

Minutes
GWAR Committee
1:30 – 3:00
Meeting Number 7
December 15, 2023

In attendance: Eve Baker, Nicollete Brant, Lori Brown, Navdeep Dhillon, Tom Do, Megan Griffith-Pina, Sarvenaz Hatami, Lorenzo Gutierrez-Jarquin, Benjamin Perlman, Loretta Ramirez, Deepti Singh, Courtney Stammler, Katherin Toscano, Alexandra Wilkinson

Called to order: 1:36 p.m.

Approval of Agenda

Perlman moves to approve the agenda, and Baker seconds the motion. The amended agenda is unanimously approved.

Approval of meeting Minutes for December 1 2023

Brown calls for a slight amendment. Brant motions to approve the minutes as amended, and Perlman seconds the motions. The Minutes are approved as amended.

Announcements

Brown asks if any members have received feedback from their college. However, no one on the committee has at this moment. Brown states that one planned meeting with the Associated Deans had to be rescheduled. The meeting will be rescheduled to right after winter break. Brown met with the faculty council for the College of Liberal Arts. Brown notes that it went well. Brown notes common concerns such as class size and word count. However, CLA was concerned about class size in reference to a faculty workload concern.

CEPC may pick up the draft WAC proposal after winter break. However, they are still waiting for URC.

Testing Update

Baker notes that they are getting ready for the February exam. Baker notes that the GPEA committee has come up with topics awaiting approval.

GWAR Coordinator's report

Brown briefly shares a presentation she created about the current WAC draft proposal. The presentation goes over general aspects of the proposal, why the policy is being changed, the impact on colleges and departments, and common concerns. Wilkinson and the committee are appreciative of the presentation that Brown put together.

WAC/GWAR Proposal Charter Drafting

Brown states that committee members have put together a draft of the Charter. Brown pulls up the draft for the committee to review. The draft Charter can be found on Canvas.

The mission was drafted by Wilkinson. Wilkinson notes that most of the mission was taken from previously written documents. Brown asks if there is any feedback or suggestions. Ramirez appreciates how concise the draft mission is. The organization was drafted by Do. In the organization section, Do details the importance and responsibilities of the WAC director and assistant director. Brown asks if the coordination of training would fall under the director or the assistant director. Do envisions that both would work on it, but most of the training coordination would fall under the assistant director. Brown asks for additional feedback. Wilkinson and the committee thank Do for compiling this part of the document. Ramirez asks if consultation with the advisory committee should be added. Do states yes, this is something that can be added. Wilkinson notes that the director's qualifications are very detailed. Wilkinson asks if this is something that should also be applied to the assistant director or if should be left more open. Do notes that he wanted to leave it more open to allow for more interdisciplinary calibration.

Brown notes that the assessment part is important because it is also written into the GWAR policy. Assessment will most likely be handled by the Director. Brown also states that all of this is a draft and could potentially change. Brown also notes that our policy is a smaller version of WAC rather than an entire WAC program. Instead, it is a GWAR policy that includes a writing across curriculum approach. The specific wording may change. This policy only calls for four writing courses rather than every class on campus to implement writing. Brant notes that the Institutional and Program Assessment Council (IPAC) came to the library to discuss assessment and information literacy. Brant can connect Do with them for further discussion.

Ramirez drafted the budget portion of the Charter. Ramirez notes that most of it is pulled from previous documents. Ramirez will further update this section based on Do's input with the director and assistant director. Ramirez also drafted the advisory council portion of the Charter. The committee is thankful for the work Ramirez put into the draft. Brown asks the committee for feedback. Wilkinson believes the document can be further updated when the URC comes out with a report. Brown notes that the Charter budget appears to be in order of priority and suggests moving the writing center up in the document.

Brown thanks the committee for all their work this semester.

Old Business

WAC Proposal – Online Module Ideas were not discussed at this meeting.

Adjournment: 2:53 pm