

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, October 17, 2023, 2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/8799722094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, B. Katz, M. Dyo, S. Kasem, N. Schürer, S. Collins, A. Russo, S. Apel, J. Klaus, J. Cormack, K. Scissum Gunn, A. Kinsey

Additional Guests: N. Hall, M. Aliasgari, J. Sche, S. Kim

Absent: E. Klink, P. Soni

1. Call to Order – 2:01pm
2. Approval of Agenda- moved by AN, seconded and approved.
3. Approval of Minutes: Meetings of October 10, 2023 – Moved by BK, seconded and approved as amended.
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn
 - KSG provides update about Wang Award nominees – The President has received the nominees, as well as the rationales for the nominees across the four categories.
 - KSG provides update about the upcoming Senate Retreat – There is excitement across the campus about retreat and the theme focusing on Black Excellence at the Beach. A call has gone out for facilitators to assist at the retreat.
 - KSG provides update about the Black Student Success (BSS) Action Plan – Moving forward and on time to develop the campus action plan.
 - QUESTIONS:
 - NS asks about the recent protest on campus. SA responds, noting that Student Affairs professionals and extra police (out of sight) were in attendance and kept watch. Social media has been monitored for any credible threats.
 - 4.2. Report: AVP, Student Affairs Jeff Klaus
 - JK reports on next week's GPE – Over 1,800 students signed up.
 - Beach XP nights at Athletic events – This has led to very high attendance for these events.
 - Updates and attendance rates at outreach program, College Inclusion Summit, provided – 250 students 40 parents.

- SC asks about any updates for AVP search (in Student Affairs). JK says there is a search firm, committee, and over 100 applicants, but no other updates.
- SC asks about Enrollment Services – Since it will be within Student Affairs, will JK be reporting to EC? JK says it happens in January, and can provide updates to EC, as needed.

4.3. Report: VP Administration and Finance Scott Apel

- SA provides more detail about the recent protest on campus (See Above: Item 4.1). PCSW has a CAPS event for those affected by the Israel – Hamas conflict this Thursday and Friday. JC was off campus during these events, she was meeting with the new Chancellor.
- CSUEU had a rally last Thursday, the next day a tentative agreement was reached.

5. New Business

5.1. Meeting Modality of Senate Executive Committee on October 24, 2023

- PFH asks about the modality of the next EC meeting. She will be out of town for work, and asks if the meeting can be via Zoom. EC agrees.

5.2. Changing the date of Academic Senate Legacy Lecture?

- The Anatol is booked for the time/date. PFH would prefer to change the venue instead of changing the date. Other venues cost money. Venues considered - Alumni Center, The Pointe, Horn Center. Alumni Center should be \$500 for half day. EC decides to keep the same date and check venue availability.

5.3. [Time Certain 3:00-3:30 pm] Discussing enrollment management and the role of Advisory Council on Strategic Enrollment Management (ACSEM)

Guests: Nancy Hall, Chair of ACSEM; Mehrdad Aliasgari, Last year's Chair of ACSEM

- Introductions are made. Two documents are shared with EC (Charge of ACSEM, & Resolution in Support of Shared Governance in Enrollment Management Decision Making).
- NH provides the background and purpose of the discussion. Notes the role of faculty on ACSEM. Shares that some enrollment decisions have been made prior to informing ACSEM. Would like to make sure that faculty are informed and have the opportunity to provide feedback and input about enrollment planning. MA notes the importance of shared governance.
- Two solutions suggested by NH & MA: 1) Resolution suggesting more consultation between administration and faculty/ACSEM prior to making decisions & 2) revising the ACSEM Charge to strengthen faculty & staff representation and encourage consultation.
- PFH summarizes the requests asked of EC: 1) Open the committee charge for revisions; and 2) support for resolution.
- Discussion ensues about faculty opportunities for feedback, the role of Enrollment Tech, information sharing vs. consultation, the impact of the

enrollment services reorganization, and the importance of having faculty/chairs with GE experience on ACSEM.

- Decision by EC on two matters: 1) EC supports revisions being made to the ACSEM Charge. PFH asks that the revisions/questions be brought back to ACSEM to see if the committee supports them, and then let EC know; and 2) N Hultgren suggests possibility of merging this resolution with another one that is in the works focusing on shared governance in general.

Commented [NH1]: Perhaps make clear this is me, Neil, so someone doesn't think it's Nancy Hall when reading the minutes? Just by chance we have the same initials.

5.4. [Time Certain 3:30-4:00 pm] Proposed CSULB Patent Policy and Copyright Policy

Guests: Jade Sche, Director of Innovation and Economic Development; Simon Kim, AVP, Research and Economic Development

- SK and JS begin with historical overview about Intellectual Property (IP) policy. The current policy is from 2007. The CO tried to create a system-wide policy, but failed. Each campus needs to come up with their own policies. The plan for CSULB is to separate Intellectual Property into two areas & policies: 1) Patents & 2) Copyrights.
- In 2016, the Senate passed an IP policy, but the President did not sign it. We are currently out of compliance due changes to the Bayh-Doyle Act. Most university funding for research comes from the federal government.
- JS shares a PP presentation. Focus on the role of federally funded research. The commercialization of new discoveries to benefit the public. Bayh-Dole Act (1980) – government funds development, but still maintains licensing rights to practice. The National Science Foundation TIP (Technology, Innovation, & Partnerships) Directorate. 2018 revisions to Bayh-Doyle Act – contractor is now obligated to require its employees to assign rights in a subject invention to the contractor; government now has unlimited time period to assert ownership.
- Proposed CSULB Patent Policy: The University may assume ownership for IP (both patents and copyrights) created under certain circumstances. CSULB patent policy to pay 50% of net royalties and fees to the inventor.
- Proposed CSULB Copyright Policy: perpetual license/usage rights; an agreement for negotiated rights. Distinction between “university resources customarily provided” & “extraordinary support.” “University shall make no claim of ownership of financial interest in course materials.”
- NS notes the limited focus of examples of “research” (science only), and asks about Section 1.4 of the Copyright Policy – “Intellectual property created through any connection with the use of gift, grant, or contract research funds received through the University or its foundations.”
- EC Decision: We will come back to this decision after more discussion given several questions/issues. EC will also decide which council the policies should be sent to.
- SK asks that the two policies be reviewed separately.

5.5 Questions/concerns about the proposed revision of PS 09-10 Policy

- PFH notes that she has received questions about inconsistency in the use of “quality” and “high quality” in the current draft. Discussion ensues about appropriate strategy for addressing inconsistencies, the ability & limitations of EC regarding this, as well as any other inconsistencies in the policy.

6. Old Business

6.1. [Time Certain 2:45 pm] Planning for AY 23-24 Academic Senate Retreat (October 26, 2023, 2-5 pm)

- EC discusses plans for the Retreat Agenda. Draft agenda shown to EC. Suggestions include shortening the discussion time, scheduling an “ice breaker” and a longer debrief. Provost will provide welcome and remarks. JC suggests a question about sense of belonging on campus as the icebreaker. KSG suggests asking Angela Locks for ideas for icebreakers. KSG notes that four initiatives were presented to EC last week, and those initiatives map onto ~5 of the recommendations from the BSS Report.

6.2. Interpretation of [PS 14-15 Faculty Office Hours Policy](#)

7. Announcements and Information

7.1. Request for Trustee Reports- CSU Academic Master Plan

8. Reminders

8.1. Next Academic Senate Meeting: 10/19/2023, 2-4 pm

9. Adjournment – 4:08pm