1. Meeting called to order at 3:05 PM
2. Welcome message by co-chairs Mary Stephens, Reza Toossi, Paul Laris
3. Sub-committee reports:
   a. Green House Gas Inventory and Climate Action Planning
      i. Conservation Biology class wrapped up the inventory on Staff commuter emissions
      ii. Will focus on student transportation survey
   b. Academics
      i. Paul Laris introduced the Green Thread Initiative and proposal. Approved.
      ii. Green Thread Initiative will train faculty on how to introduce a sustainability module in their current courses.
   c. Research and Grants
      i. Wesley Woefel reported and introduced the Smart System for finding new grant opportunities.
   d. Communications and Outreach
      i. Christine discussed the need to streamline sustainability events and publications.
      ii. Reza discussed the development of a website and sustainability journal and showed the initial website under construction to the Task Force
   e. Physical Planning and Operations
      i. Paul Wingco discussed sharing of campus best practices and including auxiliaries in campus sustainability initiatives
      ii. Proposed adopting STARS (Sustainability, Reporting, Tracking and Rating System) as the official reporting tool for the STF. Approved.
   f. Green Information and Technology
      i. Steve La provided the update on Green IT initiatives
      ii. Discussed current practice in Virtual Servers and desktops
      iii. Will develop print quality test for remanufactured printer cartridges
   g. Sustainable Transportations
      i. Mark Rudometkin reported that our AVR went down from 1.4 to 1.33.
      ii. Increase in request for bike racks
      iii. Lot 18 will have LED lights, new pedestrian paths, and storm water filtration
   h. Housing and Auxiliaries – has now merged with Sustainable Dining
   i. Sustainable Food and Dining Services
      i. Don Penrod
   j. Purchasing
      i. Laurinda Fuller reported that CSULB is falling short of Remanufactured Toner Cartridges purchase and is costing the university due to penalties
      ii. Laurinda introduced proposal for Campus to auto substitute OEM toner cartridges with remanufactured toner cartridges. Laurinda demonstrated
savings with cost savings data. Proposal was deferred for further testing. Steve La to take lead.

iii. Laurinda proposed duplex printing as the default setup for the copier program. Proposal was approved but need a communication plan to the campus.

4. Hydration Station Presentation – Deferred to next STF meeting

5. Meeting adjourned at 4:45 PM

ATTENDEES:

Mary Stephens, Reza Toossi, Paul Laris, Wesley Woelfel, Jeannette Schelin, TC Yih, Dean Toji, Laurinda Fuller, David Salazar, Carol Robers-Corb, Brian Nowlin, Don Penrod, Clint Campbell, Roman Kochan, Christine Whitcraft, Lucy Nguyen, Thuy Nghiem, Mark Rudometkin, Dave Edwards, Paul Wingco, Walter Baber, Katherine James

Guests:

Steve La, Brianna Pagan, Terri Iier, Jon Root, Cynthia Riley, Lee Johnson, Paul Howland