

California State University, Long Beach

Constitution of the CSU Long Beach *Model United Nations Intercollegiate Team* (CSULB MUN)

Dates of Revision by the MUN membership – 22.4.98, 12.7.04, 28.4.09, 3.11.09

Article I. Name of Organization -
CSU Long Beach Model United Nations Intercollegiate Team (hereafter: CSULB MUN)

Article II. Purpose –

Section 1. To develop students' research skills and the substantive knowledge necessary to analyze policymaking processes, institutions, and actors influencing the role played by the United Nations as an intergovernmental organization in the global community.

Section 2. Seek through discussion, negotiation, and research, solutions to the various problems of the world: e.g. questions of human rights, protection of the environment, economic development, disarmament, the problems of youth and refugees, as well as the critical issues of war and peace.

Section 3. To achieve, through study and actual participation in Model United Nations (MUN) conferences, an understanding of the purposes, principles, structures, and procedures of the United Nations system of organizations.

Article III. Membership -

Section 1. Membership shall be open to registered students, undergraduate or graduate, in any department or college of California State University, Long Beach.

Section 2. Faculty, Staff, and CSULB MUN Alumni, may be invited to become Associate Members. Associate Members may not vote, unless otherwise specified by this Constitution, or hold office on the Executive Board.

Section 3. Non - Discrimination Statement: The CSULB MUN does not discriminate on the basis of sex, race, creed, color, national origin, disability, sexual orientation, religion, age, or veteran status. CSULB MUN is an organization that will commit itself to diversity.

Section 4. Each member has equal rights and privileges.

Article IV. Executive Board – (As amended on April 28, 2009)

Section 1. The Executive Board will be composed of six positions: The President-Training Coordinator, one Internal and one External Vice-President, Secretary-General, Treasurer and Secretary. The President-Training Coordinator will be selected by the faculty advisor after consultation with the elected Vice-Presidents. A separate election will select the two Vice-Presidents from the two top vote recipients from ballots cast by the general regular membership for that position.

Section 2. A Secretary-General, a Treasurer and a Secretary shall be appointed by the President, with the concurrence of the Vice-Presidents.

Section 3. The Secretary-General, Secretary and Treasurer may be removed from office with a majority vote among the President and Vice-Presidents. Special elections may fill vacancies in the elected Executive Board positions.

Article V. Meetings -

Section 1. Regular Meetings shall be scheduled at least monthly during the regular academic semesters at CSULB.

Section 2. Special Meetings and special elections may be called by the President upon notification of all members of the Executive Board and general membership at least 48 hours in advance. Notification may include, but is not limited to: sending electronic mail, mail sent via the United States Postal Service, or person-to-person contact on the telephone.

Article VI. Amending the Constitution and/or Bylaws -

Section 1. A minimum of one week notification for all members is required to consider a change in the Constitution during a regular or special meeting.

Section 2. Two-thirds vote of the members present at a regular meeting or a special meeting is required to change the Constitution.

Section 3. Amendments shall be considered as follows:

- a) The amendment will be read aloud and typed copies will be circulated to all members present at meetings.
- b) A maximum of two affirmative speeches and two negative speeches will be recognized by the President.
- c) Voting will then take place on a secret ballot basis.

Article VII. Succession of Officers -

- Section 1. In the event of a vacancy in the office of the President, or of the Vice-Presidents, the other members of the Executive Board cooperatively assume those duties until a special election is held.
- Section 2. Upon the vacancy of the Secretary-General, Treasurer or Secretary, a replacement shall be appointed by the President, with the concurrence of the two Vice-Presidents.

Article VIII. Statement of Affiliation -

CSULB MUNIT reserves the right to affiliate itself with any organization on or off-campus, at the discretion of the Executive Board or by vote of the general membership. All affiliations must correspond to CSULB guidelines.

Article IX. Statement of Compliance -

By voluntarily joining CSULB MUN, each member assumes an obligation to fully comply with the laws, rules, and regulations governing CSULB. Neither CSULB MUN, its Faculty Advisor, nor the University is responsible for the behavior of any member that violates University policy and regulations or any other applicable laws and regulations. Noncompliance may result in penalties as stipulated by CSULB guidelines.

Article X. Nullification of Constitution -

- Section 1. If three-fourths of Regular Members and Associate Members vote to nullify the Constitution, the Constitution becomes null and void.
- Section 2. In the event that the Constitution becomes null and void, the Bylaws of CSULB MUN become null and void.
- Section 3. A one month notification must be given to Regular Members and Associate Members, before consideration of the nullification of this Constitution is possible.

Article XI. Statement of Obligation -

All members of CSULB MUN are required to uphold and practice the rules and procedures set forth in the CSULB MUN Constitution as set forth in the membership application.

Article XII Hazing Prohibition

The organization and/or its members shall not engage in hazing or commit any act that injures, degrades, or disgraces any fellow student. Hazing is understood by the organization, its officers, and its members to be defined as any action taken or situation created which, regardless of location, intent, or consent of the participants, (1) produces or is reasonably likely to produce, bodily harm or danger, mental or physical discomfort, embarrassment, harassment, fright, humiliation, intimidation, degradation, or ridicule, or otherwise compromises the dignity of an individual; (2) compels an individual to participate in any activity which is unlawful, perverse, publicly indecent, contrary to the rules, policies, and regulations of the University, or which is known by the compelling person to be contrary to the individual's genuine moral or religious beliefs; or (3) will, unreasonably or unusually, impair an individual's academic efforts.

