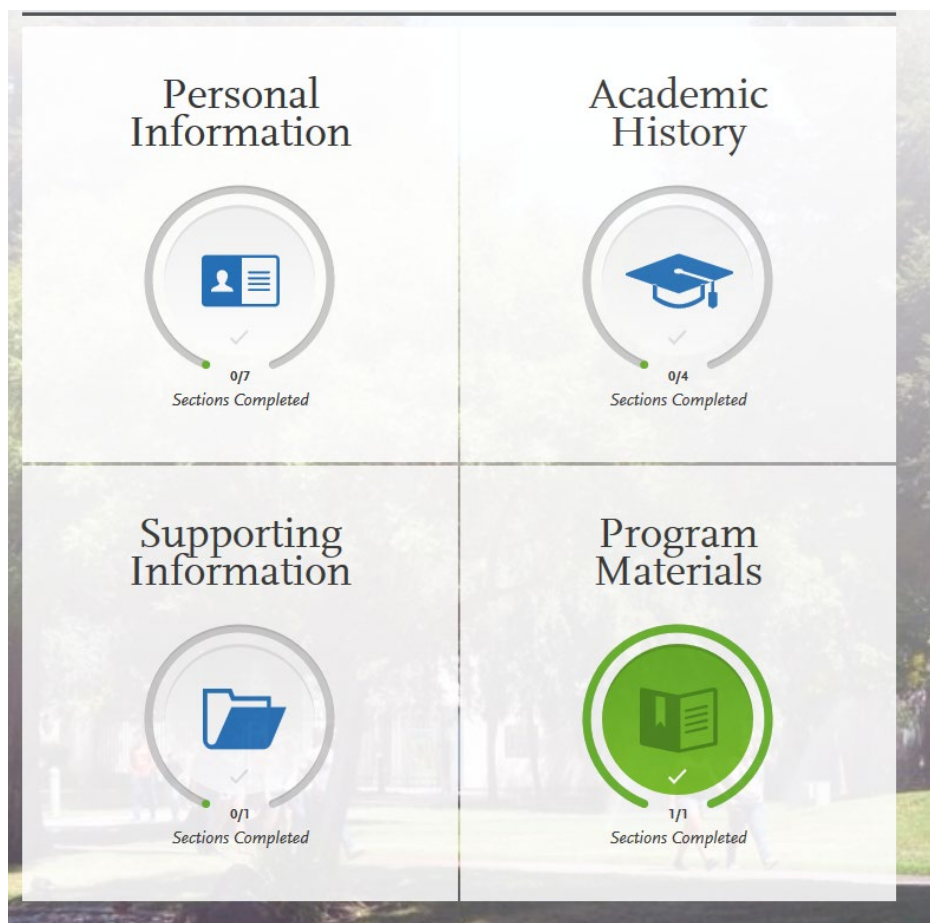
Sort By

Deadline


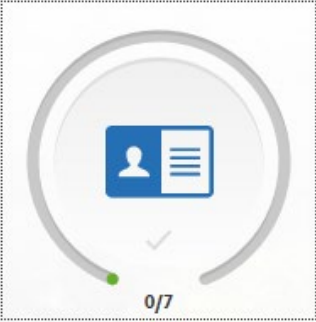
The new page will load your “My Application” dashboard, indicating which sections need to be completed: Personal Information, Academic History, and Supporting Information. Please note that the Program Materials section is shown in green with a green circle and indicates that you will not need to add anything in that section. The Program Materials are the [paper, program application packet](#) which you will submit to the Graduate Studies Office.

The other three sections are in blue and after you have added the necessary information, they will appear green.

Click on each section and complete the information requested.



