

CSULB COMMUNITY SERVICE AWARD

Nominee Submission Form

Deadline to submit nominations: 12 noon, February 17, 2012

See submission instructions below.

Nomination is for a: (choose one)

CSULB Faculty Member

CSULB Staff Member

CSULB Alumnus/a

CSULB Student

Nominee

Name: _____

Mailing/Campus Address: _____

Daytime Phone: _____ Email: _____

Submitted By

Name: _____

Mailing/Campus Address: _____

Daytime Phone: _____ Email: _____

The following additional materials must be submitted with the packet:

- Narrative Summary.** The narrative should be a maximum of 500 words. It should include the following information.
 - Description of the service activities (including dates and nature of service, unless provided in a resume or CV)
 - Significant accomplishments or outcomes, both overall and in the last 12 months
 - Value of the service to the community served
 - Any benefits to CSULB as a result of the nominee's involvement
 - Whether the activities described were paid or voluntary
 - Any other factors which the selection committee should consider
- Resume or CV** (optional) including a list of service activities
- Letters of recommendation** (one required, up to 3 accepted). Letters may be submitted with the packet, or may be sent in separately to the individuals listed below, but must be submitted by the deadline.

If you should have any questions, please contact the Office of Academic Senate AS-123 at extension 5-4140.

SUBMIT COMPLETED PACKET AS FOLLOWS:

Faculty Nominations: Academic Senate Office (Academic Services-123)
ATTN: Lisa Vollendorf, Academic Senate Chair or via email: Aracely.Montes@csulb.edu

Staff Nominations: Staff Personnel (Brotman Hall - 335)
ATTN: Vickie Hamilton, Associate Director, Staff Human Resources

Alumni Nominations: Alumni Relations (University Student Union-112)
ATTN: Gay Arakawa, Executive Director, Alumni Association; Gay.Arakawa@csulb.edu; FAX (562) 985-5488

Student Nominations: Associated Students, Inc. Government (University Student Union – 311)
ATTN: Lucy Nguyen, ASI President

Campus Mailing Address: CSU Long Beach · 1250 Bellflower Blvd. · Long Beach, CA 90840