

Department of Anthropology
California State University, Long Beach

Request for Confidential Information
Applied Anthropology Recommendation (Rev. 01/2002)

To the applicant: Under the Federal law entitled the Family Educational Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. We shall consider all letters of recommendation carefully.

You have the option of (1) signing the following waiver, or (2) declining to do so.

___1. I expressly waive any rights I might have to access to this letter of recommendation under the Family Educational Rights and Privacy Act of 1974, or any other law, regulation, or policy.

Date: _____ Signature: _____
Name (printed): _____

___2. I do not agree to the waiver above.

Date: _____ Signature: _____
Name (printed): _____

To the recommender: This form is intended solely for your convenience. Before you agree to submit a recommendation, however, please review the reference to the Federal law entitled the Family Educational Rights and Privacy Act of 1974 as presented above in the instruction, "To the applicant."

1. Please assess the candidate's promise as a graduate student in anthropology. Of particular interest are your personal impressions of the applicant's intellectual capacity, independence and originality of mind, potential for independent study and creative research, the quality of previous work, and any professional accomplishments to date.

2. Please evaluate the scholarly or creative capability of the applicant expressed as a percentile rating by placing an "X" on the scale below:

0 ___ 20% ___ 30% ___ 40% ___ 50% ___ 60% ___ 70% ___ 80% ___ 90% ___ =>99%

Indicate the population to which the applicant is being compared in this rating: ___
Undergraduates I have taught or known ___ Graduate students I have taught or known ___
Individuals I have worked closely with in the arts or professions.

3. Please assess the candidates promise as an applied anthropologist. Of particular interest are your knowledge of the student's ability to present complex information to non-specialists, experience in identifying and solving problems, working as a member of a team, and cross-cultural knowledge, experience, or interest.

4. Please evaluate the practical or applied research capability of the applicant expressed as a percentile rating by placing an "X" on the scale below:

0 ___ 20% ___ 30% ___ 40% ___ 50% ___ 60% ___ 70% ___ 80% ___ 90% ___ =>99%

Indicate the population to which the applicant is being compared in this rating: ___
Undergraduates I have taught or known ___ Graduate students I have taught or known ___ Others I have supervised or worked with ___.

How well do you know the candidate?

___ Very well (contact with applicant at work or in class and outside of class or work)

___ Better than I know the average student or colleague

___ As well as I know the average student or colleague (usual contacts in classes)

___ Not very well

___ Not at all

I have served as the candidate's:

___ major advisor ___ department chair ___ teacher ___ supervisor: ___

colleague at work: ____, other (specify): _____.

Please indicate the strength of your overall endorsement of the applicant by placing an "x" along the scale:

_____ | _____ | _____ | _____ |
Not recommended Recommended with reservations Recommended Highly recommended

Name (please type or

print): _____

Signature: _____

Date: _____

Position or title: _____

Institution and address: _____

Return this form directly to: Graduate Coordinator

Department of Anthropology

California State University

Long Beach, California 90840-100

Insert CSU-LB non-discrimination (Equal Educational Opportunity) statement here.