Personal Information Section:

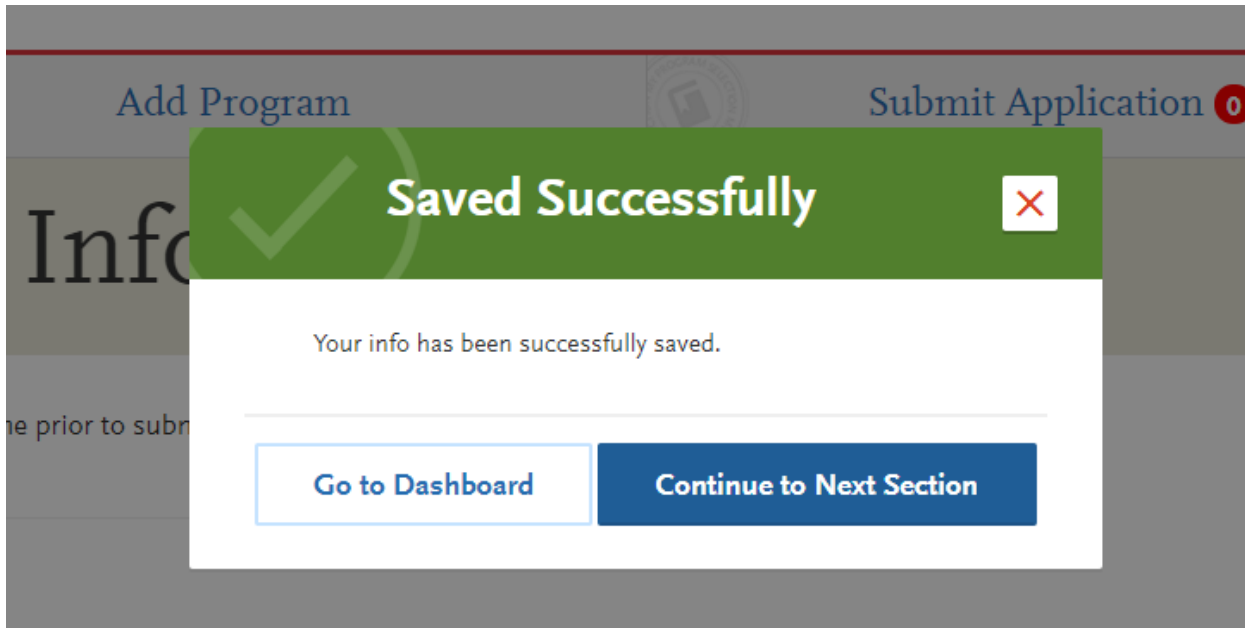


Personal Information

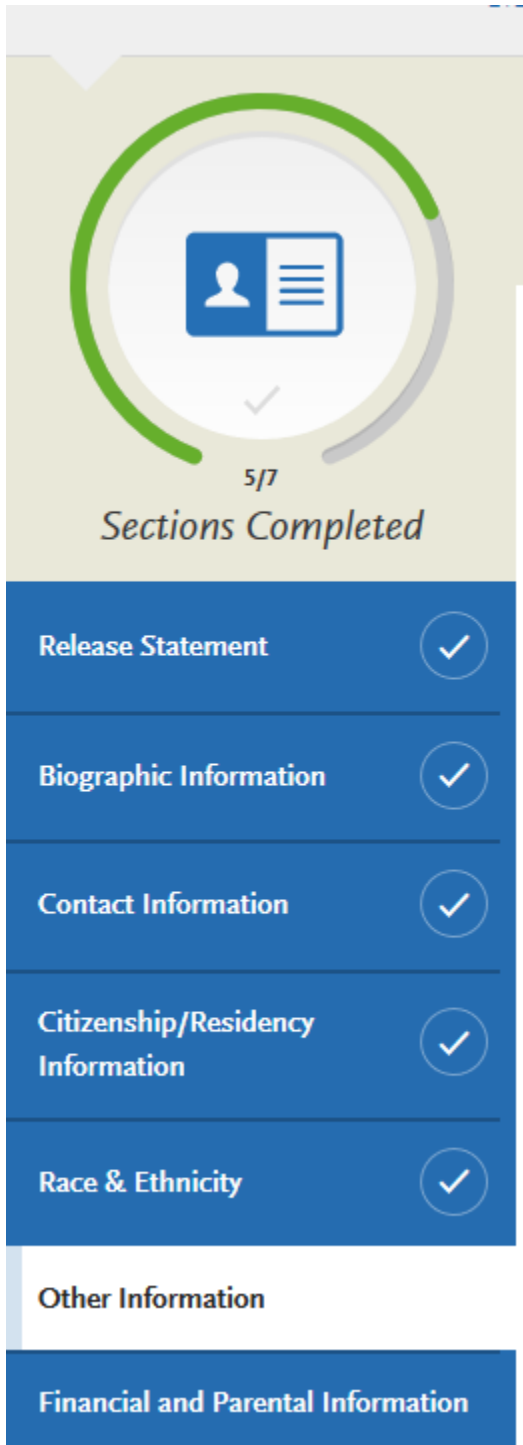
0/7 Sections Completed

Release Statement
Biographic Information
Contact Information
Citizenship/Residency Information
Race & Ethnicity
Other Information
Financial and Parental Information

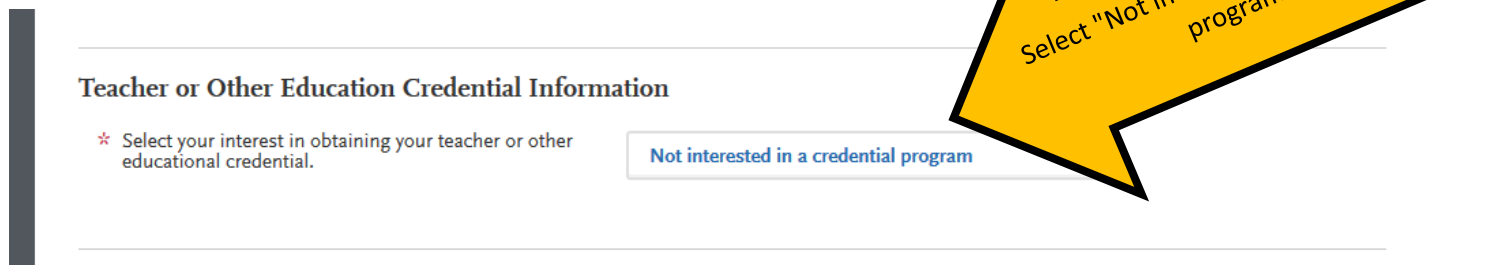
