



CALIFORNIA STATE UNIVERSITY, LONG BEACH

Subject: Student Account Services/Acceptance of Conditional Gifts of Student Financial Aid Funds	
Department: Financial Management (Student Account Services)	Reference No.:
Division: Administration & Finance	Issue Date: January 2005
References: CSU Executive Order 170	Revision Date: N/A
Web Links: Executive Order 170	Expiration Date: N/A

FINANCIAL ASSISTANCE

ACCEPTANCE OF CONDITIONAL GIFTS OF STUDENT FINANCIAL AID FUNDS

Executive Order 170 delegates to the President the authority to receive gifts of funds or scholarships or other student financial aid. Such gifts by their nature are conditional and occasionally the conditions posed may not be appropriate. The process for acceptance of such gifts in this institution is as follows:

1. All gifts of funds for scholarships, loans or other student aid shall be deposited with either the University Bursar's Office or the University Foundation Accounting Office. A statement of the purpose for which the donor intends the funds to be used will be a condition of accepting the deposit.
2. The Financial Aid Business Office and the University Foundation will transmit to the Financial Aid Office, in the instance of planned regular and/or repeated intermittent employment of a given student from Associated Student Body (ASB) funds, an "Estimate of Planned Semester Earnings" shall be submitted in advance to the Office of Financial Aid on a form provided by and available in the ASB Business Office.

FORMS: N/A