
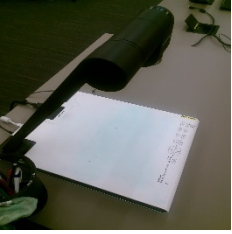

	<p>Touch the <b>Classroom Controls</b> console.</p> <p>If using the <b>Instructor Computer</b>, try moving the mouse to check whether it is on. If it does not respond, turn on using the button located in the cabinet under the desk.</p>
	<p>If using a <b>mobile device</b>, plug it in using the cables marked "<b>Instructor Laptop</b>". Be sure to plug the sound cable into your device if you plan to play audio from it.</p>
	<p>If using the <b>Document Camera</b>, press the <b>Power Button</b> located on its base.</p>
	<p><b>To manage devices in the room, keep the following in mind:</b></p> <ul style="list-style-type: none"> <li>• “Which device do I want to project, and where do I want to project it?”</li> </ul> <p><b>To project a device on the student table displays,</b></p> <ol style="list-style-type: none"> <li>1. Touch and drag one of the <b>device</b> icons from the middle of the screen to the <b>Preview</b> area.</li> <li>2. Select the <b>Sync Table Displays to Preview</b> option. <i>i.e. Touch and drag <b>Table 3 PC</b> to <b>Preview</b> and press <b>Sync Table...</b></i></li> </ol> <p><b>To project a device on the projector,</b></p> <ol style="list-style-type: none"> <li>1. Touch and drag one of the <b>device</b> icons from the middle of the screen to the <b>Projector</b> area. <i>i.e. Touch and drag <b>Table 4 PC</b> to <b>Projector</b></i></li> </ol> <p><b>To return table displays to their own (local) sources,</b></p> <ol style="list-style-type: none"> <li>1. Select <b>All Tables to Local Source (1 to 1)</b> under <b>System Presets</b>.</li> </ol>

When finished, please:

- Press the “**System Off**” button on the **Classroom Controls** console.
- Turn **OFF** the **Document Camera** by holding down the **Power Button** for five seconds.
- Clean the walls and tables of any marker work.
- Leave the PCs running if there is a class following yours.

For technical support: Call Classroom Support Services (562) 985-4962 or Email [ATS-CSS@csulb.edu](mailto:ATS-CSS@csulb.edu)