Note: As you complete each section, you will receive a pop-up letting you know you have completed a section and the information has been saved:



You will also be able to track the progress you have made completing the application on the left-hand side on the page:



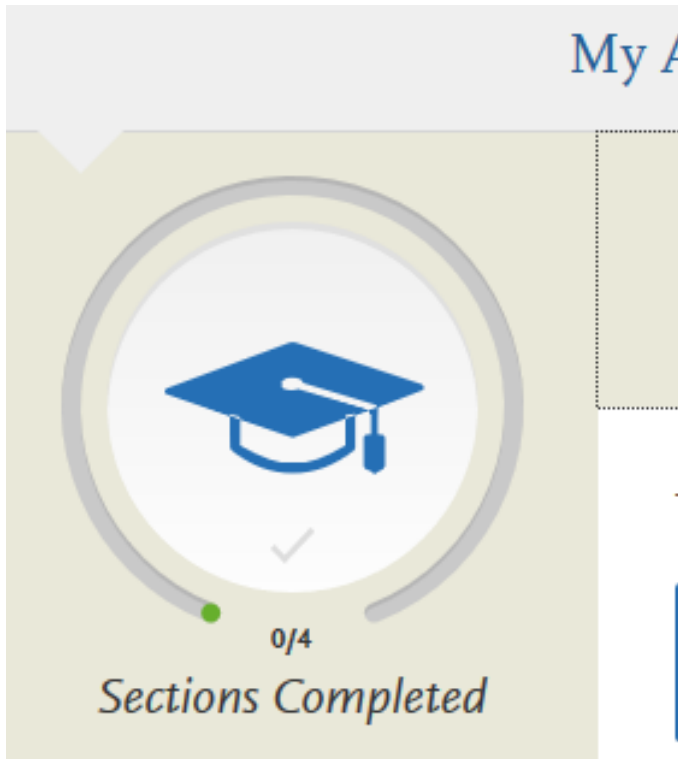
In the “Other Information” section of the Personal Information, you will find the “Teacher or Other Educational Credential Information,”:



