

## Faculty Advisory Committee on Technology (FACT)

### Charge of Committee

#### Minutes - Revised

Tuesday, April 4, 2023

11:00 am-12:15 pm

<https://csulb.zoom.us/j/81225341810>

*In Attendance:* Jim Miles, Rico Ovalles, Caitlin Fouratt, Chung-min Lee, Dennis LuPresto, Gabriel Gardner, Katherin Toscano, Marvin Mayo, Mehran Rahmani, Nancy Dayne, Shariq Ahmed, Susan Bloom, Victor Wang, Matthew Karnofel, Alexis Pavenick *Recorder:* Alexis Pavenick

1. Call to order & approval of agenda
  - 1.1.1. M/S/P 11:02am
2. [Approval of minutes from meeting of 3/7/23](#)
  - 2.1.1. M/S/P
3. Announcements
  - 3.1.1. None
4. Old business
  - 4.1. Followup regarding best media for receiving news from ATS
    - 4.1.1. (Shariq) Typically sent via LMS announcements or direct emails to faculty; there are concerns about the best way to communicate time-sensitive information
      - 4.1.1.1. Semester updates, along with topic-specific announcements, emailed to All Faculty. Some are not being read. Direct feedback from faculty is welcome now or later.
        - 4.1.1.1.1. (Chung-min) Suggestion to directly email Chair to email the Dept./Program – Chair emails are often more noticed by faculty
          - 4.1.1.1.1.1.1. (Shariq) Will forward important emails specifically to Chairs
          - 4.1.1.1.1.2. (Chung-min) regarding awareness of/emails about iSpace, faculty may just not see/understand/imagine how they may use it.
        - 4.1.1.1.2. (Nancy) Faculty Affairs also lists Weekly What's Happening items that include ATS/Canvas Workshops
          - 4.1.1.1.2.1. (Jim) Is there particular outreach for making sure adjuncts received announcements?
            - 4.1.1.1.2.1.1. (Shariq) All Faculty email listserv should include them but cannot control when that email list is updated.
  - 4.2. Followup regarding ChatGPT
    - 4.2.1.1. (Nancy) Will CSULB have some kind of plagiarism statement regarding GPT? Or should it be department-based?
      - 4.2.1.1.1. (Shariq) – not quite ready to make a statement; ATS would like to organize a discussion session with faculty about ChatGPT and AI; potentially near the end of this SP23 semester. Nancy (for Faculty

Affairs) and Tracey Mayfield (for the Library) would be asked to be involved.

4.2.1.1.1. Alexis re-shared her ChatGPT library guide with some practice suggestions:

<https://csulb.libguides.com/onlineEduTools/aiChatBots>

4.2.1.1.2. (Shariq; Marvin) Turnitin has a pilot add-on which we will participate in – please communicate to students that this is happening

4.2.1.1.2.1. There may be fees associated with the full add-on which will be a future discussion

4.2.1.1.2.2. (Marvin) ATS will be preparing support documentation [Turnitin's solution to AI cheating raises faculty concerns \(insidehighered.com\)](https://www.insidehighered.com)

4.2.1.1.2.3. (Caitlin) Remind faculty to make a statement in their syllabi that student use of ChatGPT and other AI models is against Academic Integrity: <https://www.csulb.edu/academic-senate/policy-academic-integrity-regarding-cheating-and-plagiarism>

4.2.1.1.2.3.1. (Alexis) Keep in mind that OpenAi, ChatGPT's developer, has declared any ChatGPT content available for use by the user. See **14. Can I use output from ChatGPT for commercial uses?** on their FAQ page:

<https://help.openai.com/en/articles/6783457-chatgpt-general-faq>

## 5. New Business

### 5.1. Software Matrix and Voting on Approval (Dennis)

5.1.1. See: <https://www.csulb.edu/academic-technology-services/software-depot/academic-software-matrix>

5.1.2. Matrix will stay the same unless there are critical updates

5.1.2.1. This is software specifically installed on CSULB machines

#### **5.1.3. Vote to Approve Matrix, SP2023:**

##### **5.1.3.1. Unanimous Approval by FACT voting members**

### 5.2. LMS Transition to Canvas Update (Status, Faculty Recommendations, and Upcoming Training Opportunities) (Marvin)

5.2.1. See: <https://www.csulb.edu/academic-technology-services/canvas-at-the-beach/canvas-migration>

5.2.1.1. Confirmed 6/15/23 officially begins Canvas-only LMS

5.2.1.2. Academically related BB Organizations faculty should review and if they need to archive please let ATS know

5.2.1.2.1. Email: [canvas@csulb.edu](mailto:canvas@csulb.edu)

5.2.1.2.2. From Summer 2017 – Spring 2023 (6-year) archive mainly to be used for Grade Appeals and faculty evals

5.2.1.2.2.1. Access will be provided as needed via a Survey request

5.2.1.3. May Intersession and Summer 2023 are in Canvas now

- 5.2.1.4. Migrated courses do not include student submissions or student-related data
- 5.2.1.5. Please note the training portal under **Spring, Summer, and Fall 2023** tab
  - 5.2.1.5.1. Copying of courses is ongoing, Faculty are encouraged to check their course content once migrated.
    - 5.2.1.5.1.1. 70-80% faculty have felt migration helped them in the process, but the process is not perfect.
  - 5.2.1.6. Group training options are forthcoming – Faculty/Chairs/Deans can schedule a group training:
    - 5.2.1.6.1. [https://csulb.qualtrics.com/jfe/form/SV\\_a9OBSbgZ6sAZtRA](https://csulb.qualtrics.com/jfe/form/SV_a9OBSbgZ6sAZtRA)
- 5.3. Canvas Integrations and Other Instructional Technology Requests (Marvin)
  - 5.3.1. Website: <https://www.csulb.edu/academic-technology-services/canvas-at-the-beach/canvas-integrations-requests>
    - 5.3.1.1. Accessibility and security checks are required; faculty need to clarify who will pay for the service – department or university, etc.
    - 5.3.1.2. Here are the tools we have already integrated into Canvas:
      - 5.3.1.2.1. [Canvas Tools, Features, and Integrations | California State University Long Beach \(csulb.edu\)](#)
    - 5.3.2. Recent Request for Kahoot from PSY Faculty
      - 5.3.2.1. This would not be on the Matrix (Dennis); it's not an installed software, it is "software as a service"
      - 5.3.2.2. Poll Everywhere, integrated into Canvas, acts in a similar fashion to Kahoot and has an LMS and security integration
  - 5.4. Agenda planning for future meetings
    - 5.4.1. Nominations for FACT positions for 2023-2024
    - 5.4.2. Please email Stephen with ideas: [Stephen.Adams@csulb.edu](mailto:Stephen.Adams@csulb.edu)