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## ABSTRACT

### ILLUSTRATING A ONE-PAGE ABSTRACT WHICH TYPICALLY HAS A ONE- OR MULTIPLE-LINE TITLE

By

Jane D. Smith

January 2010

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CONSISTING OF SEVERAL LINES OF TITLE  
SUCH AS THIS TITLE WHICH RUNS  
TO SEVEN LINES OF TEXT  
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TITLE

By

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January 2010

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A THESIS

Presented to the Department of Anthropology  
California State University, Long Beach

In Partial Fulfillment  
of the Requirements for the Degree  
Master of Arts in Anthropology

Committee Members:

John D. Smith, Ph.D. (Chair)  
Jimmy D. Smith, Ph.D.  
James D. Smith, Ph.D.

College Designee:

Jean D. Smith, Ph.D.

By Jane D. Smith

B.A., 1990, University of California, Riverside

January 2010

THE TITLE OF YOUR THESIS, PROJECT, OR DISSERTATION  
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A PROJECT REPORT

Presented to the Department of Art  
California State University, Long Beach

In Partial Fulfillment  
of the Requirements for the Degree  
Master of Fine Arts in Art

Committee Members:

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Jimmy D. Smith, Ph.D.  
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College Designee:

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A DISSERTATION

Presented to the Department of Advanced Studies in

Education and Counseling

California State University, Long Beach

In Partial Fulfillment

of the Requirements for the Degree

Doctorate of Education

in Educational Leadership

Committee Members:

John D. Smith, Ph.D. (Chair)

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College Designee:

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By Jane D. Smith

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## ACKNOWLEDGEMENTS

This is where you may thank or dedicate your manuscript. You may give appreciation to anyone who has assisted you with writing or researching your manuscript. Always remembering those who have encouraged us along the way.

In this case, I would like to thank my father for showing me several tips in MS Word. These tips have helped me to assist others in formatting their manuscripts over the years.

Lastly, I would like to thank Rosa, Elizabeth, Jane, Em, Jackie, Della, and Pam for all of their support. Always cheerful and ready to help—they have made working here very pleasant. Thank you Ladies!

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SAMPLE

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SAMPLE

## LIST OF ABBREVIATIONS

AAA	American Anthropology Association
ACS	American Chemical Society
APA	American Psychology Association
ASCE	American Society of Civil Engineers
ASME	American Society of Mechanical Engineers
AAAG	Annals of the Association of American Geographers
CBE/CSE	Council of Biology Editors now the Council of Science Editors
IEEE	Institute of Electrical and Electronics Engineers
MLA	The Modern Language Association Style Manual

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## PREFACE

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## CHAPTER 1

### INTRODUCTION

Your chapter text will begin here. Double-Line Spacing is used (see the University Guidelines Manual for the definition of Double-Line Spacing). There will not be any extra line spaces between Titles and Subheads, Titles and Text, Subheads and Text, or between two Text Paragraphs.

Please see the *University Style and Format Guidelines for Theses, Projects, and Dissertations*, this manual will discuss in detail the proper format which should be used for your manuscript.

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Under the Format Guide button, we have also included the How to Set the Table of Contents Tabs link. This webpage will help you understand how to create the look of our table of contents dot leaders and page number alignment. Unless you know how to properly modify an Inserted Table of Contents to obtain our University style, you will find that setting tabs will be much easier for you. At the bottom of the webpage there are a few Troubleshooting Hints that may help you resolve some of the most common issues concerning setting tabs in MS Word.

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TABLE 1. Sample of a Table ( $N = 156$ )

Participants	Male	Female	<i>n</i>
Caucasian	23	34	57
African American	21	33	54
Hispanic	20	25	45

Note: Table numbers and titles are placed at the top of the table and are formatted in headline style capitalization. Table Lines are placed below the table title, below the column headers, and a closing Table Line is placed at the end of a table (before any Notes). Notes to the table follow the closing Table Line (below the table). Numerical data within all tables must be aligned on the decimal or assumed decimal point.

