Faculty Advisory Committee on Technology (FACT)
[Charge of Committee](#)

Minutes
Tuesday, March 7, 2023
11:00 am-12:15 pm
https://csulb.zoom.us/j/81225341810

1. Call to order & approval of agenda: Motion Approved and seconded
2. [Approval of minutes from meeting of 2/7/23:](#) Approved and seconded
3. Announcements
   3.1. Shariq – CANVAS move June 15th, ATS for help
   3.2. Archives can be requested > 2 years, but w/o structure
   3.3. Dennis – Requests for software matrix updated
4. New Business
   4.1. Development of customized database software for the College of Education To streamline operations (Chrystal Maggiore)
      4.1.1. Student Lifecycle custom database
         4.1.1.1.   Background and Purpose – digitize teaching credentials, grad program applications, activity logging for fieldwork/clinical work, ultimately, full student lifecycle (Milestones, assessment, profile)
         4.1.1.2.   MyCED features: SSO, PeopleSoft, Level 1 ITS (production, dev, SQL), parallel to CMS & MyCSULB
         4.1.1.3.   Collab w/CED, ITS, Enrollment, ThoughtFocus
         4.1.1.4.   Ultimate goal – centralize, streamline, transparency
         4.1.1.5.   Chrystal proved excellent summary of features
         4.1.1.6.   Victor asked about cost – from developers, 110k + 150k, more for rollout, ongoing costs is ITS servers + support
         4.1.1.7.   Shariq asked about existing software, doesn't seem to have been one
   4.2. Electronic books (Randall)
      4.2.1. 49er digital textbook program
      4.2.2. Ebook – digital textbook format + analytics, Courseware – adaptive, homework, grade synching, etc.
      4.2.3. D1DA – reduce cost + provide access on first day, aka "immediate access"
      4.2.4. Integrated with BB/Canvas, free access on first day of class, discounts when purchased direct with student account, students can opt out
      4.2.5. Allows for special funding sources
      4.2.6. Other CSU and UCs use other programs (Titan, Equitable Access, etc.)
      4.2.7. Stephen asked about equitable programs, seem to be same rate for all students
      4.2.8. Chung-min asked whether faculty see D1DA access, answer is no. Can D1DA do multiyear subscription? No

4.3. ChatGPT guide (Alexis) https://csulb.libguides.com/onlineEduTools/aiChatBots
    4.3.1.   Suggestions on how to use it, how students view it
    4.3.2.   Writing/Plagiarism
4.4. ATS Communications (TBC)
    4.4.1.   How do faculty prefer to get news from ATS? What channel of communication do faculty prefer? Email, social media (Instagram? Twitter? Other?), monthly ATS Newsletter? (TBC)
4.5. Canvas (Marvin) (TBC)
    4.5.1.   Canvas training opportunities and faculty feedback needed (TBC)
    4.5.2.   Available Canvas Tools, Features, and Integrations (Website) (TBC)
    4.5.3.   How to request a new Canvas Integration? (Website) (TBC)
4.6. Agenda planning for future meetings (TBC)