



# CALIFORNIA STATE UNIVERSITY, LONG BEACH

Subject: <b>Student Assistant/ Work Study Salary Schedule</b>	
Department: <b>Payroll Services</b>	Reference No.:
Division: <b>Administration &amp; Finance</b>	Issue Date: <b>June 2005</b>
References: <b>NA</b>	Revision Date: <b>July 2008</b>
Web Links: <b>NA</b>	Expiration Date: <b>NA</b>

## CLASSIFICATION LEVEL I: Entry Level and Basic Skill Level

**Job Classification:** *No specific skills or very basic skills required; limited responsibility; minimum or no previous experience required; assumes on-the-job training; direct supervision.*

**Jobs in this category:**

general office work	filing
answering telephones	information aide
library trainee	receptionist
bookstore clerk	laboratory trainee

**SALARY RANGE: \$ 8.00 - \$ 11.00**

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## CLASSIFICATION LEVEL II: Skilled and/or Experienced Assistant Level

**Job Classification:** *Works on routine work referring anything questionable to a supervisor; limited judgement involved; some job-related experience required.*

**Jobs in this category:**

typist	stock clerk
keypunch operator	accounting assistant
laboratory assistant	research assistant
technical assistant	cashier
reader	tutor

**SALARY RANGE: \$ 11.00 - \$ 13.50**

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## CLASSIFICATION LEVEL III: Student Specialist

**Job Classification:** *High skills level and/or job experience required; substantial technical competence; is able to perform complex tasks without detailed supervision; sometimes involves supervision of other student workers; requires individual initiative and limited problem-solving decisions.*

**Jobs in this category:**

student technician	laboratory research assistant
computer operator trainee	language specialist
editorial assistant	tutor-counselor assistant
graduate reader	lifeguard

**SALARY RANGE: \$ 13.50 - \$ 15.50**

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## **CLASSIFICATION LEVEL IV: Experienced Specialist**

**Job Classification:** *Works under minimum supervision on tasks requiring unique, unusual, or particularly demanding skill requirements; requires independent personal judgement and high-level responsibility; prior specific experience and/or education will be required.*

**Jobs in this category:**      program coordinator assistant      student technician  
   accounting specialist                                      student supervisor

**SALARY RANGE: \$15.50 - \$ 17.26** \_\_\_\_\_

**FORMS:   Student Employment Payroll Transaction Form (SEPTF)**