The screenshot shows a form section titled "Teacher or Other Education Credential Information". Below the title is a small instruction: "★ Select your interest in obtaining your teacher or other educational credential." To the right of this instruction is a button labeled "Not interested in a credential program". A large yellow arrow with a black outline points from the top right towards this button. Inside the arrow, the text "Select 'Not interested in a credential program'" is written in black.

Select “Not interested in a credential program”. If you are applying to an advanced credential-only program, we will know that from your application.

Continue to fill out the Personal Information Section. Once you have finished the sections, you will be navigated to the “Academic History” Section:



Colleges Attended

Transcript Entry
GPA Entries
Standardized Tests

On the Academic History section, there is an option for Transcript Entry. Click on “I am Not Adding Any College Transcripts.” Enrollment Services requires an official copy of all transcripts be sent to:

California State University, Long Beach
Enrollment Services/Admissions
1250 Bellflower Boulevard
Long Beach, CA 90840-0106

The screenshot shows the 'Transcript Entry' page. On the left is a sidebar with a progress indicator showing '1/4 Sections Completed' and a list of sections: 'Colleges Attended' (checked), 'Transcript Entry' (active), 'GPA Entries', and 'Standardized Tests'. The main content area is titled 'Transcript Entry' and contains instructions for entering course information. At the bottom of the main content area, there is a yellow button labeled 'I Am Not Adding Any College Transcripts'. A large yellow arrow points from the right side of the page towards this button, with the text 'Click this option' next to it.

Transcript Entry

Enter course information exactly as it appears on your transcript from each individual institution. All courses must be included, even if you did poorly or later repeated the course.

After you enter transcript information for all colleges attended, you will be able to review your calculated GPA at the right side of the Transcript Entry screen. You may recalculate if you add additional courses after the initial calculation.

For details on entering repeated courses, academic renewal, Advanced Placement (AP), CLEP, or International Baccalaureate (IB) tests to satisfy general education requirements, review the [Transcript Entry Guide](#).

First-time Freshman Applicants: Report all college coursework while enrolled in high school. When all courses have been entered, return to the A-G Matching screen to match college courses to an A-G category.

Lower-division, Upper-division and Associate Degree for Transfer Applicants: Report all courses completed at all colleges attended.

Returning Applicants: If you are returning to the same CSU that you last attended and have not taken any college courses at another institution, select "I Am Not Adding Any College Transcripts." If you have taken courses at another institution, enter the coursework for that institution. If you are applying to an additional campus as a new applicant, you will need to enter all transcript information.

Graduate and Credential Applicants: Only enter courses that are in-progress or planned. Select "I am Not Adding Any College Transcripts" if you don't have in-progress or planned coursework.

[I Am Not Adding Any College Transcripts](#)

Click this option

You will receive the following message when you select “I am not adding any college transcripts”:

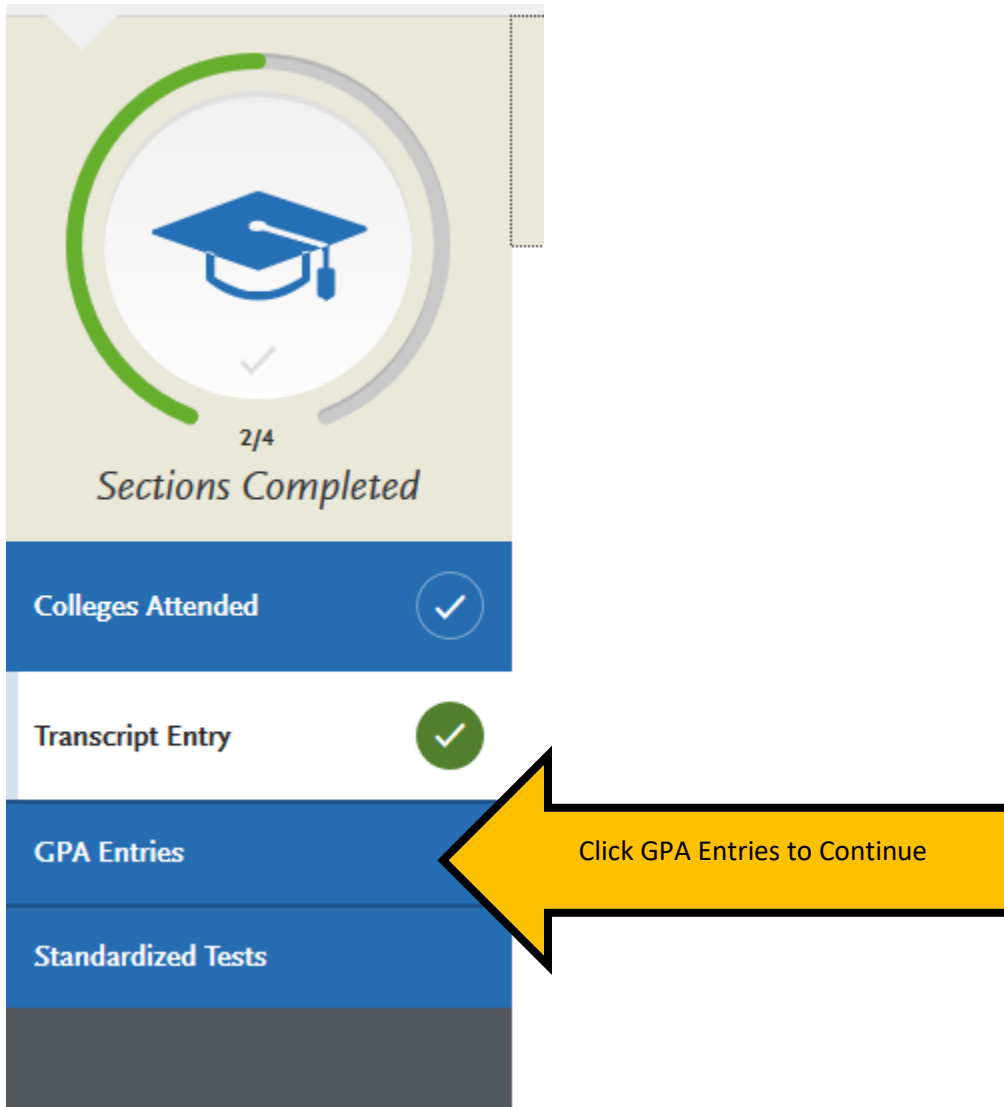
Transcript Entry




You opted not to add any college or university transcripts, so there will be no transcripts

You can add college transcripts for colleges any time before submitting the application. Once the application is submitted, you will not be able to add any colleges and transcripts

Click on GPA Entries to continue through Academic's History section.