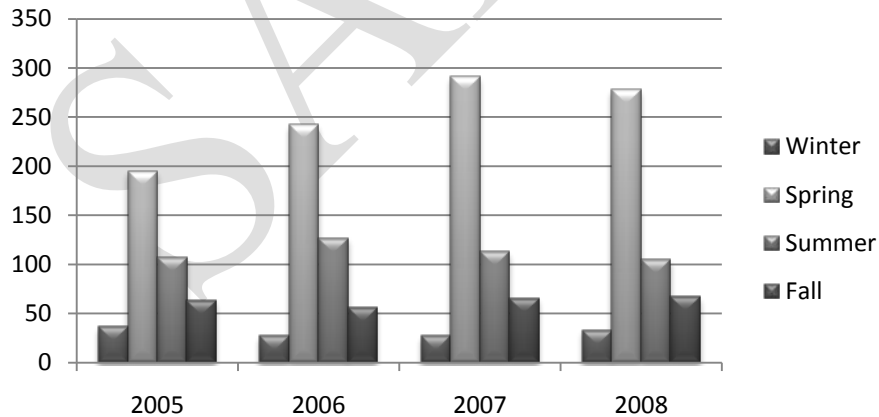


FIGURE 1. Thesis and project report submissions 2005-2008. Figures can be boxed or unboxed at the discretion of the author. However, the lines should not appear overtly bold. A border thickness of ¼ pt is preferred.