California State University, Long Beach

Bylaws of the CSU Long Beach State Model United Nations

(CSULB MUN)

Revised: 4/22/98, 11/03/09

- Bylaw I. Membership -
- Section 1. There shall be two types of membership: regular and associate.
 - Section 2. Any CSULB student will be eligible for *regular* member status. Former students, staff, and other members of the CSULB University community may become *associate* members.
(Revised on November 3, 2009)
 - Section 3. Applications for enrollment in Political Science 378 will be approved by the faculty advisor for CSULB MUN, with the advice and consent of the Executive Board.
 - Section 4. CSULB Faculty, Staff, or CSULB MUN alumni are eligible for associate member status with a vote of a simple majority at a regular meeting of the CSULB MUN.
 - Section 5. Regular and Associate Members will pay membership dues. The Executive Board reserves the right to remove membership privileges from any non-paying members.
 - Section 6. Expulsion of any member shall be considered when an individual fails to act in accordance with The Statement of Compliance (Article IX) set forth in the CSULB MUN Constitution. Expulsion will occur upon a 2/3 vote of the Executive Board.
- Bylaw II. Dues -
- Section 1. With a 4/5 vote, the Executive Board may impose or dispose of membership dues.

Section 2. Membership dues may be increased or decreased with a 4/5 vote of the Executive Board.

Bylaw III. The Executive Board

Section 1. President-Training Coordinator. As Chief Executive Officer for CSULB MUN, the President coordinates all aspects of CSULB MUN activities (i.e., fund raising, social, outreach to other UN-associated groups), and takes specific charge over the delegate training within the POSC 378 academic program with the other members of the Executive Board. This includes setting the agenda for meetings and representing CSULB MUN before any appropriate body. It is the responsibility of the President to appoint a Secretary and Treasurer. The President-Training Coordinator will assist and participate in the coordination of activities sponsored by CSULB MUN. The President-Training Coordinator will act as a direct liaison between the Department of Political Science, the Faculty Advisor and the Executive Board.

Section 2. Vice-Presidents. It is the responsibility of the Vice-Presidents to assist the President in the workings of CSULB MUN. The Vice-Presidents directly oversee, as well as assist and participate in the coordination and of activities sponsored by CSULB MUN. They will facilitate information exchanges between CSULB MUN, CSULB Associated Students Inc., and the CSULB Administration. They will represent CSULB MUN before any appropriate campus or other UN-associated organizations.

Section 3. Treasurer. As Chief Financial Officer for CSULB MUN, it is the responsibility of the Treasurer to oversee all financial aspects of CSULB MUN activities and programs. The Treasurer will:

- collect and record all receipts of revenues generated on behalf of the organization;

- maintain accurate and up-to-date financial records of all fund raising and expenditures transactions.

- The Treasurer in coordination with the President and Vice-Presidents will prepare budget planning presentations to the general CSULB MUNIT membership and other bodies, such as the IRA Funding Board.

Section 4. Secretary. It is the responsibility of the Secretary to maintain a complete and an accurate record of all meetings and activities of CSULB MUN. The Secretary shall:

- compile and maintain the organization's calendar of events, filing (and maintenance) of any and all paperwork or information received by CSULB MUN;
- maintain the CSULB MUN Web Page;
- compile and maintain a master phone list of all members, and other individuals connected with CSULB MUN;
- post meeting minutes on the MUN web page or other appropriate media (binders) for distribution to members.

Section 5. Secretary-General. It is the responsibility of the Secretary-General to organize the BeachMUN conference annually and to gather and prepare the necessary staff. This position is directly subordinate to the President-Training Coordinator.

Section 6. All members of the Executive Board, and the Cabinet Officers shall serve a term of one calendar year, to be chosen annually during the first meeting of the club for that academic year (usually during the second week of classes of Fall Semester).

Section 7. To be eligible for office in the organization, a candidate for president or treasurer must be carrying a minimum of 6 units of regular university credit per semester at CSULB, have a cumulative G.P.A. of no less than 2.0 and not be on probation of any kind. A candidate for offices other than president or treasurer must be a regularly enrolled CSULB student.

Bylaw IV. Faculty Advisor -

Section 1. There shall be one advisor from the faculty or administration elected by 3/5 of the Executive Board.

Section 2. The advisor shall serve a term of one academic year, to be elected annually.

Section 3. The Faculty Advisor shall:

- admit students, prepare assignments, lectures, including other classroom activities, and evaluate students' performance for the purposes of awarding academic credit for successful completion of the requirements for POSC 378 and any other academic course within the purview of CSULB MUNIT.
- support and accompany CSULB MUNIT delegations to MUN conferences;
- perform liaison functions as appropriate between CSULB MUN and the Department of Political Science, and other agencies of the University.

Bylaw V. Committees

- Section 1. There shall be a standing committee on traveling conferences to include the President, Treasurer and other officers and members as deemed necessary.
- Section 2. There shall be a standing committee for the BeachMUN conference to include the President, Secretary-General, Treasurer and other officers and members as deemed necessary.
- Section 3. The President shall create either standing or ad hoc committee as deemed necessary for the proper execution of the organization's activities.

Bylaw VI. The Constitutional Superiority Clause -

All questions regarding the rules of conduct for CSULB MUN that are not specified in the Bylaws, fall under the jurisdiction of the CSULB MUN Constitution or the applicable CSULB guidelines.