On the Standardized Tests section, click on “I Am Not Adding Any Standardized Tests”



3/4
Sections Completed

Colleges Attended

Transcript Entry

GPA Entries

Standardized Tests

Standardized Tests

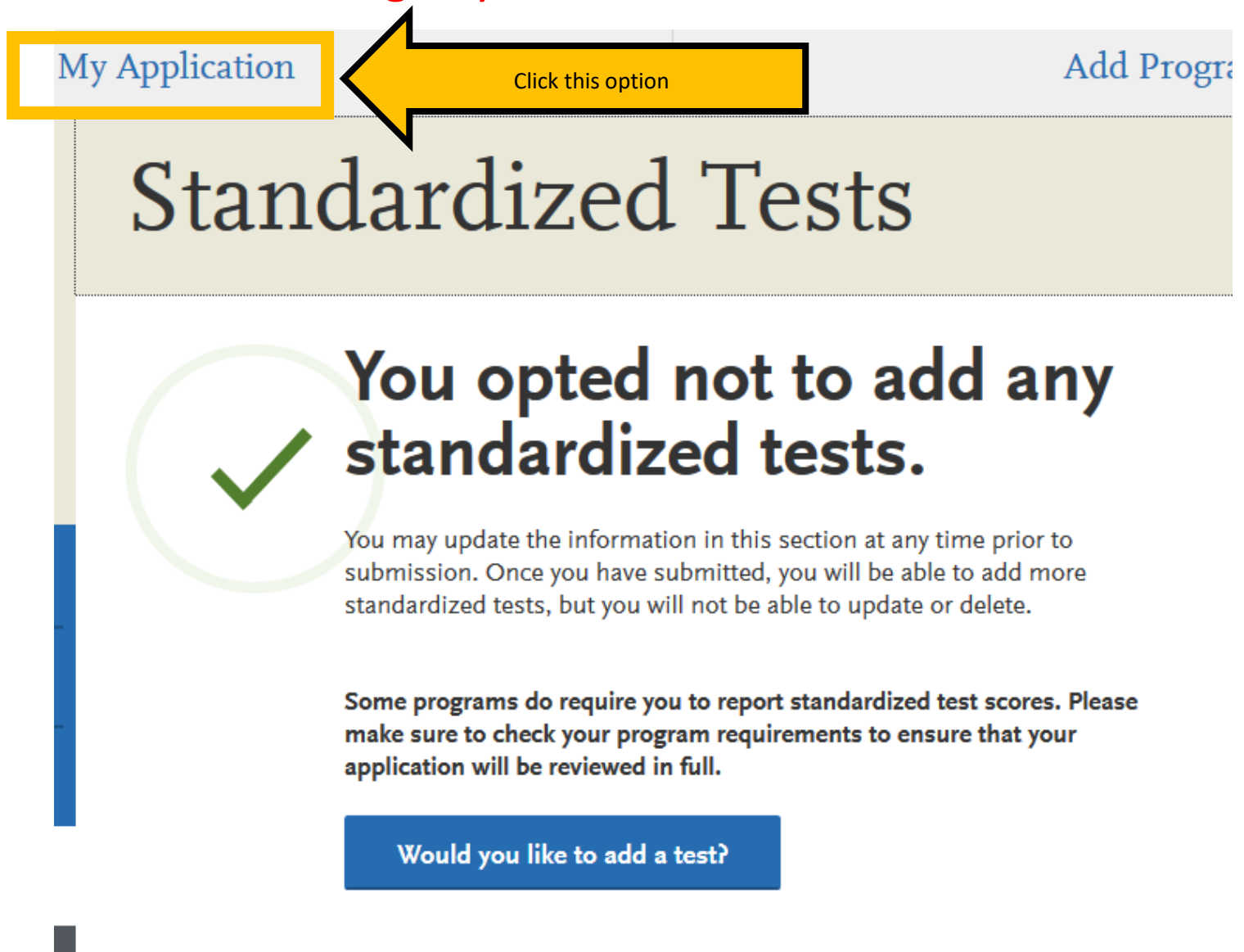
Please provide information about the tests you have taken or plan to take. You may add or update this information at any time prior to submission. Once you have submitted, you will be able to add additional tests as well as update the ones marked "plan to take", but you will not be able to update or delete completed tests.

- **Freshman Applicants:** Please report your SAT and/or ACT results or date you plan to take the test(s). If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"
- **Transfer Applicants:** If you have completed less than 60 transferrable units, please report your SAT and/or ACT results. If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"
- **Graduate Applicants:** Please report your GMAT or GRE results or date you plan to take the test(s). If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"
- **International Applicants:** Please report your IELTS or PTE results or date you plan to take the test(s). If you do not plan to take the exams, please click on "I Am Not Adding Any Standardized Tests"

I Am Not Adding Any Standardized Tests

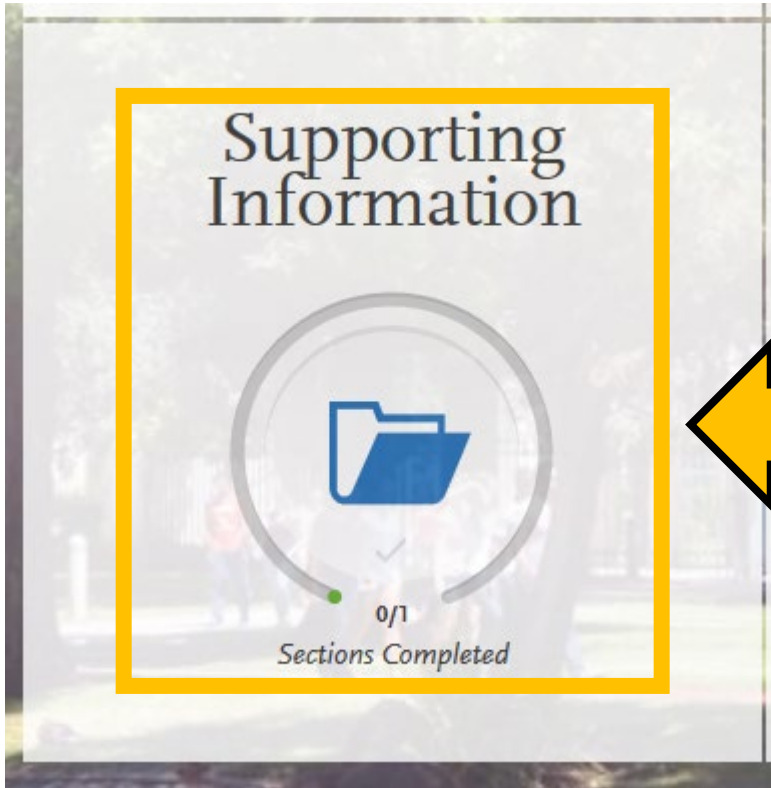
Click this option

You will receive the following message when you select “I am not adding any standardized tests”:



To continue filling out the application, select the “My Application” link at the top of the page to return to the application menu.

Next, select “Supporting Information”



On the Experiences section under Supporting Information, click on “I Am Not Adding Any Experiences” as you will submit your experiences on the [paper, program application packet](#).

My Application

Experiences

You may update the information in this section at any time prior to submission of the application, but you will not be able to update or delete completed Experiences of the application to determine if experiences are required for your program.

List all applicable employment. Include military service but omit summer and goal. Indicate your present employer, if now employed.