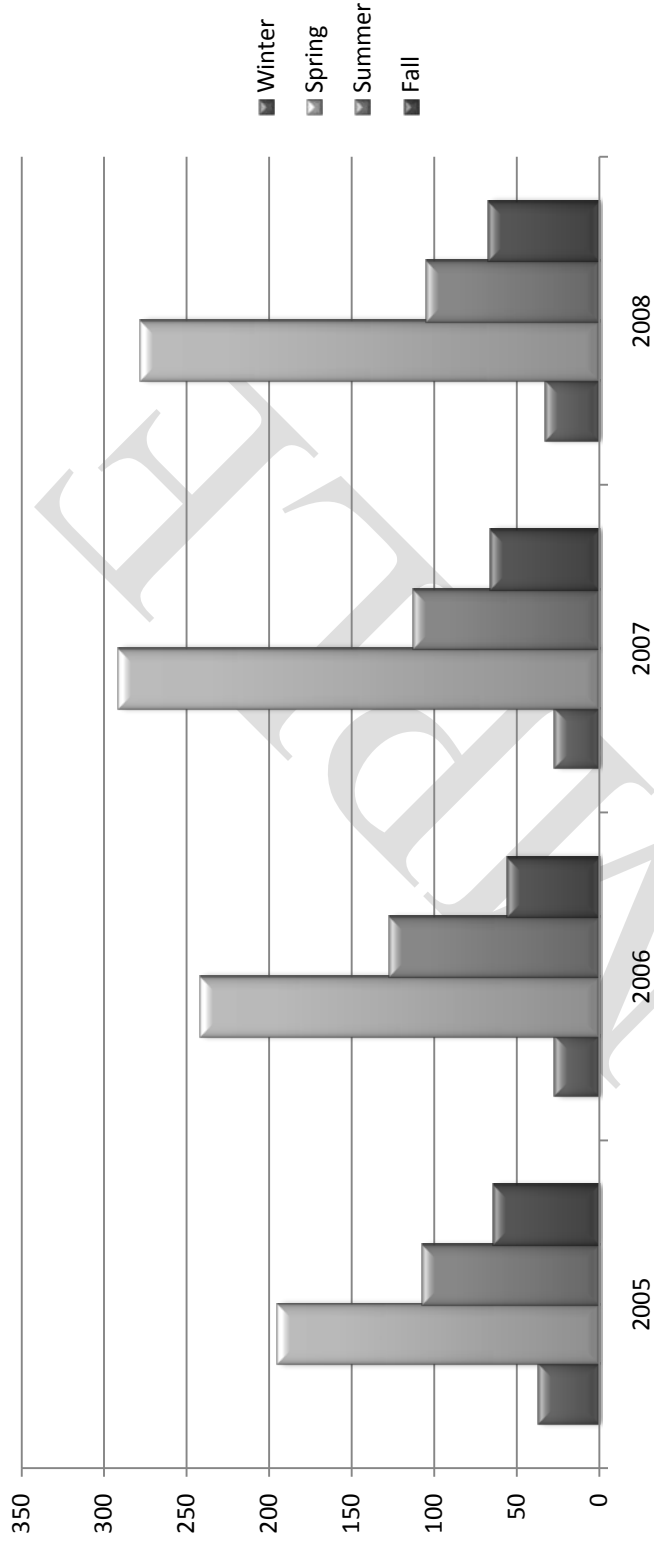


FIGURE 2. Thesis and project report submissions 2005-2008. Figures can be boxed at the discretion of the author. However, the lines should not appear overtly bold. A border thickness of 1/4 pt is preferred. Note that the page number must read in the same direction as all other page numbers within the manuscript. The candidate will need to use MS Word Help to learn how to *Insert Text Boxes*, *Change Text Direction*, and *Unlink the headers and footers* (Turn off/on *Link to Previous*). Note that the Table or Figure is positioned so that the Top of the Figure/Table is the 'new' 1.5" Left Margin.

## CHAPTER 2

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Chapter 2 text paragraphs (or subhead) begins here. Your Text will be in essay-paragraph format. Text is Double-Line Spaced throughout. The first line of a paragraph is indented, subsequent lines wrap back to the 1.5 inch Left Margin.

### First Level Subhead

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### Second Level Subhead

Second level subheads are formatted at the 1.5" Left Margin, Left Justified, Underlined, using Headline Style Capitalization (e.g., The Cat in the Hat). The first line of text is indented and begins on the next text line below the subhead (Double-Line Spacing).

Third level subhead. Third level subheads are indented at the beginning of the paragraph, Underlined, using Sentence Style Capitalization (e.g., The cat in the hat.). The subhead title is followed by a period and 2 spaces; the first sentence of that paragraph follows immediately.

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Chapter 3 text paragraphs (or subhead) begins here.

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## CHAPTER 4

### EXAMPLE TITLE FOR CHAPTER 4

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## CHAPTER 5

### CONCLUSIONS

Chapter 5 text paragraphs (or subhead) begins here.

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SAMPLE

APPENDICES

APPENDIX A

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## REFERENCES

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This Reference Section Example contains the Author—Date system. The following examples were done according to the APA 6<sup>th</sup> Edition Style Manual.

Citations are Single-Line Spaced within the citation with one empty line between each new citation.

- Cahn, D. (1990). *Intimates in conflict: A communication perspective*. Hillsdale, NJ: Erlbaum.
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- Hutter, M. (1998). *The changing family*. Needham Heights, MA: Allyn & Bacon.

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## REFERENCES

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- [5] J. R. Beveridge and E. M. Riseman, "How easy is matching 2D line models using local search?" *IEEE Transactions on Pattern Analysis and Machine Intelligence*, vol. 19, pp. 564-579, June 1997.
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- [9] K. E. Elliott and C. M. Greene, "A local adaptive protocol," Argonne National Laboratory, Argonne, France, Tech. Rep. 916-1010-BB, 1997.
- [10] H. Zhang, "Delay-insensitive networks," M.S. thesis, University of Waterloo, Waterloo, ON, Canada, 1997.
- [11] Bell Telephone Laboratories Technical Staff, *Transmission System for Communications*, Bell Telephone Laboratories, 1995.
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- [14] Catalog No. MWM-1, Microwave Components, M. W. Microwave Corp., Brooklyn, NY.
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- [16] K. Kimura and A. Lipeles, "Fuzzy Controller Component," U.S. Patent 14,860,040, December 14, 1996.

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9. K. E. Elliott and C. M. Greene, "A local adaptive protocol," Argonne National Laboratory, Argonne, France, Tech. Rep. 916-1010-BB, 1997.
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