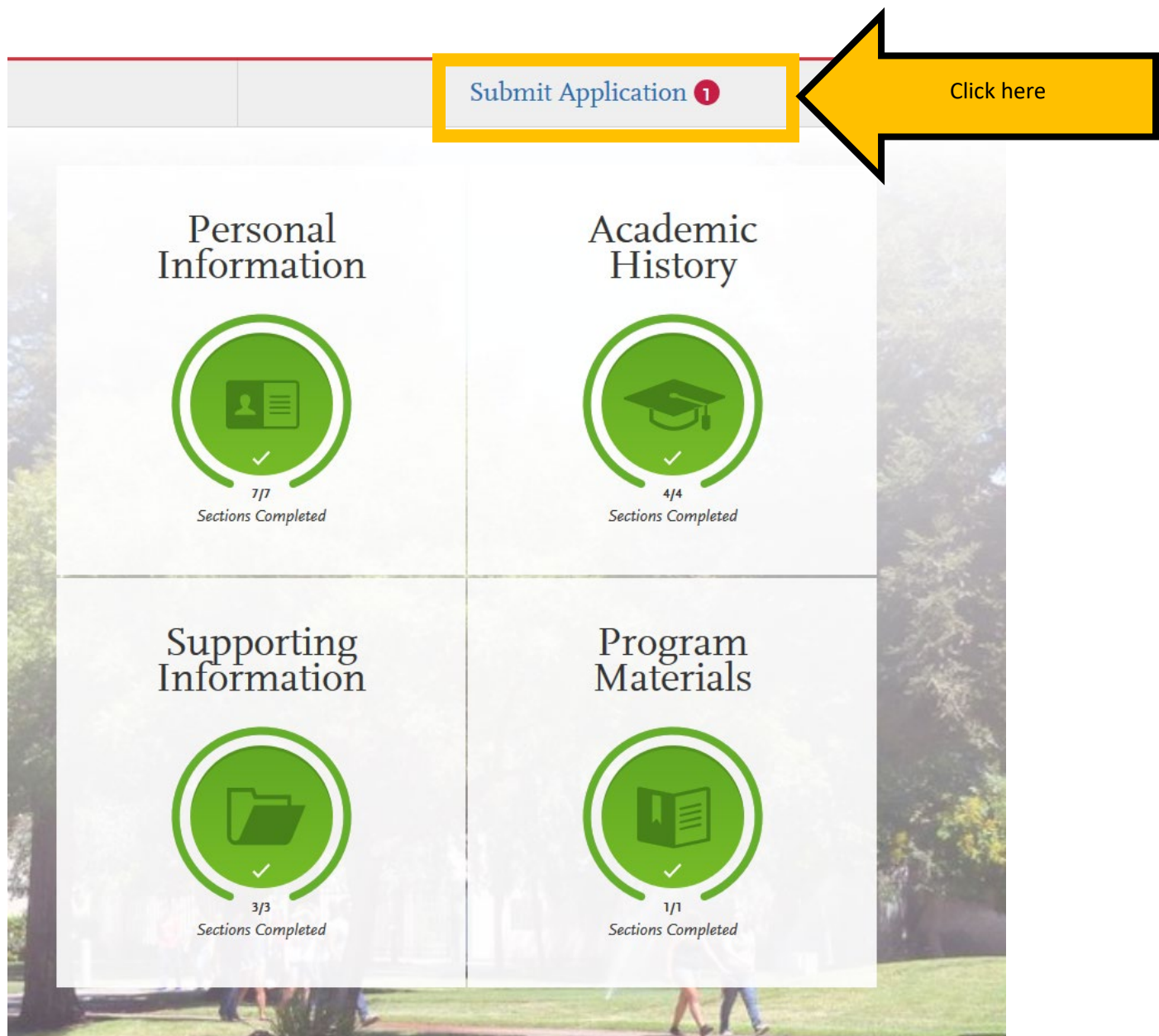
[+ Add an Experience](#)

[I Am Not Adding Any Experiences](#)

Click this option

Once you have completed all of the sections of the university application, you will see the 4 sections are now entirely in green and the “Submit Application” button is now available.

When you are ready, click “Submit Application” to navigate to the submit and payment page.



Review the information and confirm the progress bar is entirely green When you are ready to submit your university application, click “Submit.”

Review your program selections here, check on status of individual program tasks, and pay for your program selections.

Once your application is submitted, no changes or refunds can be made.

APPLICATIONS READY
FOR SUBMISSION

0

TOTAL FEE(S)

\$55

Sort By

Deadline

Long Beach Credential

Teacher Librarian Services

Term: Spring

Deadline 11/01/2019

Submit

Click Submit

You will be recorded as an applicant to CSULB only after you pay the application fee and receive an email confirmation from Cal State Apply. For Spring 2020 admissions the application fee is \$55. For Fall 2020 admissions the application fee